



MEETING OF THE FACULTY
December 10, 2008
Room 051, Barret Library, 4:15 pm

Minutes

1. Call to Order, Professor Darlene Loprete, Presiding
2. Report of the President

President Troutt offered words of greeting and expressions of appreciation for a semester successfully completed.

3. Reports of the Committees of the Faculty

- a) Advising Committee, K. Laakso, D. McCarthy, Co-Chairs

Minutes 09-2, 09-3

- b) Appeals Committee, B. Ackerman, Chair

No Report

- c) Educational Program Committee, M. Walton, Chair

Minutes 09-5, 09-6*, 09-7, 09-8*, 09-9*

The items in Minutes 09-6 and 09-9 were approved. The item in Minutes 09-8 was withdrawn.

- d) Faculty Development Committee, T. Gramm, Chair

Minutes 09-2, 09-3

- e) Faculty Governance Committee, G. Lindquester, Chair

Minutes 09-6, 09-7, 09-8, 09-9, 09-10, 09-11

f) Faculty Professional Interest Committee, M. Miller, Chair

Minutes 09-6, 09-7, 09-8, 09-9, 09-10, 09-11

g) Foundations Curriculum Committee, D. Jeter, Chair

Minutes 09-1, 09-2, 09-3, 09-4, 09-5, 09-6, 09-7, 09-8, 09-9

h) Standards and Standing Committee, J. Russ, Chair

Minutes 09-1, 09-2, 09-3

i) Tenure and Promotion Committee, S. McKenzie, Chair

Minutes 09-1, 09-2

4. Old Business

Professor Sick made a report on the progress made by the four QEP work committees.

5. Report of the Dean of the Faculty

Dean Drompp recognized and thanked the SACS Committee on the Compliance Report for its exceptional work. Those recognized were Professors Ackerman, Smith and Strandburg, Dean Olsen, Mr. Munson, Mr. Eckles, Mr. McWhirter, and Mr. Warmack.

6. The meeting was adjourned at 5:03 pm.

ATTENDANCE

ACKERMAN, BANERJEE, BAUER, BIGELOW, BLANKENSHIP, BOSWELL, BRECK, BREMER, BROWN, BRYANT, BUTLER, CANON, CARNE, CECCOLI, COLE, COLLINS, COONIN, COPPER, DAGGER, A. DAVIS, J. DAVIS, DOYLE, DROMPP, DUNWELL, FERNÁNDEZ, FISHER, FITZ GERALD, GERECKE, GOLDBERG, GOTTLIEB, T. GRAMM, M. GRAMM, GRAY, HAAS, HALÁSZ, HAYNES, JABBOUR, JACKSON, JACKSON-HAYES, JANSEN, JETER, JILG, JOHNSON, JULIAN, KALTNER, KELLER, KESLER, KIRBY, KOSTINA, KREITNER, KUS, LAROSA, LINDQUESTER, LOPRETE, LUQUE, LUSTECK, MARTINEZ, MASON, MATTSON, MAURER, McCARTHY, McKENZIE, N. McKINNEY, MEYER, MILLER, MONTELIONE, MORELAND, MORRELL, MOURON, MURRAY, NASONG'O, NEWSTOK, NOLLAN, OLSEN, PAGE, PETTINAROLI, PETTY, PITTMAN, PLANCHON, J. RICHARDS, R. RICHARDS, ROBERTS, ROMANO, RONAN, RUSS, SABLE, SAXE, SCIUBBA, SEATON, SHADE, SHAFFER, SHEARD, SHIRLEY, SICK, SIMMONS, SMITH, STEEL, STRANDBURG, STREETE, TERJESSEN, VERNON, VEST, WALTON, R. WATKINS, WETZEL, WILLIAMS, WRIGHT

EXCUSED

BALDWIN, BARR, CAFIERO, CAPPELLATO, CARDEN, FINLAYSON, HARTER, IVORY, A. JASLOW, C.
JASLOW, LUCIA, SWAN,

ABSENT

ALBERTSON, BIRNBAUM, BRADY, CHURCH, CRAIG, EWING, GREMILLION, HAMMOCK, HAN,
HARMON, HATHCOCK, HILD, HILL, HOERL, HOFFMEISTER, IBRYAMOVA, JAMERSON, MALKIN, C.
McKINNEY, MUESSE, NELSON, NEWMAN, NOVIKOFF, O'SULLIVAN, PANTER, POHLMANN, RISLEY,
ROBINSON, SATTERFIELD, THOMPSON, VIANO, T. WATKINS, WIRLS

OTHER PARTICIPANTS IN THE FACULTY MEETING

CALDWELL, ECKLES, LAKSO, MUNSON, RUSSELL, TROUTT

Respectfully submitted,

David Y. Jeter
Secretary of the Faculty

Verification: _____
Thomas E. Bryant

COMMITTEE MINUTES

Advising Committee Minutes 09-2

October 13, 2008

The Committee met at 11:00 AM with the following members present: Kaltner, C. Jaslow, Laakso (co-chair), McCarthy (co-chair)

For Information Only:

1. The committee discussed the electronic progress reports. As more progress reports have been submitted each year over the past few years, there has been an increase in overall GPA at the end of the semester. This year, there appeared to be a problem with the system that prevented some progress reports from reaching their recipients. The committee conferred whether the window for submitting progress reports should be extended.
2. The committee discussed changes to the catalog's description of advising.
3. The committee debated whether the opening time of the electronic drop-add system in the fall should be adjusted to ensure that first year students have met with their advisors before they start swapping classes. Also discussed were the possible reasons why students make changes, and whether steps could be taken to reduce the number of schedule changes made.
4. The committee discussed faculty advising responsibilities. There is concern that not all faculty regularly advise first-year students, and that some faculty may be carrying the burden of too many advisees.

Routine Business:

1. The committee made plans for a workshop the week of October 27th to instruct new advisors of first year students about the pre-registration tree.

Respectfully submitted
Carolyn Jaslow, Secretary

Advising Committee Minutes 09-3

December 1, 2008

The Committee met at 11:00 AM with the following members present: Kaltner, C. Jaslow, Laakso (co-chair), McCarthy (co-chair)

For Information Only:

1. The committee discussed the importance of advising for student recruitment and retention, especially in these challenging economic conditions. Also discussed were possible ways of encouraging some reluctant faculty to fulfill their obligation to advise first-year students.

Routine Business:

2. The committee approved modifications to the College Handbook Statement on Academic Advising.

3. The committee approved modifications to the College Handbook's Current Charge of the Advising Committee.
4. Both approved documents were sent to the Faculty Governance Committee for review. When they are approved by the FGC, both documents will be brought to the faculty for approval.

Respectfully submitted
Carolyn Jaslow, Secretary

**Education Program Committee
Minutes 09-5**

October 3, 2008

The Committee met at 8:00 a.m. with the following members present: M. Walton (chair), P. Gray, C. Harter, L. Jackson-Hayes, R. Strandburg, M. Smith

For Information Only:

1. Approved a Neuroscience proposal to add Psych 326 to the elective offerings available to majors.

Routine Business:

1. Discussion of committee's charge and duties.
created changes to bring to the Council of Chairs for discussion/input before presenting to the faculty as a whole

Respectfully submitted
Courtenay Harter, Secretary

**Education Program Committee
Minutes 09-6**

October 17, 2008

The Committee met at 8:00 a.m. with the following members present: M. Walton (chair), P. Gray, C. Harter, L. Jackson-Hayes, R. Strandburg, G. Weil (student member)

For Information Only:

1. Approved changes to the Psychology Major, including the elimination of the Research Methods course (Psych 200) as a prerequisite for Statistical Methods (Psych 211). These two courses may now be taken in any order or concurrently.

Routine Business:

1. Discussion of committee's charge and duties.
2. Discussion of development grants for Environmental Studies.
3. Discussion of Faculty International Curricular Grants.

For Faculty Approval:

1. The committee proposes a new charge for the committee:

New Charge for Faculty Approval
The Educational Program Committee

Membership.

Five faculty members (one elected by each curriculum division, plus one elected at-large, 3-year terms); one student (member of the junior and/or senior classes, elected annually by the Student Senate); ex officio (non-voting): Associate Dean of Academic Affairs for Curriculum and Registrar.

Duties.

1. Recommend to the Faculty general academic policies.
2. Review and approve significant changes to departmental and program requirements for majors and minors.
3. Make recommendations to the Faculty about the creation of new majors and minors.
4. Review and approve student proposals for self-designed interdisciplinary majors.
5. Report to the Dean and the Faculty each year about one or more aspects of the educational program beyond the foundations curriculum.
 - a. The committee will consult with the Academic Dean and the council of chairs to determine which aspects of the curriculum it will undertake to review each year.
 - b. Aspects of the educational program to be examined include, but are not limited to:
 - i. writing instruction
 - ii. oral communication instruction
 - iii. internship programs
 - iv. senior seminars
 - v. preparing students for graduate and professional study
 - vi. interdisciplinary study
 - vii. study abroad
 - viii. co-curricular and fellowship activities
 - c. These reviews will be based on information gathered from department and program chairs, from the Registrar's Office, from the Office of Institutional Research, and from other offices of the College (e.g., career counseling, study abroad) as needed.
 - d. Reviews will include:
 - i. a descriptive report of how the departments and programs vary in their implementation of these aspects of the curriculum;
 - ii. an assessment of our overall effectiveness in meeting learning outcomes in these areas; and
 - iii. a set of recommendations for continued progress in these areas.
6. Oversee the Hill Presidential Initiative Grants.
 - a. Establish curricular priorities for proposals, based on the assessment work of this committee (described in item 5 above) and on consultations with the Foundations Curriculum Committee.
 - b. Review applications.
 - c. Recommend to the Dean grant awards.

Expected Involvement.

Biweekly meetings are scheduled throughout the academic year. Ad hoc subcommittees may be established as needed.

Original Charge for The Educational Program Committee

Membership. Five faculty members (one elected by each curriculum division, plus one elected at-large, 3-year terms); one student (member of the junior and/or senior classes, elected annually by the Student Senate); ex officio (non-voting): Dean of Academic Affairs for Curriculum; ex officio (non-voting), Registrar.

Duties.

- Recommend to the Faculty general academic policies;
- Review and approve significant changes to departmental requirements for majors and minors, as well as the creation of new majors and minors;
- Review and approve student proposals for self-designed interdisciplinary majors;
- Receive and review educational assessment reports submitted by each department and program every five years (staggered so that approximately one-fifth of the departments submit a report each year). These reports will:
 - include a list of all courses offered by the department or program during the five-year period and how often each course was taught;
 - assess the courses offered in light of the stated goals and objectives of the department or program; explain how the major and minor offered by the department or program advances the Student Learning Strategic Imperative of the Rhodes mission;
 - explain how the Foundations writing requirement is being fulfilled by students as they progress through the department's or program's major;
 - include recent syllabi for all courses offered in the department or program that currently fulfill any Foundations requirements and any plans to add courses to, or remove courses from, the list of Foundation courses.
- Submit to the Provost every five years an educational program assessment report informed by assessment reports that will have been submitted to the Committee by each individual department and program over the five-year period;
- Review external reviews of departments and programs on a ten-year cycle;
- Oversee the Hill Presidential Initiative Grants for curriculum development, which will involve consulting with the FCC in:
 - establishing a request for proposals, based on the assessments made in the item above of the most pressing curriculum needs,
 - reviewing applications, and
 - recommending to the Provost grant awards.

Expected Involvement. Biweekly meetings are scheduled throughout the academic year. Ad hoc subcommittees may be established as needed.

Respectfully submitted
Courtenay Harter, Secretary

**Education Program Committee
Minutes 09-7**

October 31, 2008

The Committee met at 8:00 a.m. with the following members present: M. Walton (chair), P. Gray, C. Harter, L. Jackson-Hayes, M. Smith, G. Munson, G. Weil (student member)

Routine Business:

1. Discussion of Environmental Studies/Science Minor Proposal.
2. Discussion of Biochemistry-Molecular Biology Senior Seminar question.

Respectfully submitted
Courtenay Harter, Secretary

**Education Program Committee
Minutes 09-8**

November 7, 2008

The Committee met at 8:00 a.m. with the following members present: M. Walton (chair), P. Gray, L. Jackson-Hayes, M. Smith, R. Strandburg, G. Weil (student member)

Routine Business:

1. Continued discussion of Environmental Studies/Science Minor Proposal.
2. Revised the form outlining the information required as part of the Academic Program Approval process. The revised form is available in the EPC folder on the academic volume.
3. Discussed plan to consult with FCC on shared priorities for Hill Grant proposals.

For Faculty Approval:

1. The committee proposes that the Faculty eliminate the requirement (described below) for an essay to be submitted with the declaration of major. We believe that the will of the Faculty was to eliminate this when we voted against the portfolio component of the new curriculum. Few departments are actually implementing this part of the requirements.

The Major Essay. The Major essay is to be submitted to a student's major advisor when he or she declares a major. It contains a statement of what the student understands of the discipline at that moment, an indication of what the student hopes to learn or accomplish in that major, and what role that major may play in the student's life. The essay is read and approved by the major advisor.

Respectfully submitted
Patrick Gray

**Education Program Committee
Minutes 09-9**

November 21, 2008

The Committee met at 8:00 a.m. with the following members present: M. Walton (chair), P. Gray, C. Harter, L. Jackson-Hayes, G. Munson, G. Weil (student member)

Routine Business:

1. Plan for consideration of International Curriculum Grants. Submitted proposals will be read for the next meeting.
2. Re-evaluation of courses credited for Summer Programs. Invited Steve Ceccoli to next meeting for further discussion.
3. Discussion of priorities for Hill Grant proposals. Is asking for F9 course development (as requested from FCC) appropriate? What if, after receiving the grant, the course is not approved for this credit?

For Faculty Approval:

The committee proposes that the Faculty vote to approve the creation of the Environmental Studies minor. The proposal is pasted below.

Respectfully submitted,
Courtenay Harter, Secretary

A. Description and Rationale:

This proposal describes a new Environmental Studies Minor and small changes to the Environmental Science Minor, which together will provide students with choices through which to focus their study of environmental issues.

The mission of the Environmental Program at Rhodes College is to complement any major in the College by focusing student attention on courses and experiences related to environmental issues. The program curriculum is designed to allow students to choose an Environmental Science or Environmental Studies minor based on their inclinations for science or social science/humanity courses. Care has been taken to combine course offerings and requirements so that students with different interests interact and have common experiences, beginning with a new interdisciplinary core course, "Environment and Society" and the GIS course. As the program develops, effort will be made to increase these areas of intersection to produce an Environmental Studies Major with its capstone senior seminar.

Courses satisfying the current Environmental Science Minor requirements broaden student understanding of how the physical and biological sciences are linked to environmental questions, and provide a scientific background for students interested in applying this background in a variety of areas. The proposed Environmental Studies Minor requirements will focus on courses in the humanities, social sciences, and fine arts that evaluate environmental issues from the perspective of these disciplines. Like the Environmental Science Minor students who are required to take at least one environmentally-related course outside the sciences, Environmental Studies Minor students are expected to take one science course approved by the Environmental Program Committee. Students in both minors are required to put into their own words the environmental content they gained from the course they took as part of a petition to the Environmental Program Committee.

Students in both the Environmental Science and Environmental Studies minors are required to take the core course, "Environment and Society." Ideally this course would be taken early in students' careers. A catalogue description of this course is given below.

Students in both the Environmental Science and Environmental Studies minors are required to

take the one-hour GIS course. This course brings together students with a variety of backgrounds and interests and teaches them how to answer questions using the interdisciplinary GIS technology.

Students in both minors are also required to petition the Environmental Program Committee to approve an “experiential” component for fulfilling their minor requirements. This component can be either a course or non-course in which the students go beyond the classroom learning similar to the criteria described for F11 credit. Students must put into their own words a description of the experience, even if having taken an F11 course, as part of their petition to the Environmental Program Committee.

Students with either minor will be better prepared after leaving Rhodes to work in areas dealing with the environment, e.g., environmental law, environmental justice, environmental-economics, environmental policy formulation, environmental impact assessment, environmental education, or environmental engineering.

Summary of Course Requirements

Environmental Studies Minor – Total credits – minimum of 25

Core course

“Environment and Society” – INTD. 105 (F2i)

One introductory course from the following
Sex, Evolution, and Behavior – ANSO xxx
Introduction to Global Ecopolitics – IS xxx
Global Environmental History – HIST 270

GIS INTD. 222 (1 credit)

Three upper-level courses from the following list (with the expectation of broader future departmental representation) from at least two areas of study, e.g., IS, HIST, ANTH.

Environmental Archeology: The Rise and Fall of Civilizations – ANSO xxx

Ecological Anthropology – ANSO 321

Food and Culture, Past and Present – ANSO xxx

Global Environmental Governance – IS xxx (F8)

Population and National Security – IS xxx (F2i)

Comparative Ecopolitics II – IS xxx (F2i)

The Nature of War – HIST xxx

Green Equality and Environmental Justice – HIST xxx

The Ecology of Empire – HIST xxx

Germany: Nature’s Nation – HIST xxx

Mountainscapes and Memory– HIST xxx

History of Disease and Epidemics – HIST 272

Nature and History – HIST 274

One environmentally-oriented science course approved by the program committee. Students who petition for coursework outside the sciences to be counted toward the minor must use the ES Minor Course Approval Form.

One additional environmentally-oriented experience based on experiential learning. These experiences will be approved by the environmental science committee but may include independent research, internships, service projects, summer experiences, and international experiences. Students who are petitioning for an environmental experience to be counted toward the Environmental Studies Minor must use the Environmental Studies Minor Experience Approval Form.

Environmental Science Minor – Total credits – minimum of 25

Core course

“Environment and Society” – INTD.105 (F2i)

One introductory course from the following
Environmental Science – BIO 105 (F7)
Introduction to Geology – GEO 111 (F7)
Global Change – GEO 116 (F7)
Applied Calculus – Math 115 (F6)

GIS INTD. 222 (1 credit)

Three upper-level science courses from the following list (students must take least one of these courses outside of their major)

Conservation Biology – BIO 210 (F7)

Environmental Issues in Southern Africa – BIO 212 and 214 (F11)

Coral Reef Ecology – BIO 254 (F11)

Microbiology – BIO 301

Ecology – BIO 315

Organic Chemistry I – CHEM 211

Instrumental Analysis – CHEM 406

Environmental Geology – GEO 214 (F7, F11)

One environmentally-oriented course 200 or higher level non-science course approved by the program committee. Students who petition for coursework outside the sciences to be counted toward the minor must use the ES Minor Course Approval Form.

One additional environmentally-oriented experience based on experiential learning. These experiences will be approved by the environmental science committee but may include independent research, internships, service projects, summer experiences, and international experiences. Students who are petitioning for an environmental experience to be counted toward the Environmental Science Minor must use the Environmental Science Minor Experience Approval Form.

**Faculty Development Committee
Minutes 09-02**

October 6, 2008

The Committee met at 1:00 p.m. with the following members present: Beckham-Gramm (chair) V. Coonin, M. Cafiero, L. Petty, R. Saxe

For Information Only:

1. The deadline for the Spence Wilson International Travel Grants (SWIG) are due Oct. 15. The FDC will review them.
2. We will hold an FDE Grant Writing Workshop in the Alburty Room from 11:30-1:30 on Dec. 11 (Reading Day)
3. The FDC's next meeting will be Monday, Oct. 27 at 1:00 in the Cambridge Room

Routine Business:

1. Distributed sabbatical applications for review
2. Distributed FDE reports for review/approval
3. SWIG applications will be distributed to the committee electronically after October 15

Respectfully submitted,
Leslie Petty, Secretary

**Faculty Development Committee
Minutes 09-03**

October 27, 2008

The Committee met at 1:00 p.m. with the following members present: Beckham-Gramm (chair) V. Coonin, M. Cafiero, L. Petty, R. Saxe

For Information Only:

1. We will hold an FDE Grant Writing Workshop in the Alburty Room from 11:30-1:30 on Dec. 11 (Reading Day)
2. The FDC will meet again at 1:00 on Wednesday, Dec. 10

Routine Business:

1. Discussed and accepted all FDE Reports from the 07-08 school year
2. Reviewed sabbatical applications and recommended revisions to various applicants
3. Began discussion of Spence Wilson International Grant applications

Respectfully submitted,
Leslie Petty, Secretary

**Faculty Governance Committee
Minutes 09-6**

October 2, 2008

The FGC met at 2PM with the following in attendance: G. Bigelow, M. Drompp (ex-officio), T. Hill, G. Lindquester (chair), D. Loprete (ex-officio), D. McCarthy, M. Pohlmann.

Routine Business

1. The committee set the agenda for the faculty meeting Oct. 8.
2. Discussion continued on requests from chairs for new faculty positions.

Respectfully Submitted,
Gordon Bigelow, Secretary

**Faculty Governance Committee
Minutes 09-7**

October 9, 2008

The FGC met at 2PM with the following in attendance: G. Bigelow, M. Drompp (ex-officio), T. Hill, G. Lindquester (chair), D. Loprete (ex-officio), D. McCarthy, M. Pohlmann.

Routine Business

Discussion continued on requests from chairs for new faculty positions.

Respectfully Submitted,
Gordon Bigelow, Secretary

**Faculty Governance Committee
Minutes 09-8**

October 16, 2008

The FGC met at 2PM with the following in attendance: G. Bigelow, M. Drompp (ex-officio), T. Hill, G. Lindquester (chair), D. McCarthy, M. Pohlmann.

Routine Business

1. The committee concluded its discussion of position requests from department chairs. Out of a total of 13 proposals for new tenure lines or the conversion of existing positions into tenure lines, the committee recommended 10 for approval during the current academic year. In the case of positions requiring substantial new funding (here in section II), the Committee ranked the proposals it approved to indicate those carrying the highest priority.

I. Recommended Conversions Requiring Little or No New Funding

- Psychology – Clinical Psychology.
Recommended as a 3-year appointment, non-tenure-track
- Math/CS – Math Support Center Director
Recommended for non-tenure-track

- Math/CS – Applied mathematics
Recommended as a tenure-track position
- Psychology – Replacement for full-time term position, opening June 2009
Recommended as a tenure-track position
- Modern Languages – Language Learning Center Director
Recommended as a non-tenure-track position (along with the condition that no new funds are required)

II. Recommended Positions Requiring Full or Partial New Funding

In considering these proposals, the Committee felt in every case that the requests had merit. To provide the Dean's staff with clear priorities in budgeting for new positions, the Committee ranked the proposals it recommended. They are listed below, from highest priority to lowest.

1. Biology – Microbiology
Recommended as a tenure-track position
2. Art – Digital Arts
Recommended as a tenure-track position
3. Geology/Earth Systems
Recommended as a tenure-track position
4. Math/CS – mathematician
Recommended as a tenure-track position
5. Theater – Performance, Voice, and Diction
Recommended as a tenure-track position

III. Positions Not Recommended

- Physics – physics or astronomy
Not recommended for current year
- Math/CS – computer scientist
Not recommended
- Political Science – American Political Development
Not recommended

2. Dean Drompp sought the committee's advice on faculty appointments to the four proposed QEP working groups. The committee endorsed the Dean's suggested roster for these working groups.

3. Dean Drompp noted that there are two vacancies on the Academic Space Committee, a standing committee comprised of faculty and staff. These vacancies were in positions representing Social Sciences and Natural Sciences; Dean Drompp proposed the appointment of Dr. Pohlmann (Political Science) for the former and Dr. Sheard (Math/CS) for the latter. The committee endorsed these appointments.

4. Dean Drompp consulted with the committee regarding the announcement of new Mellon funding, through the Associated Colleges of the South, to support new faculty positions in environmental studies.
5. The committee discussed the description of faculty research in faculty job listings. It planned to return to this issue.

For Information Only

1. The committee will meet with Anita Davis to discuss the Reexamination of the Faculty Evaluation Process she is now coordinating. Meeting will take place October 29 at 10AM.
2. In a future meeting the committee will consider and perhaps revise the standard form chairs use to submit requests for new and replacement positions.
3. In a future meeting the committee will discuss the College's procedure for considering the approval of replacement positions.

Respectfully Submitted,
Gordon Bigelow, Secretary

**Faculty Governance Committee
Minutes 09-9**

October 29, 2008

The FGC met in a special session with Anita Davis, Associate Dean of Academic Affairs, at 10AM with the following in attendance: G. Bigelow, M. Drompp (ex-officio), T. Hill, G. Lindquister (chair), D. Loprete (ex-officio), D. McCarthy.

For Information Only

After being welcomed by Lindquister, Davis described proposed plans for the Reexamination of the Faculty Evaluation Process undertaken by a working group comprised of Davis, John Olsen, and Brian Shaffer. Davis indicated that the working group would present a preliminary draft of its report to FGC in January or early February 2009. Discussion followed.

Respectfully Submitted,
Gordon Bigelow, Secretary

**Faculty Governance Committee
Minutes 09-10**

November 6, 2008

The FGC met at 2pm with the following in attendance: G. Bigelow, M. Drompp (ex-officio), T. Hill, G. Lindquister (chair), D. Loprete (ex-officio), D. McCarthy, M. Pohlmann.

Routine Business

1. Kathleen Laakso, Associate Dean of Students, and D. McCarthy made a presentation on behalf of the Academic Advising Committee. They described the committee's ongoing work as well as its current make-up. Discussion followed.

2. Two subcommittees were formed to address other questions before the FGC this semester. Bigelow and Hill will consider the faculty's responsibilities with regard to Admissions. Lindquister and Pohlmann will consider a revised procedure for submitting and evaluating faculty position requests. Each subcommittee will present recommendations to the FGC at an upcoming meeting.

Respectfully Submitted,
Gordon Bigelow, Secretary

**Faculty Governance Committee
Minutes 09-11**

November 20, 2008

The FGC met at 2pm with the following in attendance: G. Bigelow, M. Drompp (ex-officio), T. Hill, G. Lindquister (chair), D. Loprete (ex-officio), D. McCarthy, M. Pohlmann.

Routine Business

1. The Committee considered an addendum from Modern Languages and Literatures to its request for a new position to head its Language Learning Center. This position had been recommended by FGC at its October 16 meeting, on condition that the position require no new funding and that the appointment be made on a non-tenure-track basis. The addendum proposed that this be a tenure-track position, and it described procedures and standards for evaluating the research and administrative work the position will involve. The Committee agreed to recommend the position on a tenure-track basis.
2. McCarthy indicated that he will present recommendations regarding the Academic Advising Committee at the December 4 meeting.
3. Hill described existing handbook language relating to admissions. The Committee determined to request clarification from John Olsen on several points.
4. The Committee set the agenda for the December meeting of the faculty.
5. The Committee discussed the recent faculty forums on finances and admissions.

Respectfully Submitted,
Gordon Bigelow, Secretary

**Foundations Curriculum Committee
Minutes 09 - 01**

2 September 2008

The Foundations Curriculum Committee met at 9:30 a.m. with the following members present: Jeter (chair), Blankenship, Jackson, Nasong'o, Nollan, and Munson.

For Information Only

1. The Committee discussed its duties, policies, procedures, and course submission forms.
2. The Committee discussed agenda items for the year including assessment of foundation courses, alternative ways of meeting Foundation requirements, and Advanced Placement policies.

Routine Business

3. The Committee approved the following course for Foundation requirements:
 - a. English 230. Shakespeare's Major Plays. (F2-i for 2 sections offered 2007-2008.)

Respectfully submitted,
Glenn Munson, Secretary

**Foundations Curriculum Committee
Minutes 09 - 02****9 September 2008**

The Foundations Curriculum Committee met at 9:30 a.m. with the following members present: Jeter (chair), Blankenship, Jackson, Nasong'o, Nollan, and Munson.

For Information Only

1. The Committee discussed the impact on the committee of forthcoming proposals for the QEP.

Routine Business

2. The Committee approved the following courses for Foundation requirements:
 - a. English 265. Topics: Imperial Horrors, Postcolonial Hauntings. (F2-i)
 - b. Economics 312. Economic Development. (F2-i)

Respectfully submitted,
Glenn Munson, Secretary

**Foundations Curriculum Committee
Minutes 09 - 03****23 September 2008**

The Foundations Curriculum Committee met at 9:30 a.m. with the following members present: Jeter (chair), Blankenship, Jackson, Nasong'o, Nollan, and Munson.

For Information Only

1. The Committee began a discussion of a proposal to allow undergraduate research experiences to earn F11 credit.

Routine Business

2. The Committee approved the following course for Foundation requirements on a vote of 4 in favor and one abstention:
Religious Studies 233. Pain, Suffering, and Death. (F1, F11)

Respectfully submitted,
Glenn Munson, Secretary

**Foundations Curriculum Committee
Minutes 09 - 04**

30 September 2008

The Foundations Curriculum Committee met at 9:30 a.m. with the following members present: Jeter (chair), Blankenship, Jackson, Nasong'o, Nollan, and Munson.

For Information Only

1. The Committee continued its discussion of a proposal to allow undergraduate research experiences to earn F11 credit.

Routine Business

2. The Committee approved the following courses for Foundation requirements:
 - a. Religious Studies 352. Music of Memphis Religions. (F5, F11)
 - b. Russian 215. Giants of Russia's Silver Age: Soloviev, Blok, and Rachmaninoff. (F5, F9)

Respectfully submitted,
Glenn Munson, Secretary

**Foundations Curriculum Committee
Minutes 09 - 05**

14 October 2008

The Foundations Curriculum Committee met at 9:30 a.m. with the following members present: Jeter (chair), Blankenship, Jackson, Nasong'o, Munson, and Nollan.

Routine Business

1. The Committee approved the following courses for Foundation requirements:
 - a. History 151. First Year Writing Seminar. (F2-s, F3)
 - b. Psychology 105. Topics: Drugs, the Brain, and Behavior. (F8)

Respectfully submitted,
Glenn Munson, Secretary

**Foundations Curriculum Committee
Minutes 09 - 06**

28 October 2008

The Foundations Curriculum Committee met at 9:30 a.m. with the following members present: Jeter (chair), Blankenship, Jackson, Nasong'o, Nollan and Strandburg.

For Information Only

1. The Committee approved a statement regarding study abroad course approvals:

The Faculty Fellow for International Education, the Registrar and the Director of International Programs will act as a special committee reporting to the FCC for purposes of determining foundations credits for courses taken abroad.

To be accepted for Foundations credit, the course must be judged comparable in terms of content and quality to a course receiving Foundations credit in the curriculum at Rhodes or it must be judged consistent with the goals of the relevant Foundation credit requested for the course abroad.

The Faculty Fellow will report to the FCC at the end of each semester regarding the Foundations credits awarded.

Routine Business

2. The Committee approved the following courses for Foundation requirements:
 - a. Psychology 353. Advanced Topics in Research Methods: Psychophysiology. (F7)
 - b. Philosophy 250. Topics: Comparative Ethics: East & West. (F9)

Respectfully submitted,
Glenn Munson, Secretary (*in absentia*)

Foundations Curriculum Committee Minutes 09 - 07

4 November 2008

The Foundations Curriculum Committee met at 9:30 a.m. with the following members present: Jeter (chair), Blankenship, Jackson, Nasong'o, Nollan, Strandburg, Munson, and student member Colin Cox.

Routine Business

1. The Committee approved the following courses for Foundation requirements:
 - a. English 190. Introductory Topics in Literature. (F2-I, F4)
 - b. English 200-level courses. (F2-I, F4)
 220. Topics in Women and Literature.
 221. The Novel of Manners.
 224. Introduction to African-American Poetry in the United States.
 225. Southern Literature.
 230. Shakespeare's Major Plays.
 235. World Drama.
 260. Survey of English Literature I.
 261. Survey of English Literature II.
 262. Survey of American Literature.
 265. Special Topics.
 - c. English 285. Text and Context. (F2-I, F4)
 - d. International Studies 285. Politics of Central and Eastern Europe. (F8)
 - e. Latin 202. Latin Rhetoric. (F2-I)
 - f. Greek and Roman Studies 245. Texts and Contexts. (F4)
 - g. International Studies 460. Internship. (F11)

Respectfully submitted,
Glenn Munson, Secretary

**Foundations Curriculum Committee
Minutes 09 - 08**

11 November 2008

The Foundations Curriculum Committee met at 9:30 a.m. with the following members present: Jeter (chair), Blankenship, Jackson, Nasong'o, Nollan, Munson, and student member Colin Cox.

For Information Only

1. The Committee discussed a request from the EPC regarding Hill Grants.
2. The Committee discussed and confirmed the policies regarding Advanced Placement credit.
3. The Committee discussed options for the F9 and F11 requirements. No decision was reached.

Routine Business

4. The Committee approved the following courses for Foundation requirements:
Business 481. Consulting Experience in Egypt. (F9, F11)

Respectfully submitted,
Glenn Munson, Secretary

**Foundations Curriculum Committee
Minutes 09 - 09**

18 November 2008

The Foundations Curriculum Committee met at 9:30 a.m. with the following members present: Jeter (chair), Blankenship, Jackson, Nasong'o, Nollan, Munson, and student member Colin Cox.

For Information Only

1. The Committee created subcommittees to begin work on the issues of Advanced Placement credit and the assessment of the F9 requirement.

Routine Business

2. The Committee approved the following courses for Foundation requirements:
French 324. Survey of French Literature since the Revolution. (F4)
3. The Committee denied a course the ability to meet a third Foundation requirement based on the guideline set forth in the original Foundations Curriculum proposal.

Respectfully submitted,
Glenn Munson, Secretary

**Faculty Professional Interests Committee
Minutes 09-06**

October 2, 2008

The Committee met at 2:00 PM with the following members present: Eric Gottlieb, Mary Miller, Kathleen Doyle Glenda Swan and Chris Wetzel. We adjourned at 3:05.

For Information Only:

1. Continued our discussion about annual, third-year and tenure review issues.
2. Added an additional concern: the role of the T&P appeals committee and the grounds by which an appeal can be considered. Currently, an appeal can be considered only in terms of a violation of procedure or capriciousness. We debated whether there should be grounds for an appeal based on any other factors.

Respectfully submitted,
Chris Wetzel, secretary

**Faculty Professional Interests Committee
Minutes 09-07**

October 23, 2008

The Committee met at 2:00 PM with the following members present: Eric Gottlieb, Mary Miller, Kathleen Doyle Glenda Swan and Chris Wetzel. We adjourned at 3:15.

For Information Only:

1. Discussed reactions to our minutes presented at the last faculty meeting. We will continue to give detailed minutes but will be more careful of our language and phrasing.
2. Reworked the wording of the child/family leave proposal for the handbook. Mary Miller will present a new version for the next meeting.
3. Modified a proposal to be sent to the FGC concerning having a full set of class meetings during the spring and fall semesters. Chris Wetzel will present a new version in the next meeting.
4. Discussed the timing and the form of the information on evaluation that we will pass to Dr. Davis.

Respectfully submitted,
Chris Wetzel, secretary

**Faculty Professional Interests Committee
Minutes 09-08**

October 30, 2008

The Committee met at 2:00 PM with the following members present: Eric Gottlieb, Mary Miller, Kathleen Doyle Glenda Swan and Chris Wetzel. We adjourned at 3:25.

For Information Only:

1. Discussed how we will present information in the meeting with Dean Davis

2. Divided the items under #4 in the 09-05 minutes among us to prepare pro and con arguments for each.
3. Discussed the wisdom of a non-compensatory model of tenure.
4. Added an additional concern involving tenure to the list in #5 of the 09-05 minutes: What is the role of extenuating circumstances in deciding tenure? If they are to be considered, at what level: T&P deliberations, Dean's recommendation, Appeals committee, or the Presidential level? Examples of extenuating circumstances would be: a candidate is in a new program or one where there has been a great deal of turnover and they are the only member of the program; where market forces and demand make it extremely difficult to attract any candidate at the salaries we offer; where the college has been slow to provide start-up resources for research.

Respectfully submitted,
Chris Wetzel, secretary

**Faculty Professional Interests Committee
Minutes 09-09**

November 6, 2008

The Committee met at 2:00 PM with the following members present: Eric Gottlieb, Mary Miller, Glenda Swan and Chris Wetzel. We adjourned at 3:25.

For Information Only:

1. Discussed what issues and recommendations we plan to present in the meeting with Dean Davis, and we went over a rough draft of a document that we will give Dean Davis.

Respectfully submitted,
Chris Wetzel, secretary

**Faculty Professional Interests Committee
Minutes 09-10**

November 13, 2008

The Committee met at 2:00 PM with the following members present: Eric Gottlieb, Mary Miller, Glenda Swan, Kathleen Doyle and Chris Wetzel. Dean Davis was also in attendance. We adjourned at 3:25.

For Information Only:

We discussed with Dean Davis the major issues about that the evaluation process that we had previously identified in prior minutes. We will give her a written list of issues we have agreed on, and she will give us a summary statement of what she took from our meeting.

Respectfully submitted,
Chris Wetzel, secretary

**Faculty Professional Interests Committee
Minutes 09-11**

November 20, 2008

The Committee met at 2:00 PM with the following members present: Eric Gottlieb, Mary Miller, Glenda Swan, Kathleen Doyle and Chris Wetzel. We adjourned at 2:45.

For Information Only:

1. We discussed the meeting with Dean Davis, which we all thought was very successful. Chairperson Miller said she was still working on the document to give Davis.
2. Chairperson Miller discussed her upcoming meeting with HR concerning the family leave and the harassment policies. We want to be certain that our deliberations do not contradict college policy or employment law.
3. We reworded a proposal that will be sent to FGC concerning the academic schedule.
4. We discussed a request from Dean Drompp to meet with Jill Carr, RSG President, about the RSG effort to develop a campus commitment statement for the College community. We decided that at this stage of development, the FPIC should not get involved in the commitment statement. But, once a statement had been crafted, we would examine it for any implications concerning faculty interests.

**Standards and Standing Committee
Minutes 09-01**

October 29, 2008

The Committee met at 12:00 p.m. with the following members present:
Jon Russ (chair), Pam Church, Glenn Munson, Natalie Person, Gail Streete, and Michelle Voss Roberts

For Information Only:

1. The committee approved an extension of the “Drop” date until Tuesday, November 11, for students in T. Hill’s Biology 130 learning community.
2. Notification letters will now be handled by committee members rather than departmental assistants. With the exception of Probation/Suspension notifications, responses to petitions may be sent electronically (by e-mail).

Routine Business:

1. Petitions for Variance: Two students requested to take courses Pass/Fail after the deadline. The committee approved one and denied one.

Respectfully submitted,
Michelle Voss Roberts, Secretary

**Standards and Standing Committee
Minutes 09-02**

November 12, 2008

The Committee met at 12:00 p.m. with the following members present:
Jon Russ (chair), Pam Church, Kathleen Laakso, Glenn Munson, Natalie Person, Gail Streete, and Michelle Voss Roberts

For Information Only:

The “Request for Late Withdrawal from a Course” form will be modified to include lines for the printed names of the course professor, the adviser, and their e-mail addresses.

Routine Business:

1. Petitions for Variance: approved one switch from Spanish 202 to 301, approved one petition to graduate with 116 credits in May 2009, and denied one petition to take both Fine Arts credits in the Art department.
2. Applications for Readmission: approved one and pended one for more information.
3. Late Withdrawal from a Course: approved one and denied four due to lack of extenuating circumstances.
4. Midsemester Withdrawal: approved two.
5. Request to Extend Leave of Absence: approved one (but denied the same student’s request to vary from the policy limiting the number of courses s/he may take while on leave).

Respectfully submitted,
Michelle Voss Roberts, Secretary

**Standards and Standing Committee
Minutes 09-03**

November 19, 2008

The Committee met at 12:00 p.m. with the following members present:
Jon Russ (chair), Pam Church, Kathleen Laakso, Glenn Munson, Natalie Person, Gail Streete, and Michelle Voss Roberts

For Information Only

The Committee sights a trend under the new curriculum (and possibly because of new financial pressures) for more students to graduate a semester or a year early. The policies regarding transfer credit and senior year in residence remain in place. Petitions for variance should only be filed with evidence of extenuating circumstances—which does not include ignorance of the policies or failure to plan ahead.

Routine Business:

1. Petitions for Variance

- a. Approved one petition for transfer credit to fulfill Foundation F6 because of extenuating circumstances.
- b. Approved one petition to waive senior year in residence because of extenuating circumstances.

2. Applications for Readmission: approved one

3. Midsemester Withdrawal: approved one withdrawal and medical leave, approved one withdrawal and personal leave

4. Request to Extend Leave of Absence: approved one

5. Return from Leave of Absence: approved one

Respectfully submitted,
Michelle Voss Roberts, Secretary

**Tenure and Promotions Committee
Minutes 09-1**

October 29, 2008

The Committee met at 3:00 p.m. with the following members present: Boswell, Kesler, Mattson, McKenzie (chair), Planchon.

For Information Only:

The committee previewed the cases before it for the coming academic year. The committee then met with Anita Davis to discuss her review of the evaluation process.

Respectfully submitted
Steven L. McKenzie

**Tenure and Promotions Committee
Minutes 09-2**

November 19, 2008

The Committee met at 4:00 p.m. with the following members present: Boswell, Kesler, Mattson, McKenzie (chair), Planchon.

For Information Only:

The committee continued its discussion with Anita Davis about her review of the evaluation process.

Respectfully submitted
Steven L. McKenzie