

About Rhodes College

Rhodes College is a rare jewel among the nation's finest liberal arts colleges. Rhodes students live and learn on a campus cited as one of America's most beautiful. Quietly nestled among 100 acres of wooded charm and Gothic stone buildings in an attractive residential section of Memphis, Rhodes is just minutes from a revitalized downtown with Beale Street (Home of the Blues) and the majestic Mississippi River.

The campus is within walking distance of the Memphis Zoo and the Memphis Brooks Museum of Art. Memphis is the 18th largest city in the United States and offers a broad variety of entertainment, cultural and recreational opportunities, good restaurants, malls, shops and great hangouts.

Rhodes' educational excellence is well documented. *U.S. News & World Report* lists Rhodes in the Top Tier of America's Best National Liberal Arts Colleges and the *Fiske Guide to Colleges* names Rhodes on the "best buys" among the nation's leading institutions. *Newsweek* picked Rhodes as one of 12 colleges and universities from across the nation to be on its list of "The Hot Schools of 2004."

Rhodes offers many amenities including the Bryan Campus Life Center with a three-court multi-use gymnasium, three racquetball courts, two international size squash courts, a 6900 square foot free weight and resistive exercise room with state-of-the-art cardiovascular equipment, and an indoor jogging track. Adjacent to the Center are a track, 10 tennis courts, and a swimming pool.

When you attend the ACSA International Cotton Institute, you learn more than just the tools of the trade, you become a part of the Rhodes community with all its traditions, values, and standards of excellence. The professional development provides you with the necessary foundation for building a successful career in the cotton industry. Your Rhodes experience frames many happy, friendly memories of your time in Memphis.

The ACSA International Cotton Institute Program for the Class of 2005

While you are at Rhodes, you participate in a nine-week residential program designed, not only for people entering the cotton industry, but for those who want to expand their knowledge of the trade.

As a future leader of the industry, you are introduced to all phases of cotton production and marketing including:

- an overview of the history, economics, standards, and trends of the production regions of the world
- the position of the cotton industry itself in a global economy
- the harvesting, processing, and utilization efficiencies in use throughout the world
- the manufacturing process, including fiber types and properties in their end use, and fiber conversion costs
- the purchase of cotton, including typical trade terms and conditions in the various markets of the world
- the movement of cotton from the field to the textile mill, including the world transportation infrastructure, delivery problems, tariffs, inspection services, insurance claims, and payment procedures
- the appropriate use of various risk management tools available to producers, merchants, and spinners; forward contracts, futures and options contracts; explanation of minimum price and maximum price contracts utilizing options
- the fundamentals of futures and options trading, including the daily management of a simulated spot and futures position

Institute Certification

Successful completion of the Cotton Institute is based on passing the requirements as well as participating fully in all aspects of the program, including field trips and all extra-curricular activities planned by the Institute. Participant perfor-

mance is evaluated at the end of the program. The Institute reserves the right to deny certification to any student who does not meet these requirements.

Faculty and Staff

The program is taught by a consortium of faculty members drawn from the cotton industry. Their combined experiences in cotton, international trade and marketing, and trans-cultural

training, coupled with their global understanding of business practices, ensure that all aspects of the curriculum are covered fully and expertly.

English Language Institute

A good working knowledge of the English language is required for the ACSA Institute. If demand is sufficient the Institute will offer a two-week intensive language program for those who need to improve their language skills. For two weeks prior to the beginning of the cotton program, English for Special Purposes is conducted in English by an instructor

trained in the field. Using a communicative approach, reading, writing, speaking, and listening are emphasized within the cotton and business context. All industry-specific materials and study lessons are provided for each student. **The English Language Institute will not be offered if fewer than five people enroll.**

Admission

The Institute is open to men and women who wish to expand their knowledge of the trade, and to those who wish to enter the cotton industry. All applications are reviewed by members of the Institute Steering Committee prior to acceptance.

To enroll, you must be at least 18 years old, and you must be proficient in the English language. Enrollment is limited. Participants are accepted based on the order in which their applications are received, if all criteria are met.

No application will be processed without a:

- Completed and signed Application Form
- \$500 application fee (This fee is non-refundable and for the 2004 application only. It cannot be applied to an application for any other year.)

The \$500 application fee reserves one space. No space is reserved until the \$500 fee is received. Following review and approval by the steering committee, applicants are sent a letter of acceptance, a verification of finances form, and an invoice for the first half of the program fee.

Visas for International Participants

How do I pay the fee?

The fee can be paid to the DHS by mail or online and must be accompanied by a Form I-901. It can be paid by you or by a third party, inside or outside the US.

To Pay By Mail

1. Obtain a Form I-901 "Fee Remittance for Certain F, J, and M Nonimmigrants."
 - Download the form from www.FMJfee.com
 - Request the form by phone at 1-800-870-3676 (inside the US)
2. Complete the Form I-901. Be sure to write your name exactly as it appears on your I-20 form.
3. Prepare a check, international money order or foreign draft (drawn on US banks only¹) in the amount of \$100 USD, made payable to "The Department of Homeland Security"
4. Mail the completed I-901 and payment to the address listed on Form I-901.
5. A Form I-797 receipt notice should be mailed within 3 days of processing the fee. Be sure to make copies of your receipt, and keep it with your other important immigration documents

To Pay Online

1. Find the Form I-901 at www.FMJfee.com.
2. Complete the form online and supply the necessary Visa, MasterCard or American Express information. *Be sure to write your name exactly as it appears on your I-20 form.
3. Print a copy of the online receipt.
4. Be sure to make copies of your receipt, and keep it with your other important immigration documents

How do I apply?

In most countries, first time M-1 visa applicants are required to appear for an in-person interview; however, each embassy and consulate sets its own interview policies and procedures regarding visa applications. Therefore, you will need to consult the Embassy web site (<http://travel.state.gov/links.html>) or call for specific application instructions.

To allow time to overcome any unforeseen problems that might arise, you are encouraged to apply for your visa at least two months before you plan to travel. However, you should not apply more than 90 days before the registration date noted on the SEVIS-issued Form I-20 (see "What is Needed to Apply for an M-1 Visa").

It is important to remember that applying early and providing the requested documents does not guarantee you will receive

a visa. Also, because each person's situation is different, two people applying for the same visa may be asked different questions and be required to submit different documents. For that reason the guidelines that follow are general and can be abridged or expanded by consular officers overseas, depending on each person's situation.

What is Needed to Apply for an M-1 Visa?

All applicants for a student visa **MUST** provide:

- A SEVIS-issued Form I-20 obtained from the International Cotton Institute; the Cotton Institute will issue this form to you after receiving the \$500 non-refundable, non-transferable application fee plus 50 percent of your program fee. Please be sure to supply the Embassy/Consulate all three pages of the SEVIS-issued Form I-20. You **MUST** sign the form.
- SEVIS fee receipt
- A completed nonimmigrant visa application form (DS-156) with photo. These forms are available at the Embassy at no charge.
- A passport valid for at least six months after your proposed date of entry into the United States
- A receipt for visa processing fee. A receipt showing payment of the visa application fee

All applicants should **be prepared** to provide:

- Transcripts and diplomas from previous institutions attended
- Scores from standardized tests required by the educational institution such as the TOEFL, SAT, GRE, GMAT, etc.
- Financial evidence that shows you or your sponsor have sufficient funds to cover your program fee and living expenses during the period of your intended study. For example, if you or your sponsor is a salaried employee, please bring income tax documents and original bank books and/or statements. If you or your sponsor own a business, please bring business registration, licenses, etc., and tax documents, as well as original bank books and/or statements.

Disclaimer: The information contained on this site is provided by and for prospective participants of the American Cotton Shippers Association International Cotton Institute at Rhodes for informational purposes only and is not to be interpreted as legal advice. Users are reminded to seek appropriate legal advice regarding all matters.

Early Enrollment Bonus

Register before January 1, 2005, and make full payment before April 1, and \$500 will be remitted to the applicant sponsor. (Allow three to four weeks for remittance.)

Financial Assistance

For	Type of Assistance	Contact
U.S. Citizens	full	American Cotton Shippers Assn. & Affiliates Mr. Bill May P.O. Box 3366 Memphis, TN 38173 901-525-2272
International Applicants from countries currently enrolled in the Cochran Program	fees and travel within the U.S.	Interested parties must first contact the US Embassy that services your country for the name and address of the US Agricultural Affairs Officer to request an application form. (A directory of US Agricultural Affairs Officers is located at: http://www.fas.usda.gov/scripts/fasfield/ovc_frm.asp). Applications for funding under the Cochran Fellowship Program must be submitted to the US Embassy before January 1st. Additional information on the Cochran Program may be found at: http://www.fas.usda.gov/icd/food-industries/cfp/index.html
International Applicants	one \$4000 award Balance of course fee due before obtaining visa	David Charles Scott Memorial Scholarship Marilyn Hury Meeman Center, Rhodes College 2000 North Parkway Memphis, TN 38112 Hury@rhodes.edu 901-843-3964; fax: 901-843-3947

The deadline for financial aid requests is February 11, 2005.

Program Fees

Application Fee (non-refundable) (due with application; this fee is additional)	\$500	and special events meals)
Fee for English Language Institute (May 16 – 27) (includes housing, lunch on class days, and study materials)	\$3,300	
Fee for participants living on campus** (includes housing and meals)	\$9,000	
Fee for participants living off campus (does not include housing; does include lunch)	\$7,000	** Highly recommended

Payment

It is preferable that all fees be paid by check to Rhodes College in U.S. currency and drawn on a United States bank. If a U.S. bank is not available, instructions for wiring money will be provided on request.

Upon notification of your acceptance to the Institute you receive an invoice for 50 percent of the total course fee. It is payable in U.S. currency and is due upon receipt. The remaining balance is due no later than the first day of the program.

All course fees paid, with the exception of the application

fee, are refundable if extenuating circumstances prohibit you from attending the Institute. The Institute has the sole right to determine whether such fees are refundable. No fees are refunded after the beginning of the Institute.

Postal Address

ACSA International Cotton Institute
 Rhodes College
 2000 North Parkway
 Memphis, TN 38112
 USA

Institute Rules

While attending the Institute participants are residents at Rhodes College under the administration of the Meeman Center for Lifelong Learning, and must adhere to the rules and regulations of the College. These rules and house rules for the Institute itself are provided upon arrival.

Additional Information

Weather—Memphis weather is pleasant and warm in June and July. According to the National Weather Service, temperatures range as follows:

Month	Average F/C	High F/C	Low F/C
June	79/26	87/31	69/21
July	83/28	90/32	73/23

Clothing—Light, comfortable casual clothing is appropriate for class, daytime, and most evening wear. **You should also bring business attire suitable for special occasions.** Bring any recreational sports clothing you may need, including swim and tennis wear.

Housing—Housing is in Rhodes' air-conditioned residence halls. Single rooms are provided for all residential students. The College provides weekly linens, towels, and soap as well as telephones and small refrigerators. There are fax machines and computers available for your use. Pets are not allowed in the residence halls.

Rhodes cannot provide housing for the families. If you wish to bring your family, you must make arrangements to rent off-campus housing. **It is strongly advised that you live on campus. The camaraderie of the group and the relationships developed over the nine-week period are a unique characteristic of the Institute.**

Computers—There are a limited number of computers in the dormitory for general use. Internet hook-up is available in your dorm room so you may bring your own laptop. (Certain restrictions apply.)

Insurance—The College requires that all Institute participants provide proof of medical insurance. Accident coverage is provided for you and included in your fees. This insurance is for catastrophic purposes only and does not cover routine

Participants in the Institute who are sponsored by a company, governmental entity, or other organization, are enrolled at the behest of the sponsor. If for any reason the sponsor requests that the participant discontinue enrollment at the Institute, the Institute will notify the participant of his or her dismissal from the program.

medical care. The cost of any visit to a minor medical facility for routine care is your responsibility.

Diet—The College does not provide special meals; however, a wide variety of foods are available daily, including vegetarian fare.

Transportation—Rhodes is located in the heart of the city, fewer than five miles from downtown and within easy access of shopping and entertainment. Bus and taxi service is available as well as a wide variety of rental car agencies. Memphis International Airport is 20 minutes from the campus. Taxi fare from the airport is approximately \$20.

Institute Schedule—hours are 8:30 a.m. to 5 p.m. Monday through Friday. Lunch is from 11:45 a.m. to 1 p.m. daily. In addition, field trips associated with the curriculum are scheduled to facilities within the Mid-South area. These excursions are either day or overnight trips.

Holiday—Classes will end at noon on Thursday, June 30, for the July 4th celebration and resume at 8:30 a.m. on Tuesday, July 5. The residence halls are open, but there is no food service available during that time. This is an excellent time to travel in the U.S.

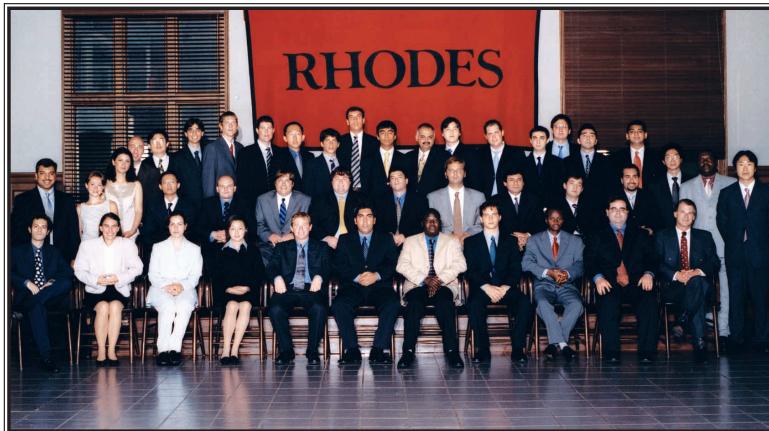
Extracurricular Activities—A full schedule of activities is available to you while you are attending the Institute. You'll have access to Rhodes' Bryan Campus Life Center, which includes a weight room and cardiovascular equipment, swimming pool, tennis courts, jogging track, and gymnasium. A nine-hole golf course is within walking distance. You will also find a variety of entertainment, recreational, and cultural events; shopping; and sightseeing to many local attractions. To learn more about Memphis, visit the Convention and Visitors Bureau website at memphistravel.com.

Arrival and Departure—Plan to arrive in Memphis on Tuesday, May 31. Residence hall check-in begins at 10 a.m. The program begins on Wednesday, June 1, and that evening

there is a casual Memphis barbecue (vegetarians selections are also available).

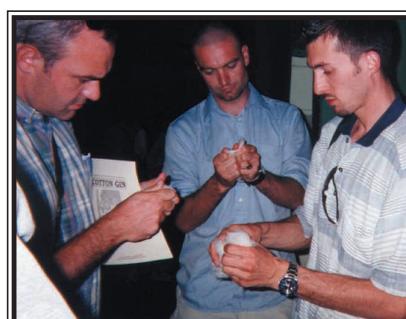
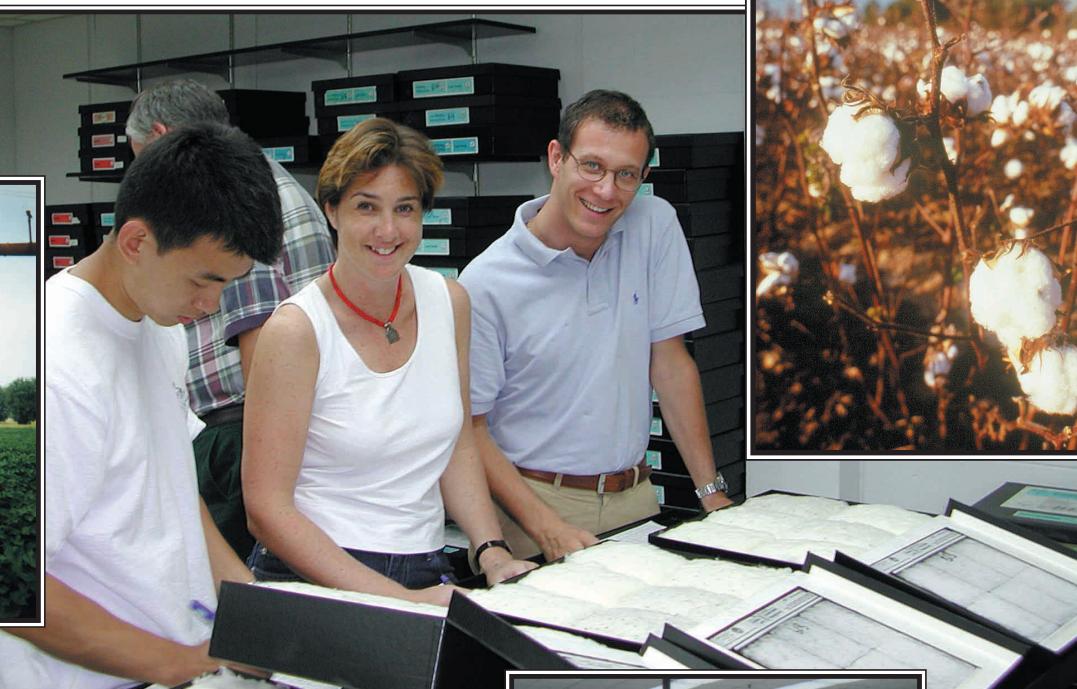
Graduation exercises are Tuesday, July 26, at 4:00 p.m.

You must check out of the residence hall by noon on Wednesday, July 27.



"The course is very well structured and gives insight into the various aspects and activities in the cotton value chain. Daily lectures by industry experts, social interaction with industry leaders, field visits, and the opportunity to network with participants serve to enlarge individual perspective and make the course truly global as is the cotton industry. Rhodes College and its staff provide a perfect setting for this international course. It is a unique experience."

Anupam Gupta
Olam
International
Limited
Class of 2004



American Cotton Shippers Association
International Cotton Institute At Rhodes College

Enrollment Application
May 31-July 27, 2005

Please **PRINT** or **TYPE**. Sign and return this completed enrollment application, a photo, copy of passport, and a \$500 application fee by April 1, 2005, — OR — choose the early enrollment bonus and return by January 1, 2005.

Yes, I choose the early enrollment bonus. (**Entire program fee MUST BE RECEIVED by April 1, 2005, to receive the \$500 bonus.**) This bonus is not applicable with financial aid.

Applicant's Name _____ Family (Surname) _____ First Name (Given) _____

Name You Want to be Called _____ Social Security Number (if applicable) _____

Home Address _____

City _____ State _____ Zip / Postal Code _____

Province _____ Country _____

Home: Telephone Number _____ E-Mail Address _____

Date Of Birth (Mo/Day/Yr) _____ Age _____ Gender _____

Place Of Birth _____ Citizenship _____ Do you have a visa? _____ What kind? _____

Company Name _____

Company Contact: _____ Name _____ Title _____

Company Address _____

City _____ State _____ Zip/Postal Code _____

Province _____ Country _____

Company: Telephone Number _____ Fax Number _____ E-Mail Address _____

How did you learn about the Cotton Institute?

PERSONAL BACKGROUND

Please tell us about yourself – e.g. hobbies, family, likes, dislikes

Highest Educational Level Completed

Current Job Description

Position/Title

Cotton Experience

For International Applicants only: All classes, lectures and tests are in English. A strong background in written and spoken English is required.

Please indicate your knowledge of English with a checkmark

- Speak Fluently Adequately Poorly
Understand Fluently Adequately Poorly
Read Fluently Adequately Poorly
Write Fluently Adequately Poorly

What is your native language? _____

What other languages do you speak? _____

Have you taken the Test of English as a Foreign Language (TOEFL)? No Yes Score _____ Date _____

I would like to enroll in the English Language Institute offered May 16-27, 2005.

Housing: I WILL live On-Campus I will NOT live On-Campus

Special Requests?

Special Dietary Needs?

Please indicate how you expect to pay course fees, including room and board.

Personal or family funds Government funds Company or sponsor funds

References (List the name, address, email, and telephone number of three business references.)

1. _____
2. _____
3. _____

Yes, I agree to adhere to the rules and regulations of the Institute and of the College.

Yes, I agree to allow my program evaluation to be shared with my employer.

Signature

Date

A \$500 application fee must be submitted with this enrollment application. This fee is non-refundable and is for the 2005 application only. It cannot be applied to an application for any other year.

The ACSA International Cotton Institute welcomes applications for admission to the Institute from all persons and does not discriminate on the basis of sex, race, color, age, physical handicap, or national and ethnic origin in its admission policies, college programs, policies, and activities. In compliance with section 504 of the Rehabilitation Act of 1973, the Institute will make every reasonable effort to accommodate the needs of its physically handicapped participants.