Art 360: Gallery Management Professor: Marina Pacini, x3442

Fall 2000

Course Objectives and Description

Art 360 is a one year internship designed to teach students the basics of running a gallery. Working with the gallery director, students will be involved in: crating, shipping, publicity, printing, preparation and design of exhibits, proper handling of works of art, hanging, lighting, labels, receptions, security, etc. for all exhibits during the school year.

Each year there are four professional artist exhibits and two student exhibits. Each student in the class will be responsible for the administrative aspects of at least one exhibit. Students will assist the gallery director in the layout of the professional artist exhibits, and will layout the student exhibits.

Requirements

Attendance at: biweekly meetings, opening receptions, lectures and special events; assisting in installation and deinstallation of exhibits; oversight of an exhibit; field trips and assignments. Attendance will be taken and will affect final grades.

Schedule

All meetings will take place Wednesdays at 4 p.m. in the gallery director's office in the gallery unless otherwise specified. Additional meetings may be scheduled as needed.

Aug 23 organizational meeting
Aug 25-28 install Christensen
Sept 1 Christensen opening

Sept 13 lecture on history of exhibit display

Sept 27 organizational meeting

9/29-10/3 deinstall Christensen-install Pop

Oct. 5 Pop lecture, 4:15 Blount

Oct 6 Pop opening

Oct 18 organizational meeting/field trip

Oct 26 Pop lecture-Caroline Jones, Hardie, 8 pm Nov 8 organizational meeting—student exhibit

Nov 10 - 14 deinstall Pop, install Goya

Nov 17 Goya opening

Nov 29 organizational meeting—student exhibit

Art 360: Gallery Management Spring 2001 (part 2)

Course Objectives and Description

Art 360 is a one year internship designed to teach students the basics of running a gallery. Working with the gallery director, students will be involved in: crating, shipping, publicity, printing, preparation and design of exhibits, proper handling of works of art, hanging, lighting, labels, receptions, security, etc. for all exhibits during the school year.

Professor: Marina Pacini, x3442

Each year there are four professional artist exhibits and two student exhibits. Each student in the class will be responsible for the administrative aspects of at least one exhibit. Students will assist the gallery director in the layout of the professional artist exhibits, and will layout the student exhibits.

Requirements

Attendance at: biweekly meetings, opening receptions, lectures and special events; assisting in installation and deinstallation of exhibits; oversight of an exhibit; field trips and assignments. Attendance will be taken and will affect final grades.

Schedule

All meetings will take place Wednesdays at 4 p.m. in the gallery director's office in the gallery unless otherwise specified. Additional meetings may be scheduled as needed.

Jan 23 organizational meeting

Feb 1 deinstall Goya

Feb 1-5 Byron installation

Feb 9 Byron opening

Feb field trip, date to be determined

Feb 14 class

Feb 21 class and assignment due

Mar14 organizational meeting

Mar 23 deinstall Byron

Mar 23-29 student show install

Mar 30 tudent show opening

Mar field trip (date to be assigned)

Apr 18 organizational meeting

Apr 20-23 senior show install

Apr. 27 senior show opening