

Rhodes College



Student Handbook

1988 - 89

Student Handbook 1988-89

A Guide to Rhodes College

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"The information contained herein was prepared and published by the Student Publications Board in an effort to acquaint new students with the organizations and activities at Rhodes College. The contents of "Administration & Services", "Student Activities and Organizations", and "Memphis" have not been officially reviewed or approved by the administration of the College. However, each student is responsible for reading and understanding the contents of "Rules and Regulations", wherein are not only College rules and regulations, but also the explanations and constitutions of both the Honor Council and the Social Regulations Council, among others. Each student is responsible for reading and understanding all College regulations."



President and Mrs. Jim Daughdrill (Libby)

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Our Story

Before its move to Memphis, the college was located in Clarksville, Tennessee, where it had its origins in the Clarksville Academy, founded in 1837. The Academy conveyed its property in 1848 to the Masonic Grand Lodge of Tennessee and was merged into the new Masonic University of Tennessee, a degree-granting institution of higher education. This institution became Montgomery Masonic College in 1850, and in 1855, its name was changed to Stewart College, in honor of its president, William M. Stewart. Under President Stewart's leadership the operation of the college passed from the Masonic Lodge to the Presbyterian Synod of Nashville.

Under the "Plan of Union" of 1873, the Synods of Alabama, Arkansas, Memphis, Mississippi, and Texas joined the Synod of Nashville in a cooperative effort to reorganize Stewart College after the Reconstruction Era and to operate it as a single Presbyterian college for the entire area thus represented, which was at that time commonly considered to be the Southwest.

In 1875, Stewart College became Southwestern Presbyterian University, developing alongside the undergraduate curriculum a School of Theology, which remained in operation until 1917. When the college moved to Memphis in 1925, it adopted as its official title Southwestern At Memphis, denoting a liberal arts college.

In 1973, a general reorganization of boundaries of synods within the Presbyterian Church instituted the college's present relationship with two larger synods. The former Synod of Louisiana is now part of the Synod of Red River, and the former Synods of Mississippi, Alabama, and Tennessee are now part of the Synod of the Mid-South. Rhodes College's relation to the Presbyterian Church in the United States has remained close and unbroken since 1855.

In the summer of 1984, a special session of the Board of Trustees convened to consider changing the name of the college due to possible confusion with other institutions named Southwestern. After much debate, the Board voted to change the name of the college to Rhodes College, in honor of Peyton Nalle Rhodes, a former president of the college.

Administration and Services

It is important to remember that the administration here at Rhodes College is here to help. Don't let them intimidate you; with few exceptions, we actually have human beings working here. The Administration cares about you and your experience here and they will be glad to assist you in any way possible, so many of them offer an open-door policy, although an appointment is always encouraged to make sure that they will be available. This section lists those that you will most likely come into contact with during your stay at Rhodes.

Palmer Hall

President of the College

James H. Daughdrill, Jr.
329 Halliburton Tower (3730)

The president is the chief spokesperson of the College as well as the chief officer of the administration and faculty. The president, in promoting the interests of the College on-campus, regionally, and nationwide, has many demands placed upon his time. As the head of the College and to keep Rhodes running smoothly, he delegates responsibility to appropriate officers of the College. You should approach these offices with any questions, concerns or suggestions, before contacting the President's Office.

Provost

Thomas R. Kepple, Jr.
329 Halliburton Tower (3745)

The Provost is the chief operating officer and handles the day-to-day operation of the College. Each cabinet member reports to him and he reports to the President. Dr. Kepple represents the College in state and regional associations, and co-chairs the Cabinet meetings.

Dean of Academic Affairs

Harmon Dunathan
225 Palmer Hall, Gooch (3795)
Hours: 8:30-12:30; 1:30-5:00

Working with the faculty members and individual departments, the Dean seeks to maintain the variety and standards of the educational system, to secure new faculty, and to safeguard student and faculty freedoms and interests. This office deals with all academic matters, including the Dean's list and academic probation.

Associate Dean of Academic Affairs

Robert Llewellyn
221 Palmer Hall (3795)
Hours: 8:00-5:00

This office assists the Dean in many academic and organizational matters. Students are encouraged to discuss petitions for variance from academic regulations with the Associate Dean. The Associate Dean is especially involved with the faculty-advisor system and student official records. Each student is assigned an advisor when he or she first arrives at Rhodes. When students have declared their majors, they are assigned an advisor in the appropriate department.

Division of Students Affairs

Tom Shandley, Dean of Student Affairs
229 Palmer, Gooch (3815)
Hours: 8:30-5:00

The Division of Student Affairs is responsible for most aspects of student life outside of the classroom. This includes residence halls, student activities, personal and career counseling, the Kinney program, health services, athletics and greek life.

The Dean of Student Affairs and his staff are here to help you in any way they can to make your college experience at Rhodes more meaningful and enjoyable.

As a part of the above areas, the staff is responsible for planning the intramural program, orientation, personal development workshops, the student volunteerism programs among others. They also serve as advisors to the Greek system, the Black Student Association, the Social Commission, the Student Assembly and student publications.

Located in the Dean of Student Affairs office are the off-campus housing resource library and the leadership development library for use by all students.

Any and all student suggestions for improving the community life at Rhodes are welcomed and appreciated.

Admissions

Dave Wottle, Dean
100 Palmer Hall (3700)
Hours: 9:00-5:00

This office is responsible for attracting quality students (like you) to Rhodes, through high school visits, on-campus programs and a special college symposium. The success of their program depends very heavily on the help of current students. Rhodes ARO (Admissions Representative Organization) has approximately 100 members, and directs everything from giving campus tours to housing overnight guests to participating in phone-a-thons for prospective students. New members are welcome, so keep your eyes open for a training seminar in the fall.

Development

Don Lineback, Dean
423 Halliburton (3850)
Hours: 8:30-5:00

The purpose of the Development Program is to provide service to alumni, parents and other constituent groups and to encourage their voluntary and monetary support of Rhodes College. Gifts from these groups provide scholarships, library books, laboratory equipment, buildings, endowments, and other items and programs to improve the quality of life of the student. Students help by serving as Ambassadors and working with the phon-a-thon and other fund raising projects and through the academic work they do, which receives attention beyond the campus. The sum total of these efforts reduces by about 40% the amount of tuition that would otherwise have to be charged.

Administrative Services

J. Allen Boone, Jr., Dean
103 Palmer Hall (3760)
Hours: 8:30-5:00

Dean Boone oversees the Offices of Personnel & Purchasing, Physical Plant & Security, Bookstore, Accounting and Cashier, and manages all of the College's business and financial operations. He welcomes student input and is available to speak to students with reasonable advance notice.

Registrar

Glenn Munson
108 Palmer Hall (3885)
Hours: 8:30-3:00

Class schedules, exam dates and times, forms for drop/add, pass/fail, and major declaration, petitions for directed inquiry, overloads, and waivers for academic regulations can be found in this office as well as transcripts (there is a \$2.00 fee after the first one), degree requirements and general information.

Cashier's Office

Sarah Bowlan, Cashier
105 Palmer Hall (3735)
Hours: 8:30-3:30

Pay tuition, fees, fines, and parking tickets here. Mrs. Bowlan is willing to help with any accounts; if you are confused go to her.

Students may cash checks for up to \$25.00 a day (make checks out to

Rhodes College) and may set up student deposit accounts. A student deposit account offers no interest and check writing is not necessary. The program allows the student to withdraw up to \$35.00 a day from the account without prior notice. One day prior notice allows for an unlimited release of funds.

The cashier's office also serves as the college's Lost-and-Found depository. Come here when you leave your retainer on a tray in the refectory.

Financial Aid

Art Weeden, Director
109 Palmer Hall (3810)
Hours: 8:30-3:00

Financial aid, other than scholarships, is based upon an analysis of the Financial Aid Form submitted annually by the student to the College Scholarship Service. Awards made by the Financial Aid Committee can be appealed by submitting a request to the Committee through the Director of Financial Aid. A request for renewal of scholarships and all financial aid must be made in the winter on the prescribed form available in this office.

Student employees are paid every other Friday morning. Checks are to be picked up at the receptionist's desk of first floor Halliburton Tower. Inquiries concerning job assignment should be directed to Mrs. Shirley Frisch in the Financial Aid office.

Computer Center

Charles Lemond, Ph.D., Director
300 Palmer Hall (3890)
Hours: 8:00-5:30

The Rhodes student has access to several computer facilities. The VAX785 is located in 300 Palmer and has terminals and printers located throughout the campus. The student work area is located in the basement of Burrow Library. Students may use the VAX785 for statistical analysis, programming and simulation. All students may use the VAX785, and there is no charge for computer usage. An IBM pc lab is open for student use with spreadsheet, programming and word processing applications. A student purchase plan for the purchase of the Apple Macintosh has been in place since fall of 1987. A Macintosh Lab with spreadsheet, programming, graphics, and word processing is available to all students. See the staff for more details.

Briggs Student Center

Center for Counseling and Career Services

301 Briggs Student Center (3800)
Hours: 8:30-12:00, 1:00-5:00

College Counselor
Libby Robertson, Ph.D., Personal Counselor

Confidential and professional personal services are available, free of charge, to any student presently enrolled in Rhodes. This includes personal counseling, crisis intervention, community referral services, personal development groups, and study skills assistance. Consultation services also are available to faculty and staff who have concerns regarding particular students.

All services provided are confidential. Information about counseling visits is not entered on official College records or released to others without the student's written consent, except when disclosure of specific information is essential to protect the student or someone else from clear and imminent danger.

Director of Career Planning & Placement
Cristina S. Fockler

A full range of career services are available to all Rhodes students. These range from career and placement counseling to employment opportunities. Vocational testing is available to assist students with their selection of a major and career. Listings of part time, summer and full time employment are maintained at the Center. The campus recruiting program allows students to interview with recruiters for employment as well as for information on graduate schools. Graduate and professional school directories and career related resources are maintained in the career library for student use.

Limited services are available to alumni, faculty and staff. A list of students interested in babysitting and tutoring is maintained for the Rhodes and Memphis community. Faculty and staff are welcome to refer employment opportunities and other career related information to the Center.

All counseling services provided are confidential. Information about counseling visits is not entered on official College records or released to others without the student's written consent.

Chaplain

Steve Musick
305 Briggs Student Center (3804)

Rhodes College students represent a wide variety of perspectives on organized religion and spirituality. The Chaplain is available to all individuals and groups for direction and help in developing that crucial part of their lives. Through twice-weekly worship services, individual counseling, special events and programming, and promotion of the many religious organizations on campus the Chaplain's

office offers support and opportunity for spiritual enrichment.

Chapel is held on Tuesdays at 10:05 a.m. in Voorhies Chapel, and at 4:45 p.m. on Thursdays in the sanctuary of Evergreen Presbyterian Church. In addition, the Chaplain directs the Kinney Program of Rhodes College, a volunteer service organization, endowed by the John Dustin Buckman foundation, which provides students an opportunity to work with any of over fifty agencies and programs that rely on volunteers to provide needed services to the community.

Bookstore

Jane Darr, Manager

Debbie Jordan, Assistant Manager

Missy Clifton, Textbook Manager

MAIN STORE — Briggs Student Center (3535)

Open 8:30-4:00 Monday-Friday

TEXTBOOK AND SUPPLY ANNEX — (3896)

Open 10:30-4:00 Monday-Friday

The Bookstore is owned and operated by Rhodes College as a service to the entire Rhodes community. Any revenue above costs is directed to the college's general operating fund.

The bookstore currently operates out of two locations. The Textbook and Supply Annex (portable metal building under the old oak tree) houses the required and recommended reading materials as well as paper supplies and writing equipment. In the Main Store, located in Briggs Student Center, books for general reading, snacks, clothing, gifts and stationery and college insignia items can be found.

Your major investment will be the purchase of your textbooks and supplies in the Annex. An average of \$250.00 should cover the cost of the first semester coursebooks, depending on the curriculum you follow. Textbook prices are established by the publisher, not the Bookstore. Used books are offered in as many titles as possible. In order to purchase the books you specifically need, you are encouraged to attend class first. A full textbook refund is available within the first 15 class days of each semester so you may return books you do not need. You must present your receipt and books purchased new must be clean and unmarked. The bookstore conducts a Used Book Buyback at the end of each semester, during exams.

Credit privileges are extended to students upon completion of a credit application and approval from the Cashier's Office. In addition, Visa and MasterCard are accepted.

Student Mail Services

Student Mailroom (3239)

Jane E. Darr, Director of Mail Services

Ext. 3911

The student mailroom, located on the lower level of the Briggs Student Center, provides a variety of mail services to both residential and commuting

students, full-time and part-time students.

Every student is assigned a mailbox, and the cost is included within your tuition. Mailbox keys are distributed by the Dean of Student Affairs Office, along with other keys you are provided.

All classes of mail, including parcels and other accountable mail (registered, certified, etc.) are received and secured for you in the student mailroom. In addition, other express mail deliveries such as United Parcel Services, Federal Express, etc. are received at this site. Boxholders received written notice of parcels too large for individuals' mailboxes. In the case of express or special deliveries, attempt is made to notify the addressee by telephone first and then by campus mailbox.

Use your complete name on all correspondence. Town students are encouraged to check their mailboxes regularly since intra-campus messages are sent via these mailboxes.

Mail is received Monday through Friday and distributed to the student boxes by 10:30 a.m. You will be notified of special hours affecting mail delivery due to either postal or college holidays.

Grill

The Grill is operated as a service for the students, Faculty and staff. It is managed by ARA which employs primarily student staff in the Grill. A variety of fast foods and specials are offered. Service in the Grill is not part of the board plan, so be prepared to pay as you go.

Hours: Monday-Friday 10:30 a.m. - 1 p.m. and 7:30 p.m. - midnight
Saturday & Sunday 7:30 p.m. - midnight

In addition, the Social Commission, a group of students, works to make the Student Center a lively place for students to gather. The group sponsors a wide variety of activities for the student body: bands, movies, and the annual Rites of Spring weekend. General membership comes from participation.



The Burrow Library

Lynne Blair, Director (3900)

Hours: Monday-Thursday	8:00 a.m.-midnight	Holiday, break, and exam hours will be announced.
Friday	8:00 a.m.-9:00 p.m.	
Saturday	10:00 a.m.-5:00 p.m.	
Sunday	1:00 p.m.-midnight	

Information Services (Reference) Hours:

Monday-Thursday	8:00 a.m.-9:30 p.m.
Friday	8:00 a.m.-9:00 p.m.
Saturday-Sunday	No Information Staff

Media Center Hours:

Monday-Thursday	9:00 a.m.-10:00 p.m.
Friday	9:00 a.m.-5:00 p.m.
Saturday	10:00 a.m.-5:00 p.m.
Sunday	1:00 p.m.-10:00 p.m.

Areas for study include the Reference area and carrels in the stacks. You may find one of these quieter and less distracting than your dorms.

There is a formal checkout system, but one initiated for your convenience. The first time you use the library you must present your Rhodes I.D. to have a library card issued to you — the number will be put on the back of your I.D. Thereafter, you may check out materials merely by telling your name and library card number. A word of CAUTION: the library cannot look up your number for you, so be sure you memorize it or have your I.D. with you.

As you enter the library, the Circulation Desk is to your left. You will check out books from the stacks and RESERVE BOOKS here. Some reserves are checked out for two hours during the day, with an overnight checkout at 4:30 p.m., due the next morning at 10:30 a.m. Overdue fines for reserve books are 25 cents for the first hour and 5 cents for each additional hour. Some faculty prefer that their reserves remain two hour checkout at all times. These are designated as LIBRARY USE ONLY (thus may not be taken from the library at any time or taken overnight). Be sure you know which you are checking out since there is a steep fine for L.U.O.'s — \$1.00 for just taking out of the library, with additional \$1.00 fines for being overdue.

PERIODICALS are always LIBRARY USE ONLY (fines are the same as for L.U.O. reserves). Unbound issues are on the main floor, bound volumes are on the lower level, and some volumes are on microfilm or microfiche.

There are two PHOTOCOPIERS and two MICROFILM READER/PRINTERS for making copies of periodicals or other materials which you want to reproduce. A CHANGE MACHINE is provided for your convenience (the library does not provide change other than from the machine, but the Cashier does).

MUSIC RECORDINGS for your classes are in Hassell Hall. Some other music selections and SPOKEN RECORDINGS (plays, poetry, speeches) are in the library and may be used with the stereos in the Media Center. There are different types of cassette tapes available for your work or pleasure.

As you enter the library, directly in front of you is the INFORMATION SERVICES DESK. In addition to regular reference information, DIALOG online search produces customized bibliographies for your research topics. You will need to make an appointment for this service.

The Media Center, located on the lower level, offers access to audio/visual equipment and materials. Videocassettes, audiocassettes, and phonodiscs may be used in the Center. There is equipment for individual and group use, and although academic use is given priority, private use is also allowed. The Media Center accepts suggestions for new acquisitions; drop by and fill out a request form.

Additional libraries on campus are in the Chemistry and Math buildings. These libraries contain abstracts and periodicals peculiar to those departments.

Other facilities in Memphis which you may use are the Memphis Public and Shelby County Library (located at McLean and Peabody) and the libraries at Memphis State, Christian Brothers College, Memphis College of Arts, LeMoyne-Owen College, Harding Graduate School, Memphis Theological Seminary and Mid-America and Mid-South Bible Colleges. A worthy note of caution: you must be clear not only in our library, but in all these libraries to validate each term!

MSU Library Hours:	Monday-Thursday	7:45 a.m.-midnight
	Friday	7:45 a.m.-10 p.m.
	Saturday	9:00 a.m.-6 p.m.
	Sunday	1:00 p.m.-midnight

Refectory

Scott A. Ownby, Director
Burrow Refectory (3541)

Hours:	M-F	S-S
Hot Breakfast	7:00 p.m.- 9:15 p.m.	8:00 a.m.- 9:00 a.m.
Continental Breakfast	9:00 a.m.-10:30 a.m.	9:00 a.m.-10:30 a.m.
Lunch	11:30 a.m.- 1:30 p.m.	12:00 noon- 1:15 p.m.
Supper	4:30 p.m.- 6:30 p.m.	4:30 p.m.- 6:00 p.m.

The Catherine Burrow Refectory is the College dining hall. ("Refectory" is a medieval term applied to the dining halls of monasteries and convents.) Affectionately known as "The Rat", this is the place where minds and stomachs meet.

ARA runs the food service at Rhodes. In the past they have planned such features as Thursday's Buffet Night, holiday meals, picnics, ice cream treats, and late night study breakfasts at exam time. A student food committee works with the food service to air your comments and suggestions, and to try to bring you what you want.

The Honor Code applies to the refectory. Non-boarding students can purchase discount meal tickets at the cashier's table. It is also against the Honor Code to take utensils, dishware or food out of the refectory for later use.

Health Services

Doris Gill, Director of Health Services
Moore Moore Infirmary (3895)

Hours: Monday-Friday 8:00 a.m.-10:00 p.m.
 Saturday-Sunday 8:30 a.m.-10:00 p.m.

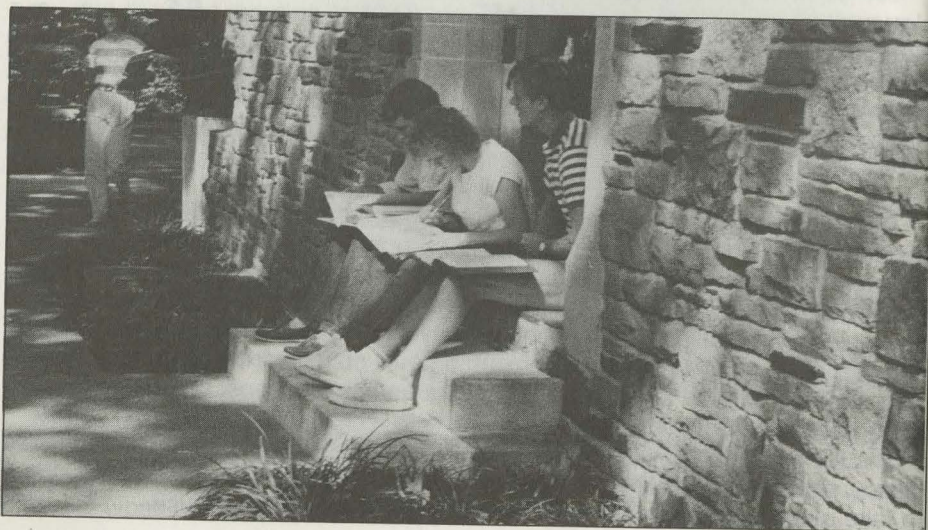
Nurse on Duty: Monday-Friday 8:00 a.m.- 4:00 p.m.

Strategically located next to the Refectory, the Moore Moore Infirmary has 7 beds with 24 hour health care extended to all full time students. Flu shots are offered in the fall for the price of the serum. Allergy shots can also be administered in the Infirmary. Bring your medication, with directions, to the Infirmary when you arrive on campus. A small fee is charged for the disposable syringes. Make sure you bring a large enough supply of all medications to last until you return home; out-of-town prescriptions are NOT refillable.

Certain routine medications and services are furnished free of charge as part of the Health Service's function. Special services, x-rays, and laboratory work are billed directly to the student. If you have to go to the emergency room, be ready to pay cash or check from a local bank; out-of-town checks are not accepted. You will also need all your health insurance information (name and number). Night emergencies should be reported to your R.A., and he/she will contact the nurse.

You need to keep a supply of band-aids, Tylenol or aspirin and a thermometer in your room in order to avoid a walk to the Infirmary every time you scratch yourself or feel ill. Students are encouraged to begin learning how to care for minor illnesses and injuries, thus avoiding costly doctor visits in future life. A free Student Health Handbook is available at the Infirmary.

The nurse's hours vary daily according to the doctor's visits. SEE THE NURSE FOR A DOCTOR'S APPOINTMENT.



Resident Advisors and Residence Halls

Ron Kovach, Associate Dean of Students

Resident Advisors are a vital part of communal living. They form a liaison between you and the administration. If you have any problems—room changes, ants, maintenance, or personal—go to them: they are trained to help. An R.A. will be on duty in your hall every night from 10:00 p.m. until morning, so if you have any problems or questions, complaints or suggestions at these times, you will know where to find them.

There are two types of halls on the Rhodes campus: "open" refers to no restrictions or curfew hours for opposite sex; "closed" refers to restricted visitation times (off limits from 12:00 midnight - 8:00 a.m.)

Coin-operated washing machines and vending machines are located in almost all halls. Draperies and carpeting are available in Williford East, and New only. Draperies are in Glassell; Stewart and University have blinds. Some beds in most halls are oversized, so it might be better to wait before you buy your fitted sheets. Pets are restricted to aquariums. To answer your 482 other questions, freshmen will be assigned a student counselor and he/she will be able to answer questions by personal letter. Also please note that all halls will be closed during Christmas, Spring Break, and part of the summer. So make plans unless you intend to sleep on the roof.

RA's 1988-89

	ROOM	PHONE
BELLINGRATH		
Fran Godbold	109	3109
Johanna Vandergrift	209	3130
Margaret Pomphrey	309	3150
EAST		
Laura Popovitch	103	3008
Barbara Mulach	314	3546
ELLETT		
Jimmy Patterson	205	3487
GLASSELL		
Steve Hambuchen	114	3022
Doug Halijan	204	3042
Greg Andrews	220	3054
Ned Willard	319	3075
NEW		
Bruce Kellerman	108	3671
Bob Coleman	311	3691
STEWART		
Mark Albright	110	3533
Jim Deason	226	3529

TOWNSEND		
Harrison Kisner	100	3200
Salil Parikh	205	3215
Marc Rose	314	3238
TREZEVANT		
Leigh McWhite	108	3258
Creshelle Nash	220	3276
UNIVERSITY		
Tsega Gebreyes	1A	3167
VOORHIES		
Katie Burke	100	3301
Becky Brewer	222	3336
WHITE		
David Herig	101	3373
WILLIFORD		
Anne Junkin	100	3546
Sandy Sullivan	214	3432
Rachel Henegar	314	3458
NORTH STEWART		
Virginia Nisbet	002	3644

Physical Plant

E. Dudley Howe, Director
Austin Building (3870)
Hours: 8:30-5:00

The Physical Plant Department is located at the intersection of Snowden Drive and Gym Drive. This service oriented department is responsible for maintaining all building systems, mechanical systems, housekeeping, grounds maintenance, and the operation of the campus motorpool and storeroom. Special Services assists in setting up college functions such as seminars, lectures, etc.

The Physical Plant Department is ready to assist Students, Faculty, Staff, and visitors by providing quick, courteous service and information.

Security

Bill Nourse, Director
Frances Falls Austin Building (3880)

Security is responsible for the personal safety and security of the students, faculty, and staff and the security of the physical plant and the grounds of the college.

Security also enforces the traffic and parking control regulations of the college. All vehicles which are operated on campus must be registered with

Security. This applies to all students, regardless of whether they are campus residents or commuter students. There is NO CHARGE for a parking decal. To avoid penalties, vehicles must be registered and parking stickers affixed during the first week of each term. Temporary parking permits are available for students and others who will only have possession of a vehicle for a short time. Students are responsible for being familiar with and abiding by the current Rhodes College Parking and Traffic Regulations and the procedure for appealing citations.

Security also implements the college's policies for access to buildings outside normal working hours. Students with a need to be admitted to an office, laboratory or departmental library after hours should request that their instructor place them on the Access List for the area. Students on the approved Access List may contact Security to be admitted.

The Rhodes campus is, in general, a safe place to live and work. However, you should remember that it is located in the midtown area of a large city.

Take appropriate precautions — lock your dorm room door, don't walk alone late at night, park your car in well-lighted, well-traveled areas and lock it. Keep valuable personal belongings in a secure place out of sight.

Security offers an escort service. If you need to walk across campus late at night, just call us and we'll be there.

There are Security Phones at a number of locations on campus. Just pick them up if you need Security. They'll ring us automatically.

Departmental Chairpersons

Department	Chairperson	Office Number	Extension
Anthropology/Sociology	Peter Ekstrom	105 Clough Hall	3931
Art	Robert Russell	414 Clough Hall	3824
Biology	John Olsen	108 FJ West	3558
Chemistry	Harold Lyons	312 Kennedy	3958
Economics/Bus. Adm.	Marshall McMahan	521 Rhodes Tower	3919
Education	Gail McClay	402 Clough Hall	3898
English	Robert Entzminger	308 Palmer	3981
Foreign Languages	Horst Dinkelacker	315 Rhodes Tower	3588
History	Kenneth Goings	406 Clough Hall	3742
Interdisciplinary Studies	Robert Patterson	404 Clough Hall	3994

International Studies	Grant Hammond	415 Rhodes Tower	3571
Mathematics	Kenneth Williams	316 Math Bldg.	3722
Music	Diane Clark	111 Hassell Hall	3775
Philosophy	Larry Lacy	405 Clough Hall	3577
Physics	To Be Announced		
Political Science	Marcus Pohlmann	3 Harris Lodge	3843
Psychology	Marsha Walton	129 Clough Hall	3988
Religion	Bob Patterson	404 Clough Hall	3994
Search Course	Douglas Hatfield	119 Rhodes Tower	3566
Theatre & Media Arts	Tony Lee Garner	McCoy Theatre	3838



Student Activities and Organizations

Outside of the classroom, there are many ways for the student to get involved in Rhodes clubs and activities. No experience is usually necessary, just an active interest in the specific group. For the politically minded, there are groups such as the Student Government Association, the Committee for Social and Political Action, the College Republicans and the Young Democrats. The Kinney Program offers students a chance to serve the world beyond the Rhodes community. Publications offer practical experience from layout to writing to editing and much more. In addition to the following groups, special academic alternatives are available and should be considered as viable alternatives in a liberal arts setting. These include: Interdisciplinary Majors; Internships; Tutorials; Directed Inquiries; Honors Projects; Undergraduate Research; Washington Semester; British Studies at Oxford; and Rhodes Abroad. For information about these study possibilities, contact your faculty advisor. Otherwise, keep in mind that the groups below are student run and student supported. Don't be afraid to talk to the people named if you have an interest. One of the most valuable parts of your Rhodes education will be spent out of class, so seize the opportunities listed below.

Director of Student Activities: To be announced
 229 Palmer, Gooch (3815)
 Hours: 8:30-5:00

New Organizations

Students desiring to form any new organization must apply for permission, in writing, to the Dean of Students. Aims and membership of the proposed group should be stated clearly. Any local campus group wishing to become affiliated with a national organization must make similar application. In order to be recognized as College organizations, all groups, whatever their purpose may be, must have official sanction. The College has the authority to remove official recognition from an organization by due process.

Use of Campus Facilities

All campus facilities are for the use of the academic community of Rhodes College. Campus organizations or informal groups of students (minimum of five) may request the use of a hall, classroom, or auditorium through the Special Studies office or the administrative official who has direct oversight of the facility.

The following statement of policy was framed by the Faculty to express Rhodes' traditional support of free dialogue and debate:

"We believe that the free exchange of ideas, including the right to express minority and unpopular opinions, is vital to the pursuit of knowledge. Indeed, we believe that the greatness of an institution of higher learning is, in significant ways, reflected in its willingness to provide a broad forum for differing attitudes and ideas."

Non-college organizations requesting the use of campus facilities are cautioned that their meetings should not be for money-raising purposes and shall not be advertised or publicized in such a way as to suggest that Rhodes sponsors the purpose of the off-campus organization. All public announcements of such meetings will include the statement: "Facilities for this meeting are provided as a public service by Rhodes College. This service in no way implies college sponsorship or endorsement."

Academic Interests

American Chemical Society
Faculty Sponsor: Dr. David Jeter

The purpose of this organization is to increase and promote awareness of the vital importance of science in today's society and in modern technology. Members consist of students interested in chemistry and bio-chemistry. In the past this organization has toured many facilities, such as the U.T. toxicology lab, Plough Industries, Buckman Laboratories, St. Jude Children's Hospital, North Treatment Plant, and others. Other events have included Christmas and spring parties at professors' homes and friendly sports events with the chapters at other colleges.

Astronomy Club
Student Coordinator: Jennifer Gaines

The Astronomy Club meets once a week with frequent observing sessions, weather permitting. This club is open to all students, and, since emphasis is on recreational observation, non-science majors are more than welcome. The club has access to several high quality telescopes and accessory equipment. Meetings take place on the sixth floor of the Physics Tower, and are generally in the evening, around 9:00 p.m.

College Bowl
Staff Coordinator: Ron Kovach

Each year the Student Government association sponsors its annual College Bowl competition. Synonymous with the high school version of "quiz bowl", the matches consist of mixed student groups formed voluntarily to compete each year until the competition brings out a winning team. The winning team consists of the five individual top scorers from all the teams who go on to represent the College at the annual regional competition each February.

Traditionally the sophomore representatives to the Student Government coordinate the matches through the first semester using questions submitted from Time Magazine and Reader's Digest.

Health Professions Society
Student Coordinator: To be announced

The Health Professions Society is comprised of a group of students interested in pursuing medicine, dentistry, physical therapy, or any of the other allied health fields. The organization's primary goal is to inform students about the field in which he or she is interested so that the student can plan his or her course work accordingly. This goal is accomplished by asking physicians and other people involved in health care to speak from time to time about their respective fields. Past speakers include representatives from oncology, pediatrics, family practice, surgery, and representatives from local medical schools such as The University of Tennessee Center for the Health Sciences, Vanderbilt Medical School, and East Tennessee State Medical School.

International House
Advisors: Dr. Katheryn Wright & Dean Ron Kovach
Student Coordinators: Denis Pannozza & Kim Wright

The International House is the campus organization which gives an outlet to those interested in foreign languages and cultures. Some of its members live in houses where the language of their choice (this year French and Russian) is used on a daily basis. The club sponsors such events as the *Premises International Cinema Series*, a Mardi Gras party in the late winter, a benefit dance to raise money for an international charity, and other great events. It also sponsors the weekly Language Tables, an opportunity once a week to eat dinner in the Rat with foreign flair — speaking in tongues. Meetings are once a month.

Model United Nations Association
President: Deb Chan

The Model United Nations Association sponsors student participation in Model UN's around the country. A Model UN is a simulation of the workings of the United Nations composed of student delegations representing member states. It is designed to make participants more aware of international events and problems. In recent years, Rhodes has been represented at the National Model UN in New York, the Midwest Model UN in St. Louis, the Deep South Model UN in Mobile, Alabama, the Arkansas Model UN and the National Collegiate Security Conference at Georgetown. In addition, the association sponsors the annual Mid-South Model UN for Memphis and Shelby County High School students. Although most association members are International Studies Majors, all students are encouraged to participate.

National Association of Accountants Student Chapter
President: Holli Hodnett

The Rhodes College National Association of Accountants is the student affiliate chapter of the Memphis Area National Association of Accountants. The group meets monthly in a technical meeting to discuss business and listen to area speakers from the accounting and other professions. Membership is open to the whole student body.

Planning Forum Student Chapter Student Coordinator: To be announced

The Rhodes College Planning Forum is an association of students who are interested in the planning function in business, health care, education, and government. It is a student chapter of the International Society for Planning and Strategic Management, which can introduce both the business and non-business major to careers in the planning profession. Meetings have featured speakers who are executives from Federal Express and First Tennessee Bank.

Philosophic Students Organization (Theta Epsilon) President: Edward Ellis

Theta Epsilon stemmed out of a desire to encourage philosophical, critical and rational discussion and deliberation, and to increase the awareness of philosophy in everyday life. Activities sponsored by Theta Epsilon as often as every week are open to all students, and include guest lecturers on selected topics, monthly movies, discussion on topical issues such as pornography, nuclear ethics, and social limits of creativity, and presentation of papers. Occasional business meetings of the formal membership to plan activities are also open to all students.

Science Journal Faculty Sponsor: Dr. David Kesler

The Science Journal, an annual publication, is edited by a staff of students. Intended to recognize and encourage independent, scientific thought and research, the journal publishes student works in the areas of math, physics, chemistry, biology, and psychology. It also serves as a vehicle for the expression of ideas and attitudes toward the sciences.

Society of Physics Students President: Anne Junkin

The Society of Physics Students (SPS) is primarily a departmental group for those who are interested in the physical sciences, especially physics. Members receive both monthly SPS bulletins from national headquarters and monthly issues of Physics Today. Also, SPS members are eligible for various scholarships, grants, and fellowships which are offered by the SPS. The SPS chapter at Rhodes routinely invites speakers who discuss timely, as well as purely academic, issues in physics. All SPS lectures are open to the public. Finally, SPS hosts an annual Christmas party for physics students, faculty, and friends.

Rhodes College Student Personnel Association Faculty Sponsor: Prof. Carol Danehower

The RCSPA is affiliated with the American Society of Personnel Administrators; the local affiliate is the Memphis Personnel Association (MPA). Students in RCSPA have the opportunity to attend monthly MPA meetings which feature speakers on current topics in human resource management. The student chapter also holds regular meetings with speakers and sponsors field trips to local corporations.

The RCSPA is an excellent way for students interested in human resource management to learn more about it and meet professionals in the field. The MPA awards a scholarship each year to a worthy RCSPA member.

Rhodes Amateur Radio Association President: Anne Youngblood, KB4IIS

The RARA is open to all students who have an interest in amateur radio. The purposes are to assist students in obtaining or upgrading licenses, to promote the common interest of communications with all parts of the world, and to provide community services through participation in charitable events and in real and simulated emergency conditions.

American Marketing Association, Student Chapter President: Jennifer Moman

The Rhodes College American Marketing Association (AMA) is an organization of students interested in business management, marketing and advertising. The group meets monthly to discuss business and hear prominent speakers who are executives from Federal Express and the Ward Archer Advertising Agency. Each member is also invited to attend monthly technical meetings of the Memphis AMA and meet prominent members of the marketing profession.

Writing Majors Student Coordinator: Toddie Peters

This group formed last year as a way for writing majors to gather on an informal basis and share pieces that they are working on. The group generally meets about once a month. They host speakers as well as sponsor receptions for the Literary Arts Festival. This group provides a chance for English majors to get to know one another. All prospective and declared writing majors are invited to activities.

The Arts

Literary Arts Festival Chairman: Toddie Peters

The Literary Arts Festival has traditionally been a student organization responsible for bringing a literary figure onto campus to speak on writing and literature. In the past, visiting artists have included Marion Zimmer Bradley, Chaim Potok, Allen Ginsberg and Ellen Gilchrist. In 1988 the Festival hosted a lecture series of three speakers centering on modern poetry and short stories. The highlight of the Festival was poet Etheridge Knight.

Students interested in Advertising, Marketing, and English are urged to join the group to help with the different aspects of planning the Festival, but the group welcomes any interested students. It is entirely student run and funded by donations solicited by students from local organizations and businesses.

Musical Activities:

The Rhodes College Singers perform music from various periods of choral literature. The choir appears at several campus and city functions during the year, travels to churches and schools on a tour of the Mid-South each spring, and engages in foreign tour every third year. Auditions are held each fall.

Music students, under the guidance of the faculty, participate in the activities of such professional groups as the National Association of Teachers of Singing, the American Guild of Organists, Pi Kappa Lambda, and local performing groups.

Various ensemble opportunities are available as provided in the curriculum of the Music Department. Students may receive private instruction in voice and a variety of instruments. There are also faculty and student recitals, the faculty concert series, and special guest performances.

Hassell Hall houses practice rooms, studios, a music library, a recital hall and is available for individual practice and ensemble rehearsals.

Theatre Activities:

Rhodes College's McCoy Theatre provides excellent opportunities for students interested in any aspect of theatre from acting to technical support. The theatre facility is unique in the Mid-South, offering space that can be configured in a number of ways to accommodate a variety of set designs and arrangements for seating. Productions are cast primarily from the student body and students may get involved in many areas of backstage work.

The McCoy Season Subscription Series brings local actors, directors, musicians, and Rhodes students together in productions throughout the year. The inaugural production in the theatre, *CANDIDE*, was selected as one of the best theatrical productions in Memphis in 1982. In the first full year there were five productions including *CARNIVAL* and *THE TEMPEST*. The McCoy has brought several productions to the Mid-South for the first time: *SWEENEY TODD*, *THE GONDOLIERS*, *BEYOND THERAPY*, *NICHOLAS NICKLEBY*, and *THE HITCHHIKERS*.

One of the special events which will find its permanent home in the theatre is the much-lauded McCoy Visiting Artist Series. This series bring nationally and internationally known performing artists to campus not only to perform, but to visit with students, hold discussion/lecture sessions and conduct workshops. Among those who have shared their time and talent with Rhodes students are opera's dramatic soprano Nancy Tatum; noted dancer and choreographer Agnes de Mille; Swedish baritone Hakan Hagegard; The New Shakespeare Company of San Francisco; and actress Pat Carroll in her award-winning one-woman play "Gertrude Stein Gertrude Stein Gertrude Stein," and New York directors Gavin Cameron-Webb and Jack Eric Williams.

Visual Arts Society

Faculty Sponsor: Betty Gilow

The purpose of the Visual Arts Society is to encourage the appreciation of the visual arts in and outside of the Rhodes College campus. It supports art-related activities including student and regional artists' exhibitions, critical lectures, films, and campus art. The Society promotes the Lillian and Morrie Moss Endowment for the Visual Arts by participating closely with the preparation and presentation of each visiting speaker in the Moss Lecture Series. Membership is open to all interested persons and meetings are held weekly.

Athletics

Charles J. Gordon, Director
Gymnasium, ext. 3940

Gym Hours:	Monday-Thursday	8:30 a.m.-10:00 p.m.
	Friday	8:30 a.m.- 6:00 p.m.
	Saturday	10:00 a.m.- 5:00 p.m.
	Sunday	1:00 p.m.- 5:00 p.m.
Pool Hours:	Monday-Friday	6:30 a.m.- 8:00 a.m. 12:00 p.m.- 6:00 p.m.
	Saturday	10:00 a.m.- 6:00 p.m.
	Sunday	1:00 p.m.- 6:00 p.m.

Rhodes offers eight varsity sports for men (tennis, football, baseball, basketball, soccer, golf, track, and cross country) and five varsity sports for women (tennis, soccer, volleyball, basketball, and cross country). Admission to all home athletic matches is free to students. Tryouts are held yearly or as necessary to choose a cheerleading squad of eight women. Cheerleaders perform at all football games as well as men's home basketball games. For information about any sport, just call one of the coaches listed below.

Department of Athletics Staff:

Director of Athletics	Chuck Gordon
Football, Track	Mike Clary
Men's Soccer	Sepp Huber
Women's Basketball, Women's Tennis	Sarah Hatgas
Baseball, Assistant Football	Gordon Ellingsworth
Assistant Football, Strength & Conditioning	Leland Smith
Men's Basketball	Herb Hilgeman
Assistant Football, Assistant Baseball	Jim Elgin
Volleyball, Golf	Tricia Homstad
Cross Country	To Be Announced
Athletic Trainer	Brian Gerry
Men's Tennis, Assistant Basketball,	Matt Bakke
Women's Soccer	Phyllis Walther
Intramural Sports	To Be Announced

All members of the staff are willing to discuss your participation in any sport. You do not have to be a varsity athlete or enroll in a physical education class to take advantage of their expertise. Appointments are not necessary but staff members may be busy.

The intramural program at Rhodes involves over half the student body. Intramural sports include tennis, flag football, basketball, volleyball, and softball. Intramural teams may be formed by anyone. In addition to the intramural program, club sports are offered in lacrosse, rugby, field hockey, and the equestrian team. Anyone interested in a club sport should contact the athletic office.

In addition to staff expertise, Rhodes students can also enjoy the use of the

school's athletic facilities. These facilities include the gym and regular fields, tennis courts, an outdoor swimming pool, cross country layout around campus, and a weight room. Check with the athletic office for schedules.

All staff members are available to the Rhodes community to help in working out exercise schedules, weight lifting programs, and health tips. The trainer is also available for rehabilitation of injuries, as time permits, upon referral from the infirmary.

Campus Governance

Rhodes Student Assembly

110 Briggs Student Center

The main purpose of the Rhodes Student Assembly is to provide a body by which to represent the needs and concerns of the Rhodes students to the faculty and administration. With its many members, the Student Assembly can involve itself effectively in many areas of campus life. All meetings are open to the whole campus and students are strongly encouraged to attend.

The Student Assembly sponsors College Bowl, oversees the allocation of Student Assembly funds, coordinates the Student Life, Special Events, Budget and Nominating Committees, appoints students to serve on Board of Trustees and administrative committees, directs the various commissions, and generally entertains any matters of student interest or concern at meetings and campus-wide forums.

The executive officers as well as the Sophomore, Junior and Senior Representatives are elected by April 1st of the academic year. Commissioners and Board of Trustees Representatives are also elected at this time. The five Freshman Representatives are elected in the fall.

The following is a list of current Rhodes Student Assembly officers:

President	Ann Dixon
Vice-President	Kearsten Angel
Treasurer	Dana Harmon
Senior Representatives	Gay Daughdrill, Becky Delugach, Gretchen Greiner, Amy Horner, William Pope
Junior Representatives	Melanie Baldwin, Kim Campbell, Scott Naugler, Sandy Sullivan, Johanna Vandegrift
Sophomore Representatives	Greg Foster, Mal Johnson, Liz Orr, Allison Ponder, Marjorie Thigpen

Athletics Commission

Commissioner: Peter Ferrara

Serving as a link between the student and the athletic department, this commission's main concern is to make the students aware of the athletic opportunities at Rhodes. Be it varsity, intramural, or individual sports, all questions can be answered through this commission.

Elections Commission

Commissioners: Trent Grand, Jon Perry

This commission handles the details of all the student body elections. There are three main elections per year, one in the fall for freshman representatives, one in October for Mr. and Miss Rhodes, and one in the spring for the Assembly, Honor Council and SRC positions. Elections are announced two weeks in advance and petitions from the commissioners are available at that time. Voting is by secret ballot; the Honor Code applies.

Religion Commission

Commissioners: Cheryl Anderson and Beth Havercamp

The Religion Commission works closely with the chaplain to promote spiritual growth and religious activity; the commissioners also assist the chaplain in organizing weekly chapel services. The commission also coordinates the affairs of the Religion Council which is composed of leaders from the various religious oriented groups on campus such as the Baptist Student Union, Evergreen College Fellowship, the Catholic Student Association, the Fellowship of Christian Athletes, the Jewish Student Union, and Inter-Varsity Christian Fellowship.

Social Commission

Commissioners: Melissa Bentley and Ann Haight

This commission is responsible for drawing together the various art and talent groups at Rhodes as well as bringing in musical (reggae, jazz, folk, progressive, etc.) groups, lecturers, and comedians from off campus. Some traditional attractions include Homecoming, Uncommon House, Rites of Spring, and feature-length films. The commission is comprised of students who take an active interest in Rhodes' social life.

Publications Commission

Commissioner: Heather Hicks

Senior Representative: Neil Thorne

Junior Representative: To be filled

Sophomore Representative: Stephanie Kincaid

Freshman Representative: One to be elected

At-Large Representatives: F. Grant Whittle, Bill Parks

The opportunities available to you in publications at Rhodes are nearly unlimited. The Publications Board is the governing body over all publications. It selects new editors each spring, allocates money, and settles conflicts in editorial policy. Members include all editors, class representatives, and the commissioner.

There are currently five student publications at Rhodes meeting a variety of interests and needs. Students are entrusted with maintaining a balance between freedom of expression and responsible journalism. All students are encouraged to work on all aspects of publication—writing, layout design, art, etc. Quality publications thrive when enthusiastic students are involved.

Faces (Dennis Pannoza, ed.; Kirsten Williams, asst.) is the directory of pictures, phone numbers, and addresses of students, faculty, and administration. It is an invaluable aid!

The Lynx (Kearsten Angel, ed.; Courtney Ward, asst.) is the Rhodes year-book. It is a creative publication that attempts to give an overall picture of life at Rhodes during that year.

The Sou'Wester (Doug Halijan, ed.; Beverly Burks, asst.) is the student newspaper which covers student activities, current issues and articles of interest to the community. Published weekly.

The Southwestern Review (Rod White, ed.; Scott Naugler, asst.) is the campus literary, scholarly and creative arts magazine. All the entries are original student and faculty works.

The Handbook (Julie Bunting, ed.; Janice Warner, asst.) Obviously a prestigious publication.

Honor Council

"I have neither given nor received aid on this test, assignment, or examination nor have I witnessed any such violation of the honor code."

The freedoms and responsibilities of the Honor System are shared by **all** members of the Rhodes community. Far beyond the visible benefits such as unproctored exams, the access system, and take-home tests, the Honor Code demonstrates a commitment to truth and value by all Rhodes students and provides an atmosphere of honesty and respect that is unique to Rhodes.

The Honor Council, composed of an elected President, Vice President, and fourteen class representatives, has a positive, judicial role within the system. Its basic responsibility is to foster and protect a spirit of honor at Rhodes. It carries out this responsibility by educating the community and by acting as a court in a case of alleged dishonesty.

The Honor System applies to **all** phases of campus life. The four basic violations of the Code are cheating, stealing, lying in official matters, and failure to report a violation. If a person is found guilty, the Council imposes a penalty that is designed to uphold the system and also be beneficial to the individual.

Each student is furnished with an Honor Council constitution (located in "Rules & Regulations") which should be read carefully and saved for reference. The freshman class will elect two representatives, one male and one female during first term. The Council is made up of Rhodes students who are concerned, interested, and dedicated. Please feel free to ask any members of the Council questions which may come up. Overall, the Honor System enriches and benefits the Rhodes community in a **vital** way.

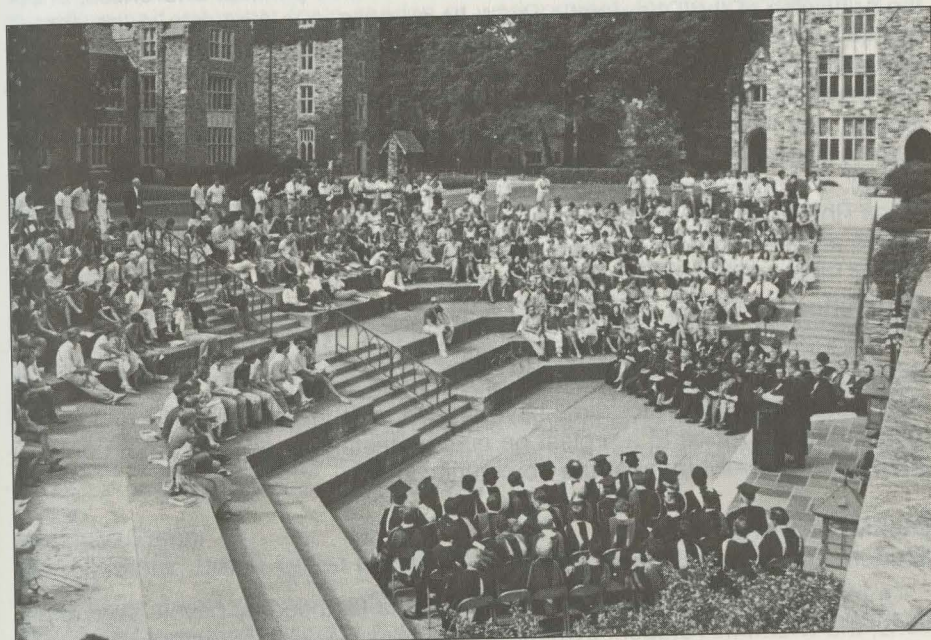
President	Charles Carrico
Vice-President	Kristen Murray
Senior Class Female Reps	Kara Babin, Margaret Braswell
Senior Class Male Reps	Kurt Low, Peter Scott
Junior Class Female Rep	Aimee Goffinet

Junior Class Male Reps	Graham Bulter, Doug Kilday
Sophomore Female Reps	Kim Herbig, Kim Wright
Sophomore Male Reps	Robbie Allen, Doug Palombo
Freshman Female Rep	1 to be elected
Freshman Male Rep	1 to be elected

Social Regulations Council

As a member of a community of residents, you are expected to maintain a certain degree of respect for both your fellow students and the campus facilities. The Social Regulations Council (SRC) is designed to make community life at Rhodes as harmonious as possible, stressing an individual's personal responsibility rather than strict rules and guidelines. However, there are basic courtesies expected of all students at Rhodes and the SRC will, upon complaints by individuals, investigate and take judiciary action whenever necessary.

President	Cary Tynes
Senior Class Representatives	Julianne Johnson, Chad Schultz
Junior Class Representatives	David McCourt, Maria Carl
Sophomore Class Representatives	Veronica Lawson, Jonathan Powell
Freshman Class Representatives	Two to be elected



Community Service and Awareness

Black Student Association President: Angie Dixon

Students of all races are encouraged to join the Black Students Association (BSA). The idea behind the organization is to make the integration of the races a more attainable goal. The primary function of the BSA is to foster lines of communication among the Rhodes community, organizations of other colleges, and the Memphis community. Throughout the year BSA stimulates the Rhodes campus by providing innovative speakers, social activities, and a wide range of events that promote interaction within the Rhodes society.

College Republicans President: Greg Smithers

The College Republicans seek to promote political awareness and involvement. The club volunteers for Republican campaigns on the national, state and local levels. The group sponsors visits to campus by prominent political figures and is often invited to meet with figures such as Vice-President Bush and Senator Dole during their trips to Memphis. Members also have the opportunity to attend state and national CR conventions. Meetings are held as needed.

Rhodes College Young Democrats Student Coordinator: Marc Rose

The Young Democrats (founded in November 1987) was established to provide the Rhodes community with an active outlet towards political awareness, under the principles of the Democratic Party. Its purpose is to stimulate in the community an active interest in governmental and Congressional affairs, to acquaint voters with the issues and candidates of the era, and to foster friendship among the members of this organization. The Young Democrats seek to bring speakers, forums, and topics to the entire community, as well as in-depth analyses of current issues. In doing so, the organization hopes to promote the moral, intellectual, and political well-being of the Democratic principles and standards held in the Rhodes community. All meetings are open to the public, and membership is available to both students and faculty alike.

Committee for Social and Political Action

The CSPA provides a forum for debate and education on current political issues. Organized by students, the CSPA is open to all Rhodes students, faculty, staff, and alumni. Past programs have ranged from investigating Rhodes' investments in South Africa to a protest on nuclear testing. In addition, CSPA plans on increased involvement at the community level.

DILEMMA Symposium Student Coordinator: Penny Tucker

Operated exclusively by Rhodes students and financed by private contributions, the DILEMMA student symposium features a series of lectures and

seminars designed to serve as a forum for intellectual confrontation on human issues—social, political, controversial. Presented to the campus and the Memphis community each spring, past speakers have included President Gerald Ford, Ralph Nader, Eugene McCarthy and Rev. Jim Lawson. Topics as diverse as American capitalism, the mass media, civil rights and legal issues facing American medicine have been discussed. With a 22 year history, DILEMMA is one of the longest running and most anticipated events at Rhodes and, since all work is done on a volunteer basis, possibilities for student involvement are unlimited.

Kinney Program 306 Briggs Student Center, ext. 3804 Director: Reverend Steve Musick Student Coordinators: Olivia Gagnon, Rob Campbell and Jennifer Gaines

The Kinney Program is something very special to Rhodes. It is a student-coordinated and staffed volunteer community service organization that involves about one-fourth of all students who attend Rhodes. On any given day, Kinney volunteers can be found tutoring at elementary schools, taking a "little brother" to the zoo, or "clowning" at hospitals. These students are bound by a common desire to help others—to look beyond personal needs and wants—and the incentive to channel that motivation into a regular and responsible program of community service.

In addition to the satisfaction that comes from such work, the Kinney Program also gives students an opportunity to sample career fields in which they might be interested or to gain valuable on-the-job training. There will be first and second term sign-ups for interested students. Always feel free to walk in the office and volunteer for a service or work project, for no appointment is necessary. Kinney provides a vital service to the Memphis Community and also to the individual desiring to help. Do consider working with the Kinney Program—not only will you be helping others a great deal, but the satisfaction and growth will benefit you substantially.

WLYX FM Radio Station Director: Karen Luvaas

At 89.3 on the FM dial, WLYX is Rhodes' own student operated radio station. The 3500 watt signal reaches almost all parts of Shelby County.

WLYX offers primarily jazz, classical, and rock programming. On weekends, the station also plays bluegrass and folk music, and inspirational programs.

Student participation is encouraged in all aspects of programming, production, and broadcasting. Interested persons should come by the studios on the third floor of the Student Center. No experience is required or even necessary.

Campus Green Coordinators: JoAnn Lynen and Kristen Pope

Campus Green is a non-profit organization, affiliated with the Campus Outreach Opportunity League, that promotes and supports student involvement

in environmental issues. The Rhodes College chapter of Campus Green provides students with opportunities for involvement as well as education regarding important environmental issues.

Campus Green organizes an aluminum and paper recycling program which is designed to illustrate the need for eliminating waste while producing tangible results. All proceeds from the program are put back into the college community. In order to provide further education and awareness, Campus Green also hosts guest speakers monthly. Membership in Campus Green is open to all interested students.

BACCHUS

Student Coordinator: Kara Hooper

Boosting Alcohol Consciousness Concerning the Health of University Students (BACCHUS, for short) is a national student organization that seeks to encourage responsible drinking on Rhodes campus. Having been chartered in the spring of 1987, BACCHUS enjoys a membership of drinkers and non-drinkers alike. As such, the group respects the individual decisions of students whether to drink or not to drink and stresses mature behavior concerning either choice. The organization also strives to offer diverse social opportunities to the student body and Rhodes community. This past year BACCHUS has sponsored National Collegiate Alcohol Awareness Week, several Coffee Houses, visited an Adult Children of Alcoholics meeting, shown movies, sponsored speakers, played intramural volleyball, had parties, and provided activities during Rites of Spring. Anyone interested is strongly encouraged to attend.

Souper Contact

Student Coordinator: Thorne Anderson

Souper Contact operates a soup kitchen on a weekly basis at St. John's Methodist Church in Midtown. The purpose of the organization is threefold: to provide a nutritious meal for Memphis' needy; to develop healthy relationships between Rhodes students, faculty and the community; and to heighten campus awareness of hunger issues. In order to incorporate the entire student body, ARA offers an alternative meal of soup, bread, and water on Wednesday nights in return for their assistance with Souper Contact activities. In addition, interested Rhodes community members are encouraged to help with preparation of the weekly meals.

Honor Societies

Mortar Board

President: Olivia Gagnon

Mortar Board is a national honor society of college seniors. The society recognizes in its membership qualities of dedicated service to the college community, superior scholarship, and outstanding and continual leadership.

Although it is an honor to be selected for membership in Mortar Board, the society is not merely an honorary one. When an individual accepts membership, this acceptance indicates a person's agreement to accept the responsibility of being an active participant in the chapter. The chapter regularly participates in service activities for the college, as well as for organizations in Memphis.

Omicron Delta Epsilon

President: Rosa Wang

This international Economics Honor Society was created to recognize scholastic excellence in the field of economics and to establish closer ties between students and faculty within and between participating colleges. Undergraduate membership is limited to junior and senior students who are making the study of economics one of their major interests, who have completed at least twelve hours of coursework in economics, who have at least a 3.50 average in all economics courses attempted, and who are in the top third of their class. However, members need not be economics majors.

Omicron Delta Kappa

President: Andy Robinson

The purpose of ODK is to recognize leadership in college activities and to undertake various activities for the good of the college. An emphasis is placed upon the development of the whole person, both as a present member of the college community and as a prospective contributor to a better society.

Student members are chosen from the junior and senior classes, and not more than three percent of the student body may be elected to membership. Members must have distinguished themselves in such activities as scholarship, athletics, publications, creative and performing arts, religious activities, and campus government.

Phi Beta Kappa

Secretary-Treasurer: Professor Terry Hill

The Rhodes College Chapter of Phi Beta Kappa, Gamma Chapter of Tennessee, was established at the College in 1949. Rhodes College is one of only 237 colleges and universities in the nation to be awarded a chapter of this prestigious honor society. For over two hundred years, election to Phi Beta Kappa has been a recognition of exceptional academic achievement in the liberal arts and sciences. Rhodes College students are elected to Phi Beta Kappa by the members of the chapter chiefly on the basis of outstanding academic achievement. Students are eligible for election in their senior year on the basis of seven semesters' work at Rhodes, or in exceptional cases in their junior year on the basis of five

semesters' work at Rhodes. Students who have transferred from other colleges with chapters of Phi Beta Kappa may be elected on the basis of at least four semesters of residence at Rhodes College and grades of comparable quality at the Phi Beta Kappa colleges previously attended.

Pi Kappa Lambda

Faculty Sponsor: Professor David Ramsey

The Pi Kappa Lambda honorary music fraternity was established in the spring of 1949. It recognizes outstanding achievement in music and may elect not over twenty percent of those members of the senior class majoring in music.

Sigma Iota Rho

President: To be announced

The purpose of Sigma Iota Rho, a national honor society in International Studies is to recognize academic excellence and to promote information about and study of contemporary international issues. Students are eligible for membership in their junior and senior years, and must have a 3.2 cumulative grade point average and a 3.3 within the major. Membership is limited to no more than 40% of the majors in any one graduating class.

Sigma Pi Sigma

President: Anne Junkin

Sigma Pi Sigma is a national honor society for physics majors, and its members are selected by the physics department. Almost all Sigma Pi Sigma events are closely associated with the activities of the Society of Physics Students in order to have as many people involved as possible. Sigma Pi Sigma plans to continue Wednesday night tutoring sessions for non-majors taking physics courses.

Sigma Tau Delta

Faculty Sponsor: Cynthia Marshall

The Tau Sigma chapter of Sigma Tau Delta, a national English honor society, was established at Rhodes in 1984. The purpose of this society is to promote the study of literature in English and to recognize outstanding achievement in this area.

Religious Organizations

Baptist Student Union

President: Eddie Sanders

The Baptist Student Union is an active Christian organization open to all denominations. It is a group that meets weekly for Christian fellowship, informal Bible study, and group discussions on topics concerning the pressures of college life. The BSU has raised money for missions, attended regional and state conventions, taken part in intramural sports, participated in social ministries in the Memphis area, and gone on three special project team missions to New Orleans, St. Louis, and Atlanta.

Catholic Student Association

Student Coordinator: Patty Morris

Mass is celebrated every Sunday morning at 10:00 in the East Lounge. Directly after mass there is a coffee for fun and fellowship at which time coffee, tea, hot chocolate, and lots of doughnuts are served. The CSA is also involved in sponsoring cookouts, retreats, bible studies, and studies in the Catholic faith. Everyone is more than welcome to attend any CSA function.

Evergreen Presbyterian Fellowship

Advisor: Reverend Kirby Hill

Evergreen College Fellowship meets Sunday evenings right after supper, from 5:45-7:00, at Evergreen Presbyterian Church. A biweekly-weekly newsletter keeps interested students up to date on activities. ECF seeks to offer a balance of study, fellowship, and service opportunities. It is characterized by singing, snacking, discussion, praying, cooking-out, and a whole lot more. ECF has a fall and spring retreat, and everyone is welcome.

Fellowship of Christian Athletes (FCA)

Student Coordinator: Charles Holt

The purpose of Fellowship of Christian Athletes is to give athletes and interested non-athletes the opportunity to incorporate their relationship with Jesus Christ in the desired topic or issue relating to everyday living. Most of the members of FCA are athletes, however non-athletes are equally welcomed. FCA meets each Wednesday night at 9:00 in the East Lounge of Briggs Student Center.

Inter-Varsity Christian Fellowship

Student Coordinator: Michelle Mowrer

The Inter-Varsity Christian Fellowship ("varsity" does not refer to varsity sports) strives to provide an atmosphere where committed Christians of all denominations can grow in their relationship with God through in-depth inductive Bible study. IV sponsors a variety of activities such as retreats, camping trips, or just evenings off campus to provide an opportunity for fellowship, encouragement, and support among Christians at Rhodes.

Jewish Student Union

Student Coordinator: To be announced

The Memphis Jewish Student Union, located at 3581 Midland near the Memphis State University campus, is a Jewish organization serving all students in the metropolitan area. The Union offers student programs, including Sabbath dinners, parties, speakers, and more; recreational facilities such as a pool table and TV/VCR; study rooms; and a kosher kitchen. Lunch is served every Wednesday afternoon at the JSU from 12:30 to 2:00. Union hours are 10:00 a.m. to 4:00 p.m., but are flexible. For more information, call Rachel Shankman, JSU director, at 452-2453.

Rhodes Christian Fellowship
Student Coordinator: Anne Junkin

Rhodes Christian Fellowship, by encouraging ecumenical diversity of thought, strives to nurture the Rhodes Christian community in maturing in the Christian faith. In keeping with its vision of a fellowship group and service organization, RCF works at the Church Health Center bi-monthly and sponsors a fifteen-minute chapel service on weeknights at 10:00 p.m. Anyone who is interested may come to the weekly meeting Tuesday nights at 9:00 p.m. in the New Dorm Social Room.

Service to the College

Administrative Advisory Committees

Administrative Advisory Committees are organized through the administration. Student candidates are suggested to the administration by a committee consisting of Student Assembly Representatives.

Each year administrative advisory and consultation groups are asked to participate in and facilitate the work of different administrators. Although the groups are advisory and not legislative, the input of the members is very important in the life of the college. Convenors will be sensitive to your busy schedules. Unless otherwise noted, term of service is one year, meetings are at the call of the Convenor, and the President appoints all members to the committees upon recommendation of the Provost who receives recommendations from the respective convenors.

Committee Responsibilities

Budget Team

—To provide consultation and advice to the Dean of Administrative Services regarding projected income and allocation of financial resources to further the purposes of the College.

—To recommend priority requests of capital needs.

—To make emergency requests and recommendations for handling these.

Campus Appearance Improvement Group

—To advise and provide consultation to the Dean of Administrative Services regarding the appearance of the buildings, grounds, and facilities of Rhodes.

Commencement and Special Events Advisory Group

—To help plan special events such as Commencement, Opening Convocation, etc., and to advise the Assistant to the President for College Relations.

Computer Center Advisory Group

—To advise and provide consultation to the Director of the Computer Center regarding the use of computing resources.

Homecoming Advisory Group

—To provide consultation and advice to the Director of Alumni Programs regarding on-campus arrangements for the annual Alumni Homecoming Weekend.

McCoy Visiting Artist

—To provide consultation and advice to the Assistant to the President for College Relations regarding the scheduling and administration of the McCoy Visiting Artists Series.

Physical Education and Athletics Advisory Group

—To advise and provide consultation to the Director of Athletics.

Residence Hall Renovation Advisory Group

—To consider changes and priorities regarding residence hall maintenance, refurbishing, energy conservation and renovation, and to provide advice and consultation to the Dean of Administrative Services.

Campus Security Committee

—To promote understanding of the need for college-wide cooperation to have good security. To serve as a forum for security policies and practices to be clarified and for grievances to be aired. To advise and provide consultation to the Dean of Administrative Services regarding campus safety.

Traffic Appeals Committee

—To hear and decide on appeals of traffic citations and report the decision of the Committee to the Cashier and the person making the appeal.

—Make recommendations to the Dean of Administrative Services regarding parking and traffic regulations.

Social Regulations Appeals Committee

—To hear appeals of the decisions of the Social Regulations Council. The Committee can either sustain the decision, or refer it back to the SRC for reconsideration. The second decision of the SRC will be final.

Student Affairs Advisory Committee

—To advise and provide consultation to the Dean of Students regarding all co-curricular programs except athletics.

Rhodes Art Council

—To plan and coordinate annual distinguished guest lecturer series of the Lilliann and Morrie Moss Endowment for the Visual Arts.

Clarence Day Awards Committee

—To select faculty recipients of the Day Teaching and Research/Creative Awards annually.

Honor Council Appeals Committee

—To hear appeals of Honor Council decisions.

Personnel Policies and Equal Opportunity Advisory Committee

—To advise and provide consultation to the Director of Personnel regarding policies as appropriate, review personnel policies at least annually, and hear suggestions and grievances.

Wellness Committee

—To coordinate and to communicate information about wellness services to the College community through a periodic publication: "Balance."

Admissions Representative Organization

Student Interns: Deborah Blinn and Barry Billings

ARO is the student organization responsible for helping the Admissions office in the new student recruitment process. Members of ARO help house overnight guests and give campus tours and participate in phone-a-thons for prospective students. ARO also coordinates Symposium weekend for 200 applicants. Freshmen are invited to participate in ARO during their first term on a limited basis with the goal of being representatives during their second term.

Board of Trustees Committees

Student candidates to Board Committees are recommended by a student nominating committee based on applications taken by the Student Assembly at the end of the year. The committees are: Buildings and Grounds, Development, Enrollment, Faculty and Educational Programs, Finance, and Students and Campus Life.

Faculty Committees

Student Representatives to Faculty Committees are voted on by the student body at the end of the school year. The Faculty Committees are: Administrative Policy Committee, Admissions and Financial Aid, Curriculum Committee, and Library Committee.

Orientation Leaders

Ms. Kim Chickey, Staff Coordinator

Orientation leaders are chosen at the end of each school year to help the next year's incoming freshman and transfer students make their transition to the Rhodes community. Leaders arrive on campus early at the end of the summer for New Student Orientation, in which they meet with parents and new students, give campus tours, and answer general questions about Rhodes life. Approximately thirty to forty leaders are chosen each year by application.

Social Pursuits

The Briggs Student Center

The Briggs Student Center serves all elements of the Rhodes community. The building contains the Lynx Lair, the Center for Counseling and Career Services, the Chaplain/Kinney Director's office, the studios of the campus radio station WLYX, a student lounge, the Language Center, the campus bookstore, the student mailroom, and offices for students directing various student activities and publications. The program of the center is dedicated to the social, cultural, educational, and recreational enrichment of the Rhodes community.

Commons Residence Hall Programs

Staff Coordinators: To be announced, Director of Student Activities, and Ronald J. Kovach, Associate Dean of Students

All students, whether campus residents or commuters, are members of the Rhodes College Commons Program. The system consists of four groupings of residence halls that come together on a monthly basis for socially as well as culturally and academically oriented programs sponsored by their respective "commons".

The RA's are divided into four groups in order to facilitate these events for their residents and to provide them with an opportunity to come together separately or as a campus, to interact, learn, and share in a "common experience" as members of our community.

Many Commons events are held in the various social rooms in the residence halls on campus, depending on the particular amenities at each location. Movie nights, for example, often take place in the Townsend Social Room, with its large television, while poetry readings and philosophical discussions are scheduled in the winter months in the Voorhies Social Room, where a fire in the fireplace provides an inviting atmosphere. Every semester, faculty members are invited into the residence halls to present informal programs or lead discussions with students on topics of common interest. These "Faculty Fireside Chats" are very popular programs.

National Social Fraternities and Sororities

Advisor: To be announced

President, Inter-Fraternity Council: Brent Carter

President, Panhellenic Council: Gretchen Greiner

Rhodes College presently has six national fraternities and four national sororities. The fraternities, listed in the order of their establishment here, are as follows: Pi Kappa Alpha, Alpha Tau Omega, Sigma Alpha Epsilon, Kappa Sigma, Kappa Alpha, and Sigma Nu. The sororities, similarly listed in order of establishment, include the following: Chi Omega, Kappa Delta, Alpha Omicron Pi, and Delta Delta Delta. These groups sponsor a variety of social events as well as provide opportunities for involvement in leadership training and service to the community. All full time students (taking twelve or more hours a semester) are eligible for rush held in the fall of each year, and initiation requirements are determined by the individual groups. All initiated members are required to have a GPA of 1.666 or better in the preceding term.

The Inter-Fraternity and Panhellenic Councils, each consisting of an executive council of officers plus two representatives from each Greek group, work in cooperation with the Dean of Students Office in overseeing all activities and functions of the system. The 1988 enrollment report showed that approximately 65% of the student body was involved with the Greek system, and most of these students still had the freedom and time to enjoy other extracurricular opportunities at Rhodes. Although it is a strong system, it sponsors events that involve both Greek and non-Greek students, as well as faculty, staff, and administration.



Memphis

Banking

Listed below are a few of the banks close to Rhodes. Each requires two forms of identification to open a checking account; a student ID is usually accepted with some form of credit. The student services are as follows:

First Tennessee, 1338 Union Phone 523-4730
No minimum balance, 25¢ charge per check, 24-hour banking machine.

Home Federal, 1940 Madison Phone 761-5600
\$200 minimum, \$10 service charge if balance below \$300, 24-hour banking machine.

Union Planters National Bank, 2053 Union Phone 272-7712
No minimum balance, 25¢ charge per check, plus \$1.50 service charge per month.

National Bank of Commerce, 2451 Summer Phone 523-3577
\$400 minimum opening balance, \$7 service charge if balance is between \$200 and \$400; \$5 service charge if balance is between \$400 and \$599; no service charge if balance is above \$600. An added plus — Rhodes has installed a new money machine on campus. Great for those without wheels.

Dining

Just as the campus may crowd in on you at times, there comes a night when you get to the line in the Rat and your stomach is just unable to handle the sight of Pizza Joes, or your parents are in town and you just don't want to call Mom and Dad at the hotel and say, "Hey, guys, how 'bout dressing up for a nice meal in the refectory?" So what we've done below is get together a fairly comprehensive listing of most of the restaurants that Rhodes students seem to frequent. For more information, just ask an upperclassman or let your fingers do the walking. Bon Appetit!

KEY:

- \$\$\$ \$ Expensive—Take your parents there
- \$\$\$ Not as expensive—Good place for a nice date
- \$ \$ It won't impress her, but you may go out again, if you're real nice
- C Marginal

Young and Fun...

Friday's	\$ \$	Dux	\$ \$ \$
Bombay Bicycle Club	\$ \$ \$	Midway Cafe	\$ \$
Ruby Tuesday's	\$ \$ \$	The Butcher Shop	\$ \$ \$
Paulette's	\$ \$ \$	The North/South End	\$ \$
Huey's	\$ \$	Rendezvous	\$ \$ \$

Oriental . . .

Formosa	\$ \$ \$
NamKing's Chinese Restaurant	\$ \$ \$
Da Wah's	\$
Peking Restaurant	\$ \$

Italian . . .

Coletta's	\$ \$
Grisanti's	\$ \$ \$
Palm Court	\$ \$ \$
Pizza Hut	C
Pierotti's	\$ \$

Mexican . . .

Gonzales and Gertrude's	\$ \$—\$ \$ \$
Panchos	C—\$ \$
El Chico's	\$ \$

Views of the River . . .

River Terrace	\$ \$ \$
The Pier	\$ \$ \$
Captain Bilbo's	\$ \$ \$

Other Great Breakfast Spots . . .

Ferguson's (A Memphis Tradition)
Shoney's All-You-Can-Eat

Real Nice . . .

Justine's	\$ \$ \$ \$
Four Flames	\$ \$ \$ \$
Cafe Meridian	\$ \$ \$ \$
Chez Phillippe	\$ \$ \$ \$

Seafood . . .

Captain Bilbo's	\$ \$ \$
Pappy and Jimmy's	\$ \$
The Hungry Fisherman	\$ \$

Open 24-Hours . . .

Denny's
Krystal
Perkins

Sunday Brunch . . .

Bennigan's
Bombay Bicycle Club
Hasting's Place
Riverside Grille
Paulette's
The Peabody

Local Attractions

There comes a time when Rhodes College begins to feel just a little too small and you just have to get off campus for a mental break. We suggest:

- walking through Overton Park (never alone or at night, though, unless you're able to run a mile in less than four minutes)
- going shopping in one of the various malls
- going to Overton Square and getting frozen yogurt
- finding a sunny spot on campus and reading, talking, crying, flying a kite, throwing a frisbee (but facing away from academic buildings), or playing hockey-sac
- putting on a loud, polyester shirt and baggy shorts, hanging a camera around your neck, and going to visit Graceland with all the other tourists (a real cultural experience — a must)
- spending a rainy afternoon at the Brooks Memorial Art Gallery, the Pink Palace Museum, or Dixon Art Gallery (all within five miles of campus)

- happy hour, anywhere, or going dancing at Etcetera or George's
- going to an afternoon movie (cheap)
- going to a play or musical at McCoy Theatre, Circuit Playhouse, or Playhouse on the Square
- going to a Memphis Chicks Baseball game, or seeing a Memphis Storm game (for you soccer fans)
- visiting the ornamental metals museum (when you're really more than bored)
- going to a concert at Mud Island or in the Mid-South Coliseum
- visiting Libertyland amusement park (yes, they still sell glow necklaces!)
- going sightseeing downtown in the Hotel Peabody's lobby, the Beale Street area, or the Mid-American Mall
- treating a friend to a horse-drawn carriage ride (starting in the parking lot of the Peabody)
- on a Monday afternoon visiting the animals at the Memphis Zoo and Aquarium for free, just across the street from campus in Overton Park (Bellingrath residents will hear the mating calls in the spring)
- taking a riverboat ride on the old Mississippi
- braving the Memphis in May Barbecue Cooking Contest and other exhibitions (each May)
- taking a friend down to the River to watch the water roll by





After Hours

Below is a list of the various dives, holes in the walls, etc. that Rhodes students frequent. You should try them all but be prepared, open-minded, and have an Alka-Seltzer in hand (upperclassmen will tell you where to find any of these nightspots).

Pat's Pizza—The most famous and wonderful of all for those late-night munchies. Great cheeseburgers. After four years, you'll think "Mrs. Pat" is your mom. Avoid the pizza, but play "From Graceland to the Promised Land" and it'll bring tears to your eyes.

Alex's—Close to school, with great "Rocky Burgers" and a new "C.D." player.

Brown Jug—Not a nightspot, but will cash any Rhodes student's check so you can get to one.

Antenna Club—New wave nightspot, with great local bands on the weekends.

Ruby Tuesday's—This place has it all!

College Inn—Cheapest pitchers in town!

Last Resort—Any one of the Krystals, McDonald's, Wendy's, Taco Bells or the 2,000 Fried Chicken places in Greater Memphis.

The Honor System and Campus Group Constitutions

The Honor System

History

The exact date that the students of Rhodes adopted the Honor Code has been lost in school history. However, it may be determined that the Honor System was in practice while the College was still in Clarksville. Dr. Cooper's *History of Southwestern* hints that the System was in practice well before the turn of the century. References to the System in the annual bulletin have in the past forty years increasingly emphasized the fact that the Honor Code was promulgated and perpetuated by the students of Rhodes themselves. Changes have refined the Honor Code as the System has matured over the years. While the administration of the System is amended often, the underlying tenets of honor and trust remain unchanged.

Meaning

The Honor System at Rhodes is a tradition, an inheritance, and an opportunity all rolled into one. It is a tradition because it has remained a valued possession of Rhodes students since the early days of the College. It is an inheritance because each entering class receives it from the previous class as a gift to be proud of and respect. Above all else, it is an opportunity because it allows the fullest possible expression of individual life in harmony with community life.

Within the Honor System Rhodes students have found a moral ideal by which to guide their actions. That ideal is absolute honesty to oneself and to others in all aspects of life. It is not only a guide for College life; it is also a principle which Rhodes students believe to be fundamental in ethical life, both during and after college. As a result of that belief, an atmosphere of trust and respect has developed in the College community. This atmosphere, besides being an enjoyment in itself, facilitates the attainment of the objective for which the Honor System was established.

That objective is the spiritual, moral, and intellectual development of the individual student. This is promoted and encouraged by the freedom and responsibility the student gains by virtue of living within the Honor System. Students are personally responsible for their own work, their own actions, and their word. But with that responsibility—which is actually a freedom—goes another and larger responsibility: that of protecting their and others' freedom by encouraging in others adherence to the Honor System and by reporting violations which they observe. As the students fulfill their responsibilities, they accomplish more than personal growth. They guarantee students that the freedom which they enjoy will be perpetuated; that the idealism of the community will be more nearly realized; that the spiritual, moral, and intellectual development of other students will be enhanced.

In order to preserve an atmosphere of honor and honesty on the Rhodes campus it is necessary for the Honor Council to act upon cases of dishonesty

in connection with campus life or academic work. Any possible violation of the Honor System is investigated by the Council.

Powers, Rights, Duties of Rhodes Students

Powers and Rights:

1. To have an effective Honor System with all the inherent benefits, i.e., freedom and convenience.
2. To elect their representatives to the Honor Council.
3. To elect their President and Vice-President of the Honor Council.
4. To have a just trial in the case of being accused of an Honor Code violation.
5. To call upon the President or any class representative to the Council to explain the Honor System and the workings of the Council which are not involved in specific investigations.

Duties:

1. To promote the spirit of honor at Rhodes.
2. To maintain an effective Honor System with all the inherent responsibilities, i.e., honesty and a responsible attitude.
3. To study and understand the Honor System and their part in it.
4. To conduct themselves with a high sense of honor which excludes lying in official matters, cheating, stealing.
5. Any student in doubt as to whether or not a particular action is a violation of the Honor Code has a responsibility to consult a member of the Honor Council rather than arbitrarily deciding for himself/herself.
6. To report any violations.

Powers, Rights, Duties of the Honor Council

Powers and Rights:

1. In investigating a case the Council is expected to exhaust all possible methods of ascertaining facts.
2. During trial situations the Council is to act with complete impartiality and to presume a person innocent until he/she is proven guilty.
3. The Honor Council has the power to administer penalties including expulsion and suspension or probation, for breaking the Honor Code, whether by lying in official matters, cheating, stealing, or failing to report violations.
4. The Council has the right and responsibility of considering extenuating circumstances in deciding the penalty for a convicted person.
5. If a person who has bound himself or herself by the oath of secrecy during an Honor Council investigation later breaks that oath, a resume of the case in which he/she was involved, with names omitted, may be publicly posted by the Council.
6. Any two members of the Council may appeal to the Faculty committee a decision of the Council they think unjust.
7. The Honor Council has the right to establish by-laws to improve the efficiency of its administration.

Duties:

See Articles VI and VII of the By-Laws.

Powers, Rights, Duties of the Faculty

Powers and Rights:

1. Faculty members have the right to state where tests may and may not be taken. Professors should make clear their preference of areas for test taking.
2. A faculty member may be consulted in confidence by accused. A faculty member may be called as a character or material witness.
3. A duly constituted committee of the faculty shall review cases of appeal and shall either sustain the decision of the Honor Council or recommend that the Honor Council reconsider its actions.
4. A Faculty committee of administration shall approve proposed amendments to the Honor Council Constitution before the amendments are presented to the student body.

Duties:

1. Any faculty member having knowledge of dishonest practices on the part of any student at Rhodes should report such knowledge to the Council. A faculty member has the prerogative to approach a student directly before reporting the matter to the Council.
2. The faculty shall discuss the Honor System with their classes. The Council asks that faculty request the full written pledge on students' work and should clarify in the minds of their students which work is to be pledged and which need not be.

Violations of The Honor Code

Violations of the Honor Code include lying in official matters, cheating, stealing, and failing to report violations. Explanations of these violations follow:

Lying in Official Matters

Lying in official matters is the statement of an untruth made with intent to mislead administration, Faculty, dorm officers (when acting in the enforcement of administrative regulations), or Honor Council members (when acting in the investigation of a suspected Honor Code violation), and falsifying official material. Official material is material having to do with the administration, the Faculty, dorm officers, the SRC, and the Honor Council acting in an official capacity.

Falsely testifying before the Honor Council is itself an Honor violation. If an individual is being tried for an Honor Code violation and lies while appearing before the Council, he or she may be accused of committing an additional violation. In such cases, a new trial may be held to determine the guilt or innocence of the accused on the additional charge of lying.

Cheating

GIVING AID TO OR RECEIVING AID FROM any student without the consent of the professor on graded material is a violation of the Honor Code. Any exception to this rule on a particular assignment must be specifically designated by the individual professor. The student shall sign all work with the word "pledged" and on exams shall write out and sign the following pledge: "I have neither given nor received aid on this work, nor have I witnessed any such violation of the Honor Code."

PLAGIARISM is using the words or ideas of an author directly from a source without proper acknowledgement of that source (i.e. footnotes and bibliography). Such an act is considered cheating and is an infraction of the Honor Code. Ignorance is not an excuse for violation of these basic principles. It is the responsibility of the student to learn from the individual instructor the procedure for acknowledging sources and indicating quotations as required by each assignment. (Proper acknowledgement of sources is also defined in the MLA Handbook or similar handbooks covering proper documentation.)

PREPARATIONS TO CHEAT are any actions which use means to achieve this result. This is distinct from merely desiring the result. Examples include, but are not limited to, preparing and entering class with "cheat notes," ordering already prepared papers from research companies with intention to present them as one's own work, and making arrangements with groups of persons to give proscribed aid on an assignment or examination. In order to understand the nature of this violation, three things are important. First, the violation involves concrete actions, not merely intention or desire. Second, a direct act of will, i.e., a decision, must have preceded the action. Third, the actions in question must be clearly directed towards an act of cheating.

Stealing

Stealing is the act of intentionally taking or appropriating without right or permission any individual, organizational, or institutional property either permanently or temporarily associated with the Rhodes community.

THEFT FROM OFF-CAMPUS BUSINESSES. The Council wants to make it clear that stealing by a Rhodes student from any person or business representatives while on this campus is considered an offense which comes under its jurisdiction. Specifically, stealing from a dormitory visitor, a campus business, Balfour jewelers, the telephone systems, Coca-Cola Co., or any other business while it is on this campus will be handled by the Honor Council.

REFECTORY POLICY. The act of taking food from the refectory with the intent of storing it for later consumption, and the act of removing silverware and dishes, without proper authorization will be considered Honor Code violations. The first time an offense is committed, depending on the severity of the offense, the offender will either be brought before the Honor Council or will be warned and required to pay for the food or to return the silverware and dishes, depending on the severity of the offense. The second time an offense occurs the offender will be brought before the Council for trial.

LIBRARY POLICY. If books or library material taken from the library in honest mistake are returned, the Honor Council will not handle the case. In cases where reference books are taken, first time offenders are assessed a fine of five dollars by the library staff, and the Honor Council is notified in order that the gravity of the offense can be explained. Two-time offenders will be brought before the Council in a trial situation, their offense being considered stealing. The removal of illustrations or pages of text from books or periodicals is also an act of theft.

GYMNASIUM POLICY. Students are reminded that the clothing and equipment issued by the Athletic Department for physical education classes and for Varsity and other extracurricular sports is to be returned to the Athletic Department immediately after use. Unless otherwise stipulated, all clothing and equip-

ment is issued on a temporary basis only, and students are not to take any equipment to their rooms or away from the areas in which the equipment is used. Students seen once with the equipment or clothing belonging to the school away from the gymnasium or athletic fields will be warned that they may be violating the Honor System and will be asked to return the equipment. Second offenders will be charged with stealing from the College.

Failure to Report a Violation

Students or faculty members suspecting dishonest practices on the part of any Rhodes student shall report their suspicion to the Honor Council. Failure to do so is in itself a violation of the pledge and the Honor Code.

There is often a tendency to feel that reporting a violation requires "tattling" or spying. This feeling is rooted in early education where "tattling" was frowned upon as causing unnecessary altercations. There are two points to consider when comparing this situation to that of the College community. First, children look to adults for authority and discipline, whereas students at Rhodes are largely self-governing, especially in matters of honor. This self-government cannot continue, however, without the cooperation of the student body. Secondly, "tattling," by implication, concerns trivial matters, whereas violations of the Honor Code threaten the way of life of the College. The people who are concerned that a way of life be maintained must accept the responsibility of maintaining it.

Students enforcing the Honor System, therefore, are not "tattling" or spying; they are protecting their individual liberties and the reputation of the student body. If they fail to report suspicious circumstances, they are themselves guilty of a breach of responsibility and, consequently, of honor.

Rights of the Accused

1. The accused will be notified that a charge has been brought against him/her at least 48 hours prior to the trial. This time period may be waived by the accused upon concurrence by the President of the Honor Council, and in the case of extenuating circumstance, the President of the Honor Council may grant an extension of time.
2. A written list of rights will be given to the accused when notice of the trial is served.
3. The accused shall choose a counselor to the accused from the members of the Honor Council, exclusive of the President and Secretary.
4. The accused will be given in writing a detailed account of the charges against him or her, including the nature of the alleged violation and the time and place of its occurrence.
5. The accused may consult in confidence the Faculty member of his or her choice and/or faculty advisor, parents, minister, and whosoever can give testimony in behalf of the accused.
6. The accused may call a discreet number of witnesses, either character or material, to testify in his or her behalf.
7. The accused may not be tried for one offense (such as cheating), and convicted of another (such as lying to the Council), without the same opportunity to defend himself or herself against the other accusation.

8. Even in cases in which two or more are accused of a joint violation, the Council will arrive at an independent decision for each accused.
9. The accused, whether acquitted or convicted, may request that a resume with names omitted be publicly posted.
10. If convicted, the accused may call for a review of the verdict and/or penalty before the Faculty committee within 48 hours. The accused may request an open review which shall be conducted in the presence of interested members of the Rhodes community, or may choose a closed review at which only the committee, the Academic Dean and the parties representing the accused and the Honor Council shall be present.

Procedure

To Report A Violation

Any member of the Rhodes community suspecting that a breach of the Honor Code has occurred should report the suspected violation directly to any member of the Honor Council.

The accuser has the prerogative to challenge the accused if he or she suspects that a breach of the Honor Code has been committed and to offer the accused the opportunity to report himself or herself to the Honor Council. If after confrontation, suspicion remains, it is the duty of the accuser to make certain that the suspected violation is reported to the Council.

Gathering of Evidence

Whenever it is brought to the attention of the President of the Honor Council that there is reason to believe that a violation of the Honor Code has occurred, it shall be the duty of the President or a Council member appointed by the President to investigate the facts fully and responsibly in order to obtain all information relevant to the case.

Pre-Trial

After a thorough investigation of a violation, the President shall call a meeting of a pre-trial committee to consider the matter. At this time, the President shall present to the committee all information concerning the possible infraction. Names of all those involved are not mentioned at this time. After all the facts have been considered and the committee feels fully acquainted with the situation, it shall decide whether or not further investigation, a trial, or both are warranted. When a trial is warranted, the President shall set a time for the trial.

Trial

1. When a trial has been scheduled, the President of the Honor Council must notify the accused at least 48 hours in advance. The Dean of Academic Affairs and the Dean of Student Affairs are likewise notified in advance as to the time of the trial and the names of the accused.
2. The President of the Honor Council presides. In the absence of the President, the Vice-President presides.
3. The secretary of the Council takes and keeps the minutes of the proceedings.
4. Eleven members of the Council exclusive of the President, the Secretary, and the counselor to the accused constitute a quorum. In the Spring

semester nine shall constitute a quorum until the election of two incoming freshmen in the fall.

5. All persons involved in a trial are kept apart for the entire time of the trial and are not informed of others involved.
6. Immediately preceding the trial, the facts of the case are reviewed for the Council by the President.
7. Persons testifying are bound by oath to relate only the whole truth.
8. The Council calls witnesses, examines material evidence, questions the accused, and considers additional comments of witnesses and accused until it has exhausted every possible method of ascertaining the facts of the situation. Acting with complete impartiality, it considers the accused innocent until it is evident beyond a reasonable doubt that the accused is proven guilty.
9. If, after due process of investigation, a three-fourths majority of the voting Honor Council, exclusive of the President, the Secretary, and the counselor, vote for conviction, the accused shall be judged guilty; otherwise he or she shall be presumed innocent.
10. In case of a conviction, a three-fourths majority of the voting Honor Council, exclusive of the President, the Secretary, and the counselor to the accused, shall determine a penalty. The Honor Council then recalls the accused, and informs him or her of its decision. The Dean of Academic Affairs and the Dean of Student Affairs are informed immediately of all penalties imposed.
11. If found innocent, the accused is so informed and the case is dismissed.
12. If the defendant chooses to have the trial conducted under the oath of secrecy, the members of the Council, the accused, and the witnesses are bound by oath of secrecy not to reveal the proceedings of the trial except to a duly constituted committee of the Faculty acting in the case of an appeal, the Faculty advisor of the accused and/or Faculty members of his or her choice, parents, minister, and those persons in accordance with the prescribed bounds of confidentiality. Should any of these persons violate the oath, a resume of the case with names omitted may be publicly posted.

Review

The defendant, the accuser, or two or more members of the Honor Council may request a review before a Faculty committee if they feel a decision by the Council is unjust. The person appealing the case must notify the President of the Council of his/her wish to appeal within forty-eight hours after being notified of the Council's decision. The Dean of Academic Affairs is notified of the review by the President of the Council within forty-eight hours after the accused has been notified of the Council's decision.

In the event of a closed review, the President of the Council, the party involved, the counselor of the accused, and a duly constituted committee of the Faculty shall meet to review the case. In the event of an open review, interested members of the College community may also be present.

The faculty may either sustain the Council's decision or recommend that the Council reconsider its action.

Re-Trial

Without the recommendation of the Faculty committee, no case may be reopened except for newly discovered evidence, provided that the availability of such evidence was unknown at the time of the trial to the party seeking to reopen the case, and provided further that such evidence, in the opinion of the majority of the Council, would be apt to change its original decision. In such cases either the accused, the accuser, the College, or a Council member may ask that the case be reopened.

Constitution, Honor Council of Rhodes College

ARTICLE I — Name and Purpose

Section 1. The name of this body shall be the HONOR COUNCIL of RHODES COLLEGE.

Section 2. The purpose of this Council shall be to foster a spirit of honor at the College; and to investigate and to act upon cases of cheating, stealing, or lying (in official matters) on the part of students in connection with academic work or campus life.

ARTICLE II — Officers

Section 1. The officers of this Council shall be a President, a Vice-President, and a Secretary.

Section 2. The President and Vice-President shall be elected by secret ballot of the student body in the spring semester of each year from nominations made by the Honor Council; they shall be installed in the spring and serve one calendar year.

Section 3. In the spring semester of each year, a Secretary shall be appointed by a majority of the Honor Council from those members of the student body not serving as Council members. He or she shall be installed in the spring and serve one calendar year.

Section 4. (a) The President shall preside over meetings, call special meetings, appoint committees, serve as ex officio member of committees, and be responsible for the execution of the decisions of the Council. The President shall decide all questions of procedure and interpretation arising under this Constitution, except he or she may be overruled by a two-thirds vote of the Council members present.

(b) The Vice-President shall act in the capacity of President in the absence of that officer.

(c) The Secretary shall be responsible for all records, transcripts and proceedings of the Honor Council. The position shall be one of non-participation in decisions and voting.

ARTICLE III — Membership

Section 1. The total membership of this Honor Council, officers included, shall be sixteen, of which two shall be senior men; two shall be senior women; two shall be junior men; two shall be junior women; two shall be sophomore men; two shall be sophomore women; one shall be a freshman man; one shall

be a freshman woman. Neither the President nor the Secretary of the Honor Council shall be counted as a representative of the class of which they are members, and the President shall be of junior or senior standing during term of office.

Section 2. The members of the Honor Council shall be elected by the class they are to represent in the spring semester of each year, and be installed in the spring and serve one calendar year; except that the representatives of the freshman class shall be elected within six weeks after the opening of the first semester, be installed immediately, and serve until the installation of the new Council in the spring.

Section 3. At the time of elections positions on the Honor Council are open to any member of the student body; in addition, the Honor Council shall nominate at least two people for each position.

Section 4. Vacancies in the Council shall be filled immediately by the process of election and nomination described above.

Section 5. The oath of installation shall be administered to incoming officers and members by the retiring President at a special meeting in the spring.

ARTICLE IV — Summer Sessions

Section 1. A special Honor Council shall be constituted in May of each year to serve during the summer session at the College and shall be vested with all the responsibilities and powers enumerated in this Constitution; except that a quorum shall consist of three-fourths of its membership.

Section 2. All active members of the regular Honor Council who attend the summer sessions shall serve as members of the special Council. Should less than seven members of the regular Honor Council attend the summer session, the regular Council shall elect, from the student body, enough additional members to bring the total up to seven.

Section 3. (a) If neither the President nor the Vice-President of the regular Council attends the summer session, the regular Council shall elect another of its members to serve as President.

(b) If no members of the regular Council attend the summer session, an acting President shall be appointed; but a member of the regular Council must be called in to serve as President during investigations.

ARTICLE V — Meetings

Section 1. The Council shall meet once a month during the academic year at a time set by the Council, or upon call of the President. The President shall be required to call a meeting if requested to do so by two members of the Council or by the Dean of Academic Affairs.

Section 2. Ten members, exclusive of the Secretary, shall constitute the quorum for a regularly stated meeting, except in the case of a trial pursuant to Article VII of this Constitution.

ARTICLE VI — General Duties and Powers

Section 1. It shall be the duty of every member of the Honor Council, the President and Secretary excluded, to vote on every matter proposed for resolu-

tion before the Honor Council.

Section 2. The Council shall take whatever steps it deems necessary to insure the understanding and support of the Honor System by members of the student body.

Section 3. The Council may, by a two-thirds vote of its membership, adopt whatever by-laws it deems necessary to insure the effective execution of its duties under the Constitution.

ARTICLE VII — Investigations

Section 1. (a) Any student or Faculty member observing an Honor Code violation on the part of any student at Rhodes shall report the observation to a member of the Council. The President of the Council or an appointed member shall, in every case, conduct an investigation and call a meeting of a pre-trial committee of the Council to consider the reported violation. A pre-trial committee shall be composed of the President, one representative from each class, the Secretary, and the member to whom the case was reported.

(b) At the discretion of the President, the President may appoint a Council member to act in an investigative capacity. A Council member so appointed will not vote in trial proceedings resulting from his or her investigation.

(c) With the consent of the President of the Council, a member of the Honor Council may be excused from the proceedings of a particular case when it is evident that personal involvement constitutes a bias.

Section 2. Should the pre-trial committee of the Council decide that the evidence is sufficient to warrant a trial, the President shall set a time for the trial and notify the accused, in writing, of the charges at least forty-eight hours in advance. The forty-eight hour period between the time of the notification and the trial may be waived by the accused upon concurrence by the President of the Honor Council, and in case of extenuating circumstances the President may grant an extension of time. The Dean of Academic Affairs and the Dean of Student Affairs shall likewise be notified in advance as to all Honor Council trial schedules and the persons involved in such trials.

Section 3. The accused may discuss the charge with the faculty member of his or her choice and/or Faculty advisor, parents, minister; and may request witnesses on his or her behalf. The accused may discuss charges with whomsoever can give testimony in his or her behalf. It must be understood that these discussions will be kept in the strictest of confidence and not jeopardize the Council's rendering a just decision. The accused shall select a member of the Honor Council, exclusive of the President and Secretary, to serve as the counselor to the accused to make certain the accused fully understands the facts of the case, his or her rights and privileges during the course of the investigation and trial, and the option of the oath of secrecy and its implications. The obligations of the counselor to the accused shall be to aid the accused and to see that all material facts are presented to the Council. The accused will be given in writing evidence which has warranted the necessity of a trial, and any ensuing evidence relevant to the case will be placed at his or her disposal.

Section 4. The Council shall call witnesses, consider material evidence, and question the accused until it shall have exhausted every possible method of ascertaining the facts in the situation, acting with complete impartiality, and considering the accused innocent until it is evident beyond reasonable doubt that the accused is guilty. If after due process of investigation, a three-fourths majority of the voting Honor Council, exclusive of the President, the Secretary, and the counselor, vote for conviction, the accused shall be judged guilty. Otherwise, the accused shall be presumed innocent and the case shall be dismissed. The Honor Council shall announce to the student body at the end of each academic term, all charges and any penalties, with names omitted, resulting from trial proceedings.

Section 5. Eleven members of the Honor Council exclusive of the President, counselor and Secretary shall constitute a quorum for trial of alleged offenses. In the spring session, nine shall constitute a quorum until the election of two incoming freshmen in the fall. In case of investigatory powers delegated to one member of the Council by the President, the quorum shall be reduced by one.

Section 6. If the defendant chooses to have his or her trial conducted under the oath of secrecy, the members of the Council and the witnesses shall likewise be bound by oath not to reveal the proceedings of an investigation except to the Faculty advisor of the accused, a duly constituted committee of the Faculty acting in the case of a review, and those persons pursuant to Article VII, Section 3. Should any of these persons violate the oath, a resume of the case, with names omitted, may be publicly posted.

ARTICLE VIII — Penalties

Section 1. The Honor Council shall be responsible primarily to insure the integrity and effectiveness of the Honor System for the community, and secondarily to aid by every possible means the accused, in every instance presuming the innocence of the accused until it is evident beyond reasonable doubt that the accused is guilty. These priorities are necessitated by the Council's desire for consistency in determining penalties. In the case of a conviction, a three-fourths majority of the voting Honor Council, exclusive of the President, the Secretary and the counselor to the accused shall determine a penalty.

Section 2. Any offense against the Honor System warrants the penalty of immediate expulsion. Due to the individual nature of each case, the Honor Council may impose lesser penalties. If the Council deems the offender capable of living in the Rhodes community and abiding by the Honor Code, the penalty may be commuted to suspension for a period of time chosen by the Council. The period of suspension has a twofold purpose:

- 1) It gives the offender time to ponder his or her belief in and commitment to the Honor Code.
- 2) It is a penalty warranted by the offense.

If after considering extenuating circumstances and feeling that the offender can immediately reenter the system, the penalty may be commuted to probation.

Section 3. If the accused is found guilty, then in determining the penalty, the Council may consider the personal circumstances of the accused in fulfilling their secondary responsibility toward him or her.

ARTICLE IX — Reviews

Section 1. The defendant, the accuser, or two or more members of the Council may appeal to the Faculty for review if they feel a decision of the Council is unjust; provided that the Dean of Academic Affairs be informed of the appeal within forty-eight hours after the defendant has been notified of the Council's action.

Section 2. In event of an appeal for review, the President, an Honor Council representative, the accused, the counselor of the accused, and if the defendant so chooses, a member of the Rhodes community speaking in his or her behalf, shall meet with a duly constituted committee of the Faculty to review the case. The committee shall consider possible substantive error in veracity of facts, procedure and/or rendering of penalty, based upon written or recorded minutes certified by the counselor to the accused and Honor Council President as accurate, and pre-reviewed by the committee as such. After the presentation of the parties involved, the review committee will retire to deliberate in closed session. The Faculty committee shall either sustain the decision of the Council or recommend that the Council reconsider its action. A second decision by the Council shall be final.

Section 3. The defendant will have the option of an open or closed review. In the event of an open review, the committee of the Faculty shall consider the case in the presence of interested members of the College community. The Rhodes community shall be considered as students, faculty members, and members of the administration.

All parties to the open review must recognize their responsibility to maintain its open quality. In the opinion of the presiding officer, the Dean of Academic Affairs, the continuance of an open review will be terminated if in the Dean's judgement the proceedings have become irrelevant, immaterial and inconclusive to the particular case at hand. The review in such a case will continue in a closed session of Faculty members as per Article IX, Section 1.

ARTICLE X — Amendment

Section 1. This constitution may be amended by a majority vote of the student body; provided that the proposed amendment has been previously approved by the President of the College in accordance with the College by-laws and the Faculty Committee on Administration, and that it has been publicly announced at least seven days preceding the taking of a vote.

Honor Council By-Laws

ARTICLE I — Parliamentary Procedure

Section 1. All questions of parliamentary procedure not covered in this Constitution or by these By-Laws shall be determined by *Robert's Rules of Order, Revised*.

ARTICLE II — Oaths and Pledges

Section 1. Each student who enters Rhodes shall sign the following statement affirming his or her understanding of the Honor System:

As a student at Rhodes College, I hereby pledge the following:

- (a) I understand the Honor System and am aware of its implications and my responsibility in the System.
- (b) I give my full support to both the spirit and the letter of the System.
- (c) I will not cheat, steal, or lie in official matters.
- (d) I will make known to the Honor Council any cases of dishonesty I observe or become aware of at the College.

Section 2. Each student turning in tests or other work designated by a professor as under the Honor System shall write out and sign the following pledge on his or her paper.

I have neither given nor received aid on this work, nor have I witnessed any such violation of the Honor Code.

Section 3. Every incoming officer and member shall take the following oath: I, _____, in accepting this position of honor and responsibility bestowed upon me by my classmates, do solemnly swear to do my utmost to further the spirit of honor and trustworthiness on the Rhodes campus.

Section 4. Every witness called in the course of investigation shall take the following oath:

I do solemnly swear (or affirm) to tell the truth, the whole truth, and nothing but the truth, (so help me God).

Section 5. At the request of the defendant, every person, Council members included, concerned in an investigation shall be required to take the following oath:

On my honor, I do solemnly swear that I will not divulge anything that is said or done at this meeting to anyone outside the prescribed bounds of confidentiality.

Those within the prescribed bounds of confidentiality may include: a duly constituted committee of the Faculty acting in the case of a review, character witnesses and those directly involved in the trial. The accused may include within the bounds of confidentiality legal counsel, Faculty advisor, and his/her parents or minister.

ARTICLE III — Instruction

Section 1. To insure the cooperation of the Faculty in the support of the Honor Council and the Honor System, the Council shall at the first of each session discuss the system with the Faculty, reminding them of their obligation to report violations, asking them to request the full written pledge on their work, asking them to remind students before each test that the test is to be pledged and to clarify in the minds of their students which work is to be pledged and which is not to be pledged.

Section 2. To insure the full understanding and support of the Honor System by the student body, the Council shall, each summer, send letters of instruction to incoming and returning students; send letters to the parents of incoming students explaining the system; explain the system during the freshman orientation; request that fraternities and sororities include the Honor System in their pledge training; see that each student has a copy of Honor Council Constitution; place

printed cards outlining the system in each classroom at Rhodes; place several large placards about the campus proclaiming the Honor System; and empower the President of the Honor Council to meet with the Rhodes Student Assembly from time to time to discuss the System.

The Constitution of the Student Assembly of Rhodes College

Preamble

We, the students of Rhodes College, in order to establish an organization for student self-government; promote an exchange of ideas among the students, faculty, and administration; provide for the student welfare and assist in the organization of student activities; and assure all responsibility and power possessed by us as students; do hereby establish this constitution of the Student Assembly of Rhodes College.

ARTICLE I — Name and Purpose

Section 1. The name of this organization shall be the Rhodes Student Assembly.

Section 2. The purpose of this constitution is to place in organizational outline the various offices, bodies, and duties of a student political organization. Further, it provides a method for amending this constitution.

Section 3. The Rhodes Student Assembly will work in accordance with the bylaws of the College, and shall conduct business according to *Robert's Rules of Order*.

ARTICLE II — Representatives

Section 1. The Assembly shall be comprised of twenty (20) representatives. Five (5) shall be elected from each class.

Section 2. When a vacancy in a representative position occurs, applications shall be made available for the open position for one week. The nominating committee shall nominate a replacement, to be approved by a majority of voting members present at a regular meeting.

ARTICLE III — Officers

Section 1. President

The executive power of the Assembly shall be vested in the President. He/She shall preside at all meetings but shall have a vote only in the case of a tie. The President may call special meetings and shall serve as an ex-officio, non-voting member of all Assembly committees. The President shall assign matters for consideration to the committees. The President shall make appointments to all Assembly committees, and he/she has the power to create ad hoc committees. The President shall coordinate activities with the Student Representatives to the Board of Trustees.

Section 2. Vice-President

The Vice-President shall assist the President in his/her duties. The Vice-President shall chair the Student Life Committee. The Vice-President shall have a vote in Assembly. In the case of the absence of the President, the Vice-President shall preside at Assembly meetings, and in such a situation shall vote only in case of a tie.

Section 3. Treasurer

The Treasurer shall be responsible for and supervise all budgetary and financial matters of the Assembly. The Treasurer shall present monthly financial reports to the Assembly and shall serve as ex-officio, non-voting member of the Budget Committee. The Treasurer shall have a vote in the Assembly.

Section 4. A petition of twenty-five percent (25%) of the student body calling for removal of an officer shall bring the matter to the representatives for consideration.

Section 5.

(a) If a vacancy occurs in the office of President, by way of removal or resignation, the Vice-President shall become President for the remainder of the term of office.

(b) A vacancy in the office of Vice-President or Treasurer shall be filled as follows:

(1) If the vacancy occurs ninety (90) days or less before the scheduled election, the Nominating Committee shall nominate a replacement who shall take office when confirmed by a majority of the Assembly voting members present at a regular meeting.

(2) If the vacancy occurs more than ninety (90) days before the scheduled election, a special election shall be called within two weeks to fill the vacancy.

ARTICLE IV — Secretarial Cabinet

Section 1. The Secretarial Cabinet shall consist of four appointed members:

(a) the Corresponding Secretary shall draft all official resolutions, memos, and correspondence on behalf of the Assembly.

(b) the Recording Secretary shall record all minutes of Assembly meetings, shall keep roll and attendance records, shall organize the agenda for regular meetings, and shall receive letters of resignation.

(c) the Historian shall keep the Archives of agenda, minutes, and activities, shall keep a record of project documentation, and shall serve as Parliamentarian at meetings.

(d) the Publicity Coordinator shall keep a master calendar of events, shall be in charge of publicity for meetings and other Assembly activities, shall foster public relations with the citizens of Memphis, and shall be in charge of press releases on behalf of the Assembly.

Section 2. The members of the Secretarial Cabinet shall not have a vote in the Assembly. They shall be eligible for membership only on Student Life and Special Events Committees. They shall be voting members on the committees.

Section 3. Applications for the cabinet positions shall be made available within two weeks of the general election in the Spring. The Nominating Committee shall nominate a candidate for each position from among the applicants. Nominees

shall be approved by a simple majority vote of the Assembly. If the nominee is not approved, the Nominating Committee shall submit another name until one is approved.

Section 4. If a cabinet position is vacated by removal or resignation, it shall be filled in the same manner as outlined for the representatives in Article II, Section 2.

ARTICLE V — Executive Council

The Executive Council shall consist of the three officers and the four members of the Secretarial Cabinet. The President is the chair, and the Council shall meet as needed at the request of the President.

ARTICLE VI — Membership

Section 1. Membership of the Assembly shall consist of the President, the Vice-President, the Treasurer, the twenty representatives, the four members of the Secretarial Cabinet, and the six commissioners.

Section 2. Officers, Commissioners, and Sophomore, Junior, and Senior Representatives shall be elected during second semester and shall take office on April 1st. Freshmen class representatives shall be elected during the first semester by September 30 and shall take office immediately. Senior Representatives shall stay in office as voting members and representatives of their class until graduation.

Section 3. No member, voting or non-voting, shall hold more than one Assembly position.

Section 4.

(a) A member may resign at any time by way of a letter to the Recording Secretary.

(b) A member can be removed from office by a 4/5 vote of voting members.

Section 5. A member shall serve on the Assembly as long as he/she is matriculating at Rhodes College and is able to fulfill his/her duties as defined by this constitution.

ARTICLE VII — Committees

Section 1. Each representative shall be a member of only one of the following committees: Budget, Student Life, Special Events. Some representatives shall also serve on the Nominating Committee. Cabinet members can only serve on either Student Life or Special Events.

Section 2. Budget Committee

(a) The Budget Committee shall consist of six (6) members from the representative body, and shall elect its own chair. The Treasurer shall serve on the committee as an ex-officio, non-voting member.

(b) Before the end of the academic school year, the committee shall approve and present to the Assembly a proposed budget allocating the Assembly funds for the following year. When requested by the College the committee shall present to the Assembly a budget proposal requesting funds for the next fiscal year. All financial matters shall be referred to the Budget Committee, which shall send its recommendations to the Assembly for approval by a majority vote.

Section 3. Nominating Committee

(a) The Nominating Committee shall consist of seven (7) members from the

representative body (two (2) each from Senior, Junior, and Sophomore classes and one (1) from the Freshman class). The committee shall elect a chair from its membership.

(b) The committee shall be charged with nominating the four members of the Secretarial Cabinet, nominating the student representatives to the Administrative and Board of Trustees Committees, and shall perform any other duties that the President should prescribe. All nominations are subject to approval by a simple majority vote of the Assembly.

Section 4. Student Life Committee shall consist of nine (9) members (seven (7) from the representative body and two (2) Cabinet members). The Vice-President shall be the chair.

Section 5. Special Events Committee shall consist of nine (9) members (seven (7) from the representative body and two (2) Cabinet members). A chair shall be elected from the membership.

Section 6. A special committee may be established or eliminated by the Assembly.

ARTICLE VIII — Commissions

Section 1. The commissions listed herein shall perform the stated duties in a semi-autonomous manner from the Assembly. They shall perform such additional duties as the Assembly may prescribe.

Section 2. Each commission shall be headed by a commissioner(s) elected from the student body in the Spring semester. Each shall submit a constitution for approval to the Assembly within one year of the adoption of this constitution. The budgets of the commissions must be approved on an annual basis prior to expenditure.

Section 3. Commissioners will not have a vote in the Assembly. They will be required to attend one meeting per month to report on their commissions work. This meeting shall be designated by the President. Their report shall include a report of financial standing.

Section 4. If a commissioner's position is vacated by removal or resignation, it shall be filled in the same manner as outlined for the Vice-President and Treasurer.

Section 5. The commissions and their duties are as follows:

(a) Athletic: To serve as a liaison between students and the Athletic Department, to assist with intramural sports, to coordinate daytime Homecoming Activities, and other matters pertaining to athletics.

(b) Elections: To manage and supervise all students' elections in accordance with the constitution of the Election Commission.

(c) Publications: To oversee the functioning of all student publications in accordance with the constitution of the Publications Board.

(d) Religion: To provide for all students a program of religious activities not limited to any denomination or tradition.

(e) Social: To coordinate student social activities.

(f) Food: To handle relations between students and the dining hall food service and any other related matters.

ARTICLE IX — Meetings

Section 1. The Assembly shall meet at least two (2) times monthly during the regular College year at a time and place determined by the Assembly President. The time and place of regular meetings may be changed by a majority of the membership (1) voting at a meeting, or (2) in a petition to the President, who, upon receipt, shall instruct the Secretary of the change.

Section 2. Special meetings may be called by the President, or a majority of the membership under the two conditions outlined in Section 1.

Section 3. The quorum for both Assembly meetings and committee meetings shall be the presence of a simple majority of the voting members.

Section 4. A member shall lose his/her membership after two unexcused absences or four excused absences per semester from regular or special meetings.

Section 5. Excused or unexcused absences shall be determined by the Assembly subject to the following limitations:

(a) The determination shall be made in accordance with due process.

(b) The affected person shall have the right of appeal to the Assembly, which may overturn the original determination by a two-thirds (2/3) vote of those present at a regular or special meeting.

(c) The determination shall never be made by only one person.

ARTICLE X — Amendments

This constitution may be amended by the following process: by a two-thirds (2/3) vote of the Assembly voting members present at a regular or special meeting, by the approval of the President in accordance with the bylaws of the College, and by a majority vote of the student body in a general or special election. Proposed amendments must be made public at least a week before the election.

ARTICLE XI: Ratification

This constitution shall be adopted when approved by a majority vote of the student body in a general or special election.

The Social Regulations Council Constitution and Bylaws

Preamble

Rhodes strives to be a college community where students can develop to their fullest potential, not only as scholars, but also as responsible and caring members of the community. Thus, they must have freedom of choice in as many areas as possible so that through experience they may acquire a mature and responsible attitude towards freedom and their membership in the community.

ARTICLE I — Name and Purpose

Section 1. The official name of this body is the Social Regulations Council of Rhodes College (hereinafter called "SRC" or "the Council").

Section 2. The purpose of the Social Regulations Council is fourfold: (1) JUDICIAL—to adjudicate offenses and to act as an appellate court for student groups, (2) COMMUNICATIVE—to serve as a liaison concerning social matters between the students and the faculty/administration, and to mediate disputes regarding social regulations between various student groups, (3) ADVISORY—to make recommendations to the Dean of Student Affairs regarding social regulations and student social life, and (4) INTERPRETIVE—to promote responsible, sensitive and mature conduct among students.

Section 3. The Social Regulations Council recognizes three major responsibilities of every student: (1) Each student is responsible for his or her behavior at all times and under all circumstances. Intoxication or the influence of drugs will not be considered a mitigating circumstance in judgment by the SRC of disruptive behavior. (2) Each student is responsible for the actions of his or her guest and may be held socially and financially responsible for any social offenses committed by that guest. (3) Since social regulations are necessary to maintain an atmosphere of respect among individuals in the community, it is the responsibility of every member of the community to report to the SRC any student violation of social regulations.

ARTICLE II — Membership

Section 1. (a) The membership of the Social Regulations Council shall be composed of fourteen voting members: a President; eight elected class representatives of the student body, consisting of one man and one woman from each class; two seniors, two juniors, two sophomores, and two freshmen; and five ex-officio members, consisting of: President or official representative of the Panhellenic Council, President or official representative of the Interfraternity Council, one male representative and one female representative chosen from among and by the residence hall representatives to the Rhodes Student Assembly, and the President or official representative of the Black Students Association.

The representatives from PAN, IFC, men's residence halls, women's residence halls, and BSA are chosen by their respective groups. The President of the SRC is elected at large from the student body and must be a former member of the Council. Freshman representatives will be elected within the first five weeks of the academic year.

(b) There shall be five non-voting members: four advisors, consisting of two members of the teaching faculty and two members of the administration; and a secretary.

Section 2. (a) The incumbent Social Regulations Council may encourage four persons to run for the two representatives of each class to the Council and receive additional petitions from the student body; conduct a secret ballot of each class for its representatives; and declare duly elected the two candidates receiving the highest number of votes.

(b) Each class shall have two representatives to the Council. The sophomore, junior, and senior representatives shall be elected the first week in March; the freshman representatives shall be elected within the fourth or fifth week of Term I.

Section 3. The student groups should elect their representatives by the second week of March in order to allow those representatives time to become familiar with the Council procedure prior to their installation at the organizational meeting.

Section 4. The advisors shall serve for a two-year term. The Council shall submit nominees to the Dean of Student Affairs for approval.

Section 5. The ex-officio members of the Council shall continue to exercise the full responsibilities of membership until the incoming council shall have been installed.

Section 6. Vacancies on the Council shall be filled within one month by the process of election described above.

ARTICLE III — Officers

Section 1. The officers of the Social Regulations Council shall be a President, a Vice-President, and a Secretary.

Section 2. (a) The President of SRC shall be elected by a secret ballot of the student body within the two weeks prior to the election of the class representatives. The nominee receiving the highest number of votes shall be installed at the organizational meeting.

(b) The President of SRC shall preside over meetings, call special meetings, appoint a secretary, appoint committees, serve as an ex-officio member of all committees, be responsible for the execution of the decisions of the Council, and represent the Council to the Dean of Student Affairs. The President of SRC shall decide all questions of procedure and interpretation arising under this Constitution and bylaws, except he or she may be overruled by a majority vote of the Council members present.

Section 3. (a) A Vice-President of SRC shall be elected by the Council from among the elected class representatives at the organizational meeting.

(b) The Vice-President of SRC shall act in the capacity of the President in the absence of that officer.

Section 4. (a) The Secretary of SRC shall be appointed by the President from outside the membership of the Council.

(b) The Secretary shall be approved by a majority vote of the members of the Council.

(c) The Secretary of SRC shall keep records and minutes of all meetings and procedures of the Council and shall be responsible for such communication among members of the Council and other parties as requested by the President of SRC.

ARTICLE IV — Meetings

Section 1. The Council shall meet in an organizational session within three weeks of election. It shall meet if a case arises or upon call of the President. The President of SRC is required to call a meeting if requested to do so by three members of the Council or by the Dean of Student Affairs, the Provost, or the President of the College.

Section 2. Two-thirds of the voting members of the Council shall constitute a quorum, except in adjudicative matters, pursuant to Article VIII Section 9.

ARTICLE V — General Duties and Powers

Section 1. It shall be the duty of every voting member of the SRC present at a meeting, the President of SRC excluded, to vote on every motion brought before the Council. Abstentions are allowable only when a member feels he or she cannot be unbiased in considering a case.

Section 2. The Council shall take whatever steps it deems necessary to insure the understanding and support of social regulations by members of the student body.

Section 3. The Council, by two-thirds vote of its voting membership, may adopt, subject to approval by the Dean of Student Affairs, the Provost, and the President of the College, whatever bylaws it deems necessary to insure the effective execution of its duties under this constitution.

ARTICLE VI — Social Regulations

Section 1. Social regulations are rules and procedures which enable the student community to live together harmoniously and constructively. Violations of social regulations constitute offenses against the community and may lead to disciplinary action against the offender.

Section 2. Social regulations are considered the responsibility of every member of the College community. Members of the community therefore are responsible for reporting student violations to the SRC in order to initiate judiciary process.

In the case of a violation under the jurisdiction of a student group other than the SRC, the observation may be reported to a member of that group.

In the case of a violation being reported to a member of the SRC, the President of the SRC should be informed immediately.

Section 3. (a) In recommending social regulations, the Council follows the general College policy regarding recommendations for a change in College policy. If the majority vote of the Council's quorum favors a proposed regulation, that proposed regulation shall be submitted to the Dean of Student Affairs for administrative review. If it receives a positive review from the Dean, Provost and President, the Council shall bring it to the attention of the College community and provide adequate opportunity for discussion of the proposal.

(b) If the community expresses disagreement with the proposal, the Council will review the proposal in light of the disagreement, and may propose a revised version of the proposed regulation to the Dean of Student Affairs for approval by the Dean, Provost and President.

ARTICLE VII — Adjudication

Section 1. (a) Upon a case being reported, the President of the SRC may call a meeting of the Committee on Pretrial Registration and appoint a special investigator, or refer the case to the appropriate constituent group. The Committee on Pretrial Investigation shall consist of the President, Secretary, and elected class representatives.

(b) The pretrial investigation shall consist of presenting the charge and evidence in such a manner as to consider the appropriateness of trying the case while preserving the anonymity of the accused.

(c) The special investigator shall be appointed by the President from the voting members of the Council. The special investigator shall gather and present evidence pertaining to the case and will continue to function in this capacity throughout any ensuing trial.

Section 2. Should a majority of the Committee on Pretrial Investigation decide that a trial is warranted by the evidence presented, or should a constituent

group refer the case to the Council, the President of the SRC shall set a time for the trial and notify the accused in writing at least forty-eight (48) hours in advance. The Dean of Student Affairs shall likewise be notified in advance of all Council trial schedules and the persons involved in such trials. At this time, the accused may choose a member of the Council to serve as his or her Counsel throughout the proceedings. The Counsel should inform the accused of the nature of the trial and the rights and privileges of the accused as described in this Constitution and Bylaws.

Section 3. Should the Committee on Pretrial Investigation decide that a case is not appropriate to be judged by the Council or a constituent group, the Council may refer the case to the Dean of Student Affairs for appropriate action.

Section 4. If the accused does not wish to be tried by the Council, he or she may request that the Dean of Student Affairs investigate and adjudicate the case. The Dean may accept or reject this request.

Section 5. The Council shall decide whether witnesses shall face the accused. If the Council decides that witnesses should not face the accused, care should be taken to provide the accused the opportunity to ask questions of the witnesses through the Council and be provided with the witnesses' responses.

Section 6. Members of the Council and the witnesses shall be bound by oath not to reveal the proceedings of a trial except to the Faculty Advisor of the accused and the Appeals Committee acting in the case of an appeal. Should any of these persons violate his or her oath, the Council may publicly post a resume of the case with names omitted.

Section 7. For all trials the Council shall follow trial procedure as specified by this Constitution and Bylaws, calling witnesses, considering the evidence, and questioning the accused until it shall have exhausted every reasonable method of ascertaining the facts in the situation, acting with impartiality, and considering the accused innocent until proven otherwise. If, after due judiciary process, a three-fourths majority of the trial quorum, exclusive of the President of SRC and the Counsel, votes for conviction, the accused shall be judged guilty. Otherwise, the accused shall be presumed innocent, and the case shall be dismissed.

Section 8. The Council shall deliberate on the verdict and sentence in closed sessions.

Section 9. If a student has been judged guilty of violating a social regulation by a student group, he or she may appeal to the Social Regulations Council. This must be done no later than seven days, college holidays excluded, after the defendant is informed of the decision.

Section 10. A resume of the case shall be publicly posted if the accused requests, the name of the accused omitted at his or her request, and other names omitted at the discretion of the Council.

Section 11. Three-fourths of the voting members of the Council, including the President of SRC and the Counselor shall constitute a quorum for adjudicative matters.

ARTICLE VIII — Penalties

Section 1. Any student convicted of a violation of a social regulation may be subject to immediate expulsion, suspension, or a lesser penalty, this penalty to be determined by the Council's appraisal of the severity of the offense. The

Dean of Student Affairs must be informed immediately of such action.

Section 2. In case of expulsion, the President of the Council shall announce to the student body the charge and penalty, with names omitted.

ARTICLE IX — Appeals

Section 1. The accused, the accuser, or two or more members of the Council may appeal to the Appeals Committee of the College, if they feel that a decision of the Council is unjust; provided that the Dean of Student Affairs be informed of the appeal no later than seven days, College holidays excluded, after the accused had been notified of the Council's decision.

Section 2. In event of an appeal, the President of SRC, the accused, and the Counsel for the accused shall meet with the Appeals Committee to review the case. The Appeals Committee shall either sustain the decision of the Council or recommend that the Council reconsider its action. A second decision of the Council shall be final.

Section 3. A student who is found guilty of a violation of a social regulation by a student group other than the SRC, may appeal the case to the SRC no later than seven days following the decision. The President of the SRC will then call the Council to meet to consider the appeal. The decision of the Council can be further appealed to the Appeals Committee of the College, who will uphold the Council's verdict or recommend reconsideration. The second decision of the Council will be final.

ARTICLE X — Amendments

Section 1. Proposed amendments to this Constitution may be presented by any member of the student body to the Social Regulations Council. The proposed amendment must first be approved by the President of the College and shall require two-thirds support of the Council to be taken to a campus referendum. The amendment shall be adopted by a majority vote of the student body, provided that it has been publicly announced at least seven days preceding the taking of a vote.

Student Publications Board

Constitution

ARTICLE I — Name

The name of this organization shall be the Rhodes College Student Publications Board.

ARTICLE II — Membership

1. The Rhodes College Publications Board shall be composed of the following: seven elected students (excluding the Commissioner); one member of the faculty (non-voting); the College Director of Public Information (ex-officio, non-voting); one voting representative from *The Sou'wester*, *The Rhodes Review*, and the *Student Handbook*, having one vote each.

2. The student members shall be elected as follows:
 - (a) a sophomore, a junior, and a senior representative and two members from the student body at large elected at the second semester Student Assembly election, and
 - (b) a freshman representative elected at the first semester Student Assembly election.
3. The elected members shall serve for a term of one year.
4. The representative for each publication will be its editor. The proxy for an editor will be the assistant editor of that publication.
5. No student may hold more than one of the aforementioned positions.
6. The Faculty representative will be elected by the faculty at their May meeting.
7. Vacant positions are not to be counted when determining whether a quorum is present for meetings or voting.

ARTICLE III — Officers

The officers of the Board shall be as follows:

1. **PRESIDENT:** The Commissioner of Publications shall be President of the Publications Board. This person may not hold an editorship concurrent with the term as President.
2. **SECRETARY:** Shall be elected by the Publications Board from its elected membership.
3. **TREASURER:** The Treasurer shall be elected by the Publications Board from its elected membership.
4. **COMMISSIONER:** Persons who want to run for the position of Publications Commissioner must file an elections petition according to Student Assembly procedures and deadlines for second semester elections. The Publications Board (comprised of the old representatives and editors and new editors, all voting) shall review the qualifications of the persons petitioning to run for the position. Approval of candidates shall be by simple majority voting. The candidates approved by the Board shall have not less than six months experience on a Rhodes College publication or on some other comparable college publication. The Publications Board shall provide the list of approved candidates to the Elections Commissioner. The Publications Commissioner shall be elected by the student body from the approved candidates list during the second semester elections.

ARTICLE IV — Purpose

1. It shall be the purpose of this Board to supervise all official student publications, select their editors, establish their budgets, and ensure that the high standards of journalism are followed as hereinafter stated.
2. No student publication shall be regarded as an official student publication of the College unless authorized by a majority vote of all the members of the Publications Board. No student or group of students may solicit advertising in the name of the College without the authorization of the Publications Board. In no case shall individuals use the College's name on publications without the expressed consent of the Publications Board and the President of the College.
3. No editor shall knowingly exceed his or her budget without the prior consent of the Publications Board.

ARTICLE V — Duties of Officers

The duties of the officers of the Publications Board shall be as follows:

1. It shall be the duty of the President of the Publications board to call and preside over all meetings of the Publications Board and to inform editors of their responsibilities, especially those found in the "Guidelines for Editorship" (Article X).
2. It shall be the duty of the Secretary to keep records of all acts of the Publications Board, to conduct its correspondence, to preside over meetings in the absence of the President, and to act as temporary President from the time of death, resignation or expulsion of the President to the holding of special elections.
3. It shall be the duty of the Treasurer to receive and deposit all funds of the Publications Board, to keep accurate account of the same according to such systems as may be prescribed by the Publications Board, to render such reports at each regular meeting as may be directed, and to disperse the funds of the Publications Board as so specified.

ARTICLE VI — Duties of the Publications Board

The duties of the Publications Board shall be as follows:

1. To publicize student body events except for athletic and election events, which shall be handled through another channel of the Student Assembly.
2. To choose the editors of all student publications and to remove and replace editors when necessary.
3. To publicize requests for applications for the above positions by invitation in *The Sou'wester*.
4. To recommend to the Dean of Student Affairs through the Student Assembly stipends for editors of student publications.
5. To control and audit the expenditures of all Publications Board funds. At the beginning of each editorship, budgets shall be submitted by the Commissioner of Publications to the Publications Board, with a majority vote needed for passage.
6. To supervise and control the obtaining of advertising in such a way as to eliminate excessive solicitation of the same individuals and firms.
7. To meet at least once every other month or at the call of the President of the Publications Board. At this time, editors and/or assistant editors may be called upon to give informal reports.
8. To exercise jurisdiction over the publications darkroom and insure that it is not used for private purposes.
9. To select editors of student publications from applicants by May 1st and to aid if necessary in the selection and recruiting of respective staffs for the publications.

ARTICLE VII — Editorial Boards of Student Publications

1. The editors and assistant editors of the publications shall be elected for the ensuing year from the rising senior or junior class (or from the sophomore class in the case of exceptional applicants or special circumstances) by a majority vote of the members of the Publications Board prior to the second semester Student Assembly elections. No abstentions or proxies will be per-

mitted. All other places on the respective staffs of the publications shall be filled by open competition according to the discretion of the respective editorial boards.

2. Editorial staffs of the various publications are directly responsible to the respective editors who are responsible to the Publications Board for the proper conduct of their publications.
3. Editors shall be questioned thoroughly as to their knowledge, experience, ideas, and ethics. Applicants for editorships shall be made thoroughly acquainted with the "Guidelines for Editorship under the Publications Board" hereinafter stated (Article X). In order to receive their stipends, all editors shall sign a written contract which outlines responsibilities of their positions and includes an agreement to uphold ethical standards as outlined in Article X. Editors who fail to fulfill these responsibilities shall be ineligible to receive their stipends and/or shall be removed from office.

ARTICLE VIII — Policies

1. It is the Publications Board's responsibility to supervise student editors. The Publications Board shall advise editors according to guidelines as stated in Article X. The primary form of supervision exercised by the Publications Board shall be their right to select editors and to reason with them. Editors shall bring questionable material up for discussion at Publications Board meetings. If the Publications Board does not support the publication of certain material and the editor still plans to include it in the publication, the Publications Board shall vote to remove the editor. The primary punitive measure exercised by the Publications Board shall be the right to terminate editors. It should be remembered that the Publications Board has the delegated authority, responsibility, and accountability to the Rhodes Student Assembly for all student publications.
2. Removal of any elected member of a publication for cause shall require a $\frac{3}{4}$ majority vote of all voting members. No proxy shall be accepted and no abstentions permitted. Cause shall include failure to meet deadlines, misappropriation of funds, publication of libelous or obscene material or other abuses of good journalism as expressed in the "Guidelines for Editorship under the Publications Board" (Article X). If an editor is removed, the vacant position shall be filled by an applicant selected by the Publications Board and shall serve the remainder of the term.
3. Attendance Policy: Elected members will be allowed no more than two excused absences. No proxies may be used. Editors will be allowed no more than one excused absence, but they may use their assistant editor as their proxy. No unexcused absences will be allowed except in the case of an emergency.

ARTICLE IX — Amendment

An amendment to this constitution shall be adopted only after approval of the President of the College, in compliance with the Bylaws of the College, and upon two-thirds majority vote of the Publications Board. A period of one week is required between a motion for amendment and the final vote on that amendment. No proxy shall be accepted and no abstentions permitted. Approval by the RSA, the Dean of Student Affairs, the Provost and the President of the College is required for final adoption.

ARTICLE X — Guidelines for Editorship under the Publications Board*

The editor, the Publications Board, and the Publisher (which is the College) must take special care in writing and publishing student publications at a liberal arts college to ensure:

Responsibility. The primary purpose of gathering and distributing news and opinion is to serve the College community by informing the community and enabling its members to make judgments on the issues of the time. Editors and reporters who abuse the power of their positions for selfish motives or unworthy purposes are faithless to the trust placed in them. They have a responsibility to inform, to provide a forum for debate, and to bring independent scrutiny to bear on issues of significance to the community.

Truth. The community must be assured that editors and staff act in good faith. Publications must be accurate and free from bias, and news must be reported in context with all views fairly represented. All errors of commission or omission must be corrected prominently and as soon as possible.

1. All reporting in student publications must be truthful. A lack of thoroughness does not excuse any failure in this regard.
2. Editors should assign headlines that are fully warranted by the contents of the articles.
3. Within the space restrictions of publications, an editor should strive to cover a cross-section of the community life.
4. Publications should not attack the character or question the motives of individuals without substantial evidence.
5. Editors and reporters should not publish information which would violate the confidence of the source of that information.
6. Any viewpoint or judgmental statements should be clearly attributed to the proper source.
7. Opinions of an individual should not be interpreted as the official view of a group or organization. Opinions or feelings should be credited to their specific source. For instance, an opinion of RSA Commissioner John Doe must be presented as his own statement, rather than as representative of the RSA's viewpoint; an act or opinion of an administrator must not be reported as "the administration;" and an act or opinion of a professor must not be reported as "the Faculty." Official statements by a group or organization do not fall under this category.

Fair Play. Editors and reporters should respect the rights of those individuals about whom they report. They should maintain common standards for decency, fairness, and accuracy.

1. Editors and reporters should give the persons about whom they report opportunity to respond before publication of the article.
2. Student publications should not invade the privacy of individuals.

Interviews. Interviewees are to be treated fairly.

1. Quotations are not to be printed out of context.
2. It is the responsibility of reporters to be sure that information and quotations are recorded accurately during the interview. If there is any doubt about

the accuracy, the reporter should check with the interviewee before the information is printed.

Editorials. Editorials, analysis, and commentary should be factually accurate.

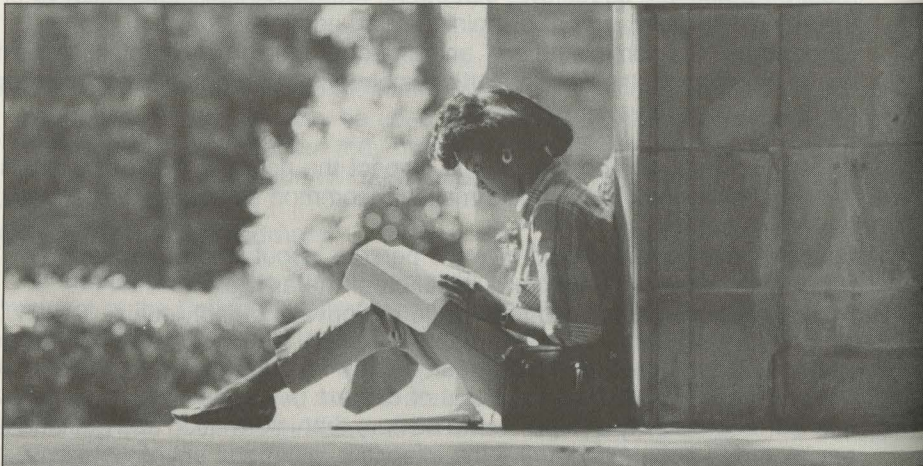
1. Editors should assure that a clear distinction between fact and interpretation is made in all articles. All facts should be documented and opinion polls should include a description of the polling process, sample used, and method of interpretation employed.
2. Editors should clearly distinguish editorial material in all publications and all editorial material should be bylined.
3. All articles and letters in the *Sou'wester* will be printed with the names of their authors. Should be Editor of the *Sou'wester* determine that an exception to this policy is called for, the Editors, Publications Commissioner, Dean of Student Affairs and the Provost shall meet to consider the matter before publication of the article or letter. At this point the Provost or the Dean of Student Affairs in the absence of the Provost may grant an exception to this policy and allow publishing of an article or letter without the name of its author.

Freedom of Expression. Freedom of expression in student publications should be protected. The responsible use of that freedom is outlined in these guidelines.

Legal Restrictions. The community must be assured that editors operate in compliance with the laws and legal restrictions concerning advertising, and also with those concerning pornography and libel as expressed in *Mass Media Law*.

Failure to Comply. Failure to comply or the intention to publish material that fails to comply with these standards is grounds for dismissal of the editor(s) by the Publications Board.

(Material included in *Guidelines for Editorship under the Publications Board* has been adapted with permission from the American Society of Newspaper Editors "Statement of Principles" and student publications "Code of Ethics.")



Official Policies and General Information

The College Handbook is the official document regarding student life and regulations. Introductory information (such as is found in the College catalog regarding non-curricular matters, or as found in various organizational handbooks) provides only broad overviews of student life. If misunderstandings arise because of wording in documents other than *The College Handbook*, they should be decided on the basis of what is in *The College Handbook*.

The Student Handbook, Section II, should contain most of the information from the latest College Handbook that is of interest to students. This section should be a reprint of appropriate sections of the latest College Handbook.

The Dean of Student Affairs is responsible for enforcing student regulations. In day to day matters, this may be done by those who are assigned responsibility by the Dean of Student Affairs, such as Resident Advisors and members of the Dean of Student Affairs' staff. Where appropriate, the Dean of Student Affairs assigns adjudication to the appropriate student organization or to the Social Regulations Council.

Student Organizations

Authority, Responsibility, and Accountability

Authority, responsibility, and accountability for student organizations are delegated along the following line: Trustees, President, Provost, Dean of Student Affairs, Head of Student Organization.

Further information regarding authority, responsibility, and accountability of student organizations is found in the College Bylaws, Article VII, Section 1.

Student organizations are subject to the Decision-Making Principles and Affirmations found in Section II of *The College Handbook*.

All constitutional documents of student organizations such as charters, constitutions, bylaws, regulations, policies, etc. are subject to administrative review and to approval by the appropriate Dean, the Provost and the President of the College before the documents become official. The constitutional documents of student organizations may be reprinted, but *The College Handbook* contains the official documents. Leaders of student organizations and the Dean of Student Affairs Office are responsible for seeing that reprints are in complete and precise conformity with the official versions in the *College Handbook*.

The Dean of Student Affairs has authority, responsibility, and accountability for student affairs and student organizations. The Student Affairs Advisory Committee provides advice and consultation, and makes recommendations to the Dean of Student Affairs regarding student organizations.

Budgeting for Student Organizations

Requests for funds should follow the procedure described in *The College Handbook* under Requesting Funds. Requests by student organizations to be included in the College budget should be made to the Dean of Student Affairs Office.

College budget support for student publications is based upon the editors accepting responsibility to see that all items published bear the name of the writer.

Heads of student organizations supported by the College budget have the same authority, responsibility and accountability for their budgets as do the Faculty and administrative department heads.

Challenge Grants for Student Projects

In order to facilitate student fundraising activities, to eliminate on-campus solicitations, and to foster student participation in worthy projects, the College has established a Student Challenge Grants Fund.

The Student Challenge Grants Fund might match, dollar-for-dollar or some other ratio, funds raised by students for worthy projects.

Grant requests for the academic year must be submitted to the Student Assembly before October 1st. No solicitation of funds from College personnel can be made. If such solicitation is made, the group will lose the Challenge Grant for the student project.

The grant request should include the budget and list of potential off-campus contributors for the project.

The Student Assembly recommends to the Dean of Student Affairs which projects should be matched and the projected funding for each.

Upon approval of the Dean of Student Affairs and the Provost, the request to raise funds off-campus should be submitted to the Development Committee of the Board for approval at their October meeting.

Rhodes Philosophy of Athletics

As a church-related liberal arts college, Rhodes commits itself to the development of the entire person. This requires attention to the intellectual, spiritual, emotional, social, and physical development of every student. Although the implementation of this philosophy must be flexible enough to adapt to time, circumstance and location, the objective is the total education of the student. Recognition of this objective does not imply that each facet of a student's growth will be attended to equally, nor does it imply that the College demand participation by all in every activity. It does, however, establish a responsibility for Rhodes to provide the means and encouragement for each person to develop to the limit of his or her abilities. This requires that Rhodes recognize, among others, the physical needs of its students and the variety of ways these needs can be met. Moreover, the interdependence of the physical with all other aspects of personal growth suggest that simultaneous and balanced attention should be given to physical development. To achieve this, the Athletic Department cannot be perceived as an auxiliary service department but rather as a department that contributes significantly to the educational experience of Rhodes students.

A sound athletic program at Rhodes must operate effectively on four levels: the intercollegiate, the intramural, the instructional and the purely recreational. At each level the primary objective must be the development of the individual who participates. The quality of the experience and its contribution to the individual's development will relate to the sufficiency and availability of the athletic facilities, the commitment and competence of the personnel in the Athletic

Department and the degree to which they encourage practice, dedication and self-discipline. Because intercollegiate athletics demands the most rigorous involvement, it crystalizes the athletic experience in its most intense form. An intramural activity provides a competitive situation for those whose abilities or priorities are different or whose time is more limited than inter-collegiate athletes. Instructional activities provide the opportunity for the development of skills and habits that can be used throughout a lifetime. Athletics on the purely recreational level are an informal and unstructured activity that primarily provides enjoyment, conditioning and relaxation. The degree of participation at this level is determined by the interests of the individual.

There are secondary benefits to be gained from a sound athletic program. Athletics provide a common focus as members of the entire College community—students, Faculty, administrators and alumni—can meet and share a common experience. Athletics builds community. Varsity sports also can bring favorable publicity to the College, and adequate facilities and programs can be important factors in attracting a diverse student body of high quality.

Successful implementation of the athletic program on all four levels is contingent upon an explicit College commitment, visible support and provision of facilities which reflect the philosophy that athletics are indeed an integral part of the educational program. Successful implementation involves the teaching of a variety of skills, emphasizing cooperation, enjoyment, fitness, and competition with winning as a goal and not an end.

Implementation of this philosophy includes an understanding of the special needs of the students and the Athletic Department and a desire to improve the overall athletic program within the limits of the College's resources. In particular, as enrollment increases, expansion of athletic programs should be undertaken with careful consideration of the role of the Athletic Department as a participant in the College's primary function as educator.

(Adapted with permission from a statement of Georgetown University)

Student Club Sports

Student Sponsored

In order to use the name and facilities of the College, Student Sponsored Club Sports must comply with the following regulations:

1. Receive approval of a constitution and funding from Student Assembly.
2. Obtain an advisor or coach who is a member of the Rhodes Faculty or who has the approval of the Dean of Student Affairs.
3. Receive approval of the intercollegiate schedule and all schedule changes from the Director of Athletics.
4. Make arrangements with the Director of Athletics for the use of athletic facilities and properties of the College at times when they are not otherwise needed by the Department of Athletics.
5. Provide adequate protective equipment.
6. Submit to the Dean of Student Affairs Office a written letter of permission to participate from a physician and proof of adequate health insurance.
7. Provide safe and adequate means of travel and housing.

8. Private cars used for travel must be privately insured to cover liability of injury to passengers. College vehicles may be used according to College policies governing their use and with permission of the Director of Athletics.
9. May use the name of the College.
10. Must respond within reasonable time to request from the Director of Athletics for budgets, schedules, updated rosters, etc.
11. Participants must be regularly enrolled students.

Application for Varsity Status

1. Approval of varsity sports status should not be anticipated.
2. Funding and full-time coaching must be available.
3. Proof of sufficient student interest to insure a continuing program must be provided over at least a three year period, but such proof should in no way be assumed to make varsity status inevitable.
4. Proof of the feasibility of scheduling among "natural rivals" must be provided.
5. Adequate facilities must be available without handicapping any existing programs.

General Procedures

1. No group may solicit alumni and friends of the College for money to support club teams without *PRIOR* approval of the Director of Athletics in consultation with the Dean of Development.
2. All intercollegiate club teams must adhere to College policies.
3. Participants must conduct themselves in a manner that will reflect credit on the College community.
4. Club activities will not be counted toward Physical Education credit.

Campus Regulations

The College encourages responsibility on the part of all students. It is expected that each student act as a responsible citizen of an academic community. Persistent or extreme departure from accepted standards of conduct will lead to restrictions and may result in suspension or expulsion. Service to the community is often a component in sanction for abridgment of campus regulations. Students also may be placed on disciplinary probation and their parents notified by the Dean of Student Affairs or the Social Regulations Council.

The adjudication of most infractions by students of College regulations is handled by the Social Regulations Council. It is the responsibility of each member of the Rhodes community to assist the SRC in its task. Any member of the College community may notify SRC of an infraction.

The ideal is to have few regulations, and we have them only when we need them. Regulations usually follow abuses and clarify for others, in advance, the definition and consequences of abuses.

Discussion and formulation of regulations should consider the following principles:

- Patience and concern for others. (The Golden Rule)
- Respect for students.
- Respect for housekeeping, grounds, and maintenance personnel.

- Fairness of regulations and enforcement.
- Recognition of the College's responsibility to maintain the buildings and campus for present and future students.
- Treating all input in the deliberation process with understanding and respect.
- Respecting the person or group charged with decision-making responsibility.
- Consultation with representatives of those who will be affected.
- Respect for College property.
- Moral and legal reasons to comply with fire code.
- Safety of all parties.
- Regulations, when unenforced, invite frustration, confusion, and mistrust.
- Consideration of how actions reflect upon the College, or upon others in the College community.
- Pride in high standards of quality.
- Respect for individual freedom.
- Consideration of the points where individual freedoms encroach upon the freedoms of others or upon the quality of our community.
- Consideration of costs involved and who bears them.
- Holding authority, responsibility, and accountability together.
- Balancing rights and responsibility.

Swimming Pool Policy

The Alburty Swimming Pool is to be used only during posted hours of operation when pool staff are present. Unauthorized after hours use will result in \$100 per person fine. Unauthorized use is trespassing and violators may be prosecuted.

Residence Halls

Regulations and Appeals

All residence halls regulations will be enforced by the Dean of Student Affairs Office. Appeals may be made to the Judicial Committee for Fines.

Room Check Forms

In the fall, Resident Advisors fill out the checklist and mark all noteworthy items. Student residents must inspect their living quarters along with the Resident Advisor. Damage to any part of the room, or to any furniture should be described clearly. For instance, if a window has a crack in one pane, it should be recorded which pane is damaged.

Failure to complete these forms or failure to describe in full any damage which existed at the beginning of occupancy will cause student occupants to have to pay charges for damages. All signed forms must be returned to Resident Advisors within one week of the first day of classes.

The College requires a deposit against room damage. At the end of the school year the Housekeeping Department will inspect the residence hall rooms for damage. Students can be reimbursed for the deposit if the room is not damaged and if the room is left in the same stage of cleanliness as it was when they moved in.

Fire Prevention and Safety

Fire Prevention and Safety: Residence Hall Rooms

The residence halls are not public buildings; they are private residences owned and maintained by the College. They are subject to the Memphis Fire Code, and are regularly inspected by the Fire Marshal's Office. These fire regulations attempt to provide the greatest freedom to all students in keeping with the requirements of the law and respect for the property and lives of others.

1. Rugs. To limit the risk of fire, to avoid covering electrical outlets and wiring, to facilitate safety inspection, and to facilitate rug removal by occupants at the end of the school year, rug size is limited to an area which allows for two feet (2') of open floor-space between the edges of the rug and any wall of the room.
2. No upholstered furniture that has cuts or ruptures in the upholstery will be permitted in the residence halls (including furniture owned by the College).
3. Student-made or individually purchased lofts will not be permitted in residence halls.
4. The number of small appliances allowed in each residence hall room is limited to six to avoid overloading the circuits and to avoid fire hazards.
5. Any student who willfully fails to exit the residence hall after the fire alarm sounds will be subject to disciplinary action which may result in removal from the residence hall.
6. Fused, power-strip extension cords, not to exceed 15 amps, are the only extension cords allowed in the residence halls. Failure to comply with this requirement will result in a \$50 fine for first offense. Subsequent offenses may result in suspension or expulsion from the residence halls.

Fire Extinguishers and Fire Alarms

A fine of \$100.00 is charged for unnecessarily using any fire extinguisher or fire alarm. Every attempt will be made to determine who used the fire extinguisher. If the person responsible cannot be identified, the charge is divided equally among residents of the floor.

Smoke Alarms

Students should test their smoke alarm weekly and immediately upon return from vacations to assure proper operation of the alarm. Service requests for malfunctioning alarms should be submitted through the Resident Advisor to the Physical Plant Department.

Included on the room check form that all residents must sign is a section entitled "Smoke Alarm Acceptance" to acknowledge responsibility for carrying out testing and maintenance procedures and to release and relieve the College of any liability should any injury, or any loss or damage to property, occur in a fire where it can be shown that the smoke alarm malfunctioned due to students' negligence. Smoke alarms will be checked during each break by the Security Department. Any noted damage to the alarm or discovery of a missing battery, the power source for the alarm, during this inspection will result in a \$50 fine.

Fire-Related Activities in Residence Halls

These activities include (1) falsely pulling a fire alarm; (2) possession of fireworks on campus; and (3) burning anything; e.g., paper on doors or walls, paper in bathrooms, etc. First-time offenders will be fined \$50 and the SRC will take other appropriate action. Second-time offenders will be removed immediately from the residence halls for a period of time determined by the Dean of Student Affairs.

Room Safety Inspections

Authorized personnel of Rhodes have the right to enter student rooms at any time for purposes of maintenance and repair, inspection of health and safety conditions, and investigation of violation of College regulations. This right will be exercised with restraint. At least once each semester, generally during vacation periods, residence hall safety, sanitation, and maintenance inspections will be conducted by a representative of the Dean of Student Affairs Office and/or a representative of Physical Plant/Security.

Official Recesses

Residence facilities, the Refectory, and the Lynx Lair will be closed for official College recesses which occur at Fall Recess, Thanksgiving, the period between the two semesters, and Mid-Semester (Spring). Certain students may be allowed to remain in residence during these recesses, but in that event, they are subject to temporary re-assignment to other residence halls. Exceptions may be granted in extenuating circumstances by contacting the Dean of Student Affairs Office at least two weeks before the vacation period. Townhouses usually remain open during all recesses.

Security

1. Residence hall room doors must be locked at all times.
2. Automobiles should be locked at all times.
3. Bicycles must be locked in a rack or stored in one of the bicycle storage rooms when not in use.
4. Residence hall room keys may not be lent to anyone. Security Officers are not to be called upon to open residence hall rooms.
5. Unidentified persons in a residence hall or on the campus should be reported to Security immediately.

Keys

Key Distribution Policy. Residence hall keys are available to all students. It is the responsibility of each student to protect all other students by taking care not to lose residence hall keys or to lend them to others.

Deposits. The first year a student is in the residence hall he or she will be assessed a key deposit, which will be refunded when the student is no longer a resident student. Commuter students may obtain, annually, a universal outside door key by paying a \$10.00 key deposit to the Cashier.

Key Issuance. Universal outside door keys and room keys will be issued to each resident student by the Dean of Student Affairs Office upon arrival on

campus. Commuter students may request and deposit for a universal outside door key in the Cashier's Office at any time during the academic year.

Key Return. Resident students will be issued a key return envelope at the end of the year by the Resident Advisor. As students leave they may return the envelope to either the Cashier, the Resident Advisor, or the Security Office. Commuter Students must return their universal outside door key to the Cashier's Office at the end of each academic year.

Lost Keys. Students may obtain replacement keys by:

1. Paying the Cashier for a replacement key (\$5.00);
2. Obtaining a key replacement work order from the Cashier and taking it to the Security Office; and
3. Picking up the replacement key at the Security Office the following work day.

Personal Property

Students' personal belongings are not covered by College insurance. In deciding what to bring to college, students should discuss with their parents whether they want their comprehensive policy to include coverage of their belongings on campus.

Cars

Students may not keep a car on campus without registering it with the Security Office. Car registration can be obtained through the Security Office anytime during the year. The registration is free.

Bicycles

All bicycles must be registered with the Security Office. Failure to do so will incur a fine of \$25.00. Bicycles may be kept: (1) in the student's own residence hall room, (2) in the bicycle storage rooms in Neely basement, (3) in the storage room in Voorhies basement, (4) in the bicycle storage room in East Hall, or (5) in the outside bike racks. Bicycles may NOT be kept in hallways, social rooms, alcoves, under stairways, or other places. Bicycles in unauthorized places in residence halls will be removed by Security and a fee of \$10.00 charged the owner of the bicycle before it is returned.

Weapons

It is absolutely prohibited for any student to have firearms (including pellet and B-B guns and bows-and-arrows) on the Rhodes campus. Anyone failing to follow this regulation will be suspended.

Fireworks

There is a city ordinance prohibiting the use of fireworks in Memphis. Using fireworks is prohibited on the Rhodes campus by College policy. Any violation of this policy can result in punishment ranging from stiff fines to losing the privilege of living on campus.

Tents and Camping

Camping tents and camping on the Rhodes campus are prohibited. Non-college signs and other objects placed on the campus will be removed at the discretion of the College.

Sexual Harassment

(See College policy in Section III of The College Handbook)

A Simple and Effective Solution to Harassment

Here's a simple and *effective* method of handling harassment complaints without resorting to a formal grievance procedure. Have the victim write a very specific kind of letter to the harasser, a letter best described as *polite, low-key, and detailed*. This is the advice of Mary P. Rowe, a labor economist who is special assistant to the president of the Massachusetts Institute of Technology. Rowe says the letter is the **ONLY** method that usually works—and does so in a non-destructive way.

The letter should consist of three parts:

1. **The facts** of what has occurred, told without evaluation. This should be as detailed and precise as possible, with dates, places, and a description of the incidents. ("Last week at the department party, you asked me to come to your house and said it would 'help' my grade.")
2. **How the writer feels about the events.** ("My stomach knots up when I come to class." "It's become difficult for me to concentrate on my work.")
3. **What the writer wants to happen next.** This part may be very brief. ("I want our relationship to be purely professional from now on." "I need a written answer about the type of reference you'll give me in the future.")

The letter should be delivered in person or by registered or certified mail. The writer should keep at least one copy, but usually will not send copies to others. If the letter doesn't achieve purpose—a rarity, according to Rowe—the letter can be used to support a formal complaint or lawsuit.

In most cases, Rowe says, the recipients say nothing but change their behavior. Rarely will they write back. In many instances, the recipients are astonished that their behavior has been seen in this way.

Not only does the letter work, Rowe says—it also keeps the incident quiet, avoids a public confrontation, and gives those who are wrongly accused a chance to defend themselves. The letter will also encourage victims to be factual, and not exaggerate. Above all, the letter gives victims a sense of being in control of their fate—in contrast to the helplessness that characterizes most incidents of harassment.

Response to Aids

Acquired Immune Deficiency Syndrome (AIDS) is a viral infection transmitted by intimate sexual contact or by exposure to contaminated blood. According to the best currently available medical information, the disease is not spread by casual social contact. Thus, students or employees with AIDS, AIDS Related Complex, or a positive HIV antibody test do not pose a health risk to others in a usual academic or residential setting.

Rhodes recognizes that AIDS is a biological disease which is transmitted by certain high risk behaviors and for which there is no specific therapy or vaccine to date. The one major intervention currently possible for limiting the consequences of AIDS is primary prevention through increased awareness and education. In response to the AIDS epidemic, these guidelines have been set forth as necessary precautions to prevent unreasonable risks of transmission of this disease.

Persons known to have a positive HIV antibody test are expected to seek regular medical consultation concerning their condition, including information regarding the transmission of this virus and the means to minimize risk of such transmission. Such persons are obligated, ethically and legally, to conduct themselves responsibly in accordance with such knowledge for the protection of other members of the Rhodes community.

In recognition of the welfare of other members of the Rhodes community regarding possible disease transmission, the individual circumstances of persons with the AIDS virus will be reviewed and responded to in consultation with medical authorities. The College nurse practitioner, in conjunction with a small group of key campus officials, will make a case-by-case assessment to address the individual's needs and determine whether there is a medically based reason to exclude or restrict the individual from enrollment, employment, or certain activities.

Every reasonable effort will be made to address the individual's needs and protect the confidentiality of medical information, to the extent such can be done without, in the opinion of College officials, endangering his or her health or the health of others. Knowledge of a positive HIV antibody status will be strictly limited to those officials with a necessity to have this information, both to protect the privacy of the individual and to avoid the generation of unnecessary fear among other students, faculty and staff. In addition, as is legally required, information about confirmed cases of AIDS shall be disclosed by the College nurse practitioner in a confidential manner to the public health department.

Students, faculty, and staff should carefully observe current safety guidelines for the handling of blood and other body fluids and secretions in the campus health care facility and in other institutional contexts in which such fluids or secretions may be encountered (for example, teaching and experimental laboratories). Persons responsible for teaching laboratories will establish guidelines for safe conduct of experiments involving blood, when such experiments are a part of the curriculum.

In recognition of the importance of awareness and primary prevention, Rhodes will provide ongoing education to help insure that basic information about AIDS is available to students, faculty, and staff and that more detailed information and personal consultation are available upon request. Confidential information and literature on AIDS are available in the Moore Moore Infirmary and the Center for Counseling and Career Services.

These guidelines are based upon the currently available medical information and on recommendations of the United States Public Health Service, Centers for Disease Control, and the American College Health Association. The College will review these guidelines periodically to insure that they are in keeping with

the latest available information on the transmission of the HIV virus and the recommended safety standards.

Campus Appearance

1. **Major changes or additions** made in the appearance of the campus should be made only with the approval of the Dean of Administrative Services, the Provost and the President.
2. **Campus art.** Rhodes promotes the arts and artistic expression. "Campus art" is defined as works of art intended as ends in themselves, such as those found in galleries or sculpture gardens. Campus art does *not* include items of advocacy or protest, or items of information such as posters (See Posters and Signs).
No campus art shall be put up on the campus without prior approval regarding the location by the Dean of Administrative Services. Campus art must be signed and dated by the artist, and will be taken down after three (3) days. The College reserves the right to move the campus art during the three day period.
3. **Posters and Signs.** Rhodes promotes and facilitates free speech and expression. The regulations regarding posters and signs have to do with time and responsibility limitations:
Time. Posters and signs will be removed after three (3) days by the persons who put them up, or earlier if the announced event is over. Requests for time extensions may be considered by the Social Regulations Council.
Responsibility. Each poster or sign must be signed and dated by the person putting it up, and is subject to the normal "not socially offensive" (such as no personal attacks and obscenity) standard adjudicated by the Social Regulations Council.
4. **The grounds** surrounding sorority and fraternity houses are part of the College campus and reflect on the entire College. When the grass, leaves, shrubbery and yards are not kept up to high standard of appearance, it is objectionable (or "obnoxious" to use the lease agreement term). House grounds shall not be used for storage. The Grounds Department is responsible for maintaining the yards of the sorority and fraternity houses all twelve months of the year, and for billing the appropriate sorority or fraternity for its services.
5. The College reserves the right to remove any and all objects placed on the campus, including the yards of the sorority and fraternity houses.

Election to Student Organizations

1. Every organization at Rhodes College must present clear evidence that its membership is not closed to any student on the basis of race, creed or national origin.
2. Election to membership in any organization at Rhodes College shall require an affirmative vote of no more than ninety percent (90%) of the active membership of the chapter.
3. Recommendations from outside the active collegiate membership of the chapter shall not be required for pledging to membership, nor shall negative recommendations of this type preclude a person's being pledged to membership.

Noise Reduction Policy

Statement of Intent: The following noise-reduction policy is designed to limit possible noise level problems that may occur at Rhodes during unreasonable hours when fraternity social functions are in progress.

Adherents:

1. That live bands playing/performing at a fraternity house will stop playing at 12:30 a.m. on all weeknights (Sunday - Thursday) and by 1:00 a.m. on Friday and Saturday nights.
2. In addition the general noise level at fraternity houses will be reduced to a reasonable level in conformance with the above stated times and days. This amount is not easily defined, but will be determined realistically by that fraternity taking into account the location of the fraternity house.
3. That the enforcement of this stated policy will be individually imposed by the said fraternity and that the monitors on duty at each event will be committed to making the appropriate noise adjustment. All events registered through the Dean of Student Affairs Office state the above monitors names and are circulated to security and other appropriate offices prior to the event and will continue to be. Unregistered events where there is a noise level problem will be asked to comply with the same regulations.
4. All violations of this policy will be dealt with by the judicial committee of the Interfraternity Council. (See Bylaws of the IFC Constitution, Chapter 11, Sections 1-5, page 69, Student Handbook.

The Rhodes System of Fraternities and Sororities

Purpose and Ideals

By emphasizing the development of their members as concerned participants in their chapter, the College community, and the greater Memphis community, the fraternities and sororities support the ideals of loyalty and responsible citizenship. The fraternities and sororities encourage support of the honor system, active participation in campus life, and the establishment of lifelong friendships. An important goal in each group is to support the Rhodes mission of educating students to live lives of genuineness and excellence by encouraging each member's growth intellectually, emotionally, and socially. Fraternities and sororities stand for character, dignity, scholarship, and College loyalty.

Fraternities and sororities at Rhodes share in the academic mission of the College not only by setting academic standards that must be met for initiation and continued participation in each chapter, but also by recognizing and rewarding outstanding scholarship within individual chapters and among the groups involved in the Greek system. For those members experiencing academic difficulties, chapters actively encourage and support efforts to improve by providing tutors and structured study opportunities.

Service to others is a principle upon which the College and the Greek system are founded. This principle is nurtured and practiced through organized group service projects, the encouragement and appreciation of individual acts of service and giving, and the advancement of the understanding that service to others is a lifelong responsibility.

Recognizing that fraternities and sororities make significant contributions to the College community, participate actively in leadership roles on campus, enhance school spirit, encourage support of their alma mater and generally enhance the realization of the College's mission, Rhodes is committed to the support and development of each chapter.

Rights and Responsibilities

When there is commitment to common purposes, rights and responsibilities are defined in order that all parties might better understand their roles in relationship to one another.

Greek Responsibilities

The fraternities and sororities have the responsibility of fulfilling their ideals of mission and College cooperation in very concrete ways.

Each chapter will promote academic achievement among its membership. Some ways in which this is accomplished are grade requirements for initiation, tutoring services offered within the chapter, and the recognition and appreciation of scholarship.

Each chapter will responsibly schedule events with consideration for the best interests of students' academic work and with no event requiring students to miss class.

Each chapter will actively engage in service to the campus and the Memphis community. A significant proportion of the membership should participate in at least one major service project developed by the chapter for the community and/or campus each year. Members should be encouraged to participate in service individually through Kinney or some other volunteer service.

Each chapter will abide by and enforce general campus regulations. (See College Handbook, Section IX)

Each chapter will comply with the agreement with the College for grounds maintenance for fraternity and sorority yards. (See College Handbook, Section IX)

Each chapter will refrain engaging in any hazing activities. (See College Handbook, Section IX)

College Responsibilities

As the fraternities and sororities actively support the mission of Rhodes, the College will support a positive atmosphere for the chapters and work with them in their efforts.

The College will officially recognize each chapter and its national fraternity or sorority.

The College will support the chapters in their rush efforts. Some of the ways in which this is accomplished are providing for the Inter-Fraternity and Panhellenic Councils the names and addresses of all new students, coordinating bid matching efforts, and serving as a resource when appropriate.

The College will develop upon request fraternity and sorority grade point averages after each term and will certify all pledges who have met the minimum academic standards for initiation.

The College will assist in scheduling on the College calendar official Greek

events, and when possible provide facilities for events and programs. As with all scheduling, proper procedures must be followed and care taken to insure that there are no significant calendar conflicts.

The College advisor to the Greek system will serve as a source of information, assist chapters in communicating their accomplishments to the College community, serve as a resource for educational materials and programs, assist with any necessary expansion, and generally support the chapters.

The College reserves the right to amend the College Handbook, and will supply each chapter with proposed changes that affect them directly 60 days prior to the effective date of change. Appeals concerning proposed changes should be directed to the Dean of Student Affairs.

The College reserves the right of approval of application of the proceeds of any property damage insurance payments.

Legal Issues and Liability

Insurance

The local chapters of each nationally affiliated fraternity and sorority are responsible for obtaining and maintaining, in conjunction with their national organization, the proper insurance coverage.

The policy in force shall specify:

1. Who is covered (chapter members, officers, advisors, alumni chapters, Rhodes College)
2. What is covered (property, house, or equipment)
3. The extent of coverage in all these areas

The policy shall cover the following, unless waived in writing by the Dean of Administrative Services:

1. Standard fire coverage
2. Earthquake coverage
3. Structure and contents at replacement value
4. Liability to cover anyone on the premises.

It shall be the responsibility of the chapter president to submit this information to the Dean of Administrative Services and/or any revisions or changes. Where changes have occurred in the actual policy, the Dean of Administrative Services must be notified within 30 days. Failure to maintain coverage will result in suspension of chapter activities and closing of the chapter house until coverage has been secured.

Liability

The areas listed below are areas of increasing legal vulnerability. Therefore, all applicable laws and College policies will be adhered to. The responsibility of compliance rests with the individual chapters and their members, advisors and affiliates. The liability related to these areas within a chapter house or at an officially sponsored function will be the responsibility of each individual Greek organization.

1. Hazing
2. Compliance with all safety and fire codes
3. Alcohol use

Channels of Authority, Responsibility and Accountability

Authority, responsibility, and accountability for Greek organizations are delegated along the following line:

1. Trustees
2. President
3. Provost
4. Dean of Student Affairs
5. IFC, PAN Council
6. Chapter President

Greek organizations are subject to the decision making principles and affirmations of the College, which are as follows:

1. Authority, responsibility and accountability are to be kept inseparable (i.e. None will assume authority without assuming responsibility and accountability. None will assume responsibility without having authority to carry out the responsibility not without being held accountable, etc.). For the sake of simplicity, the "indivisible triad" of authority, responsibility and accountability is hereinafter referred to simply as "responsibility".
2. Responsibility may be delegated but not abdicated. The person or group that delegates responsibility to another is still held accountable for that area of responsibility and may, if performance is deemed inadequate, find it necessary to resume complete responsibility and to reassign it.
3. Early consultation with the person or group next up in the line of responsibility should precede making a final written recommendation. This gives that person or group a chance for input before a final recommendation is made to them.
4. Recommendations to formulate or change policies may originate with anyone along the appropriate line of responsibility.
5. In cases where decisions are to be made with which those below the line of responsibility may disagree, the following precautions should be observed.
 - (a) Reasonable time for consultation up and down the line of responsibility should be allowed.
 - (b) Input from these consultations should be treated seriously and considered carefully.
 - (c) An explanation of the reasons for the decision should be made down the line of responsibility.
6. Appeals may be made up the line of responsibility but only one step at a time, and only after informing each person whose decision will be appealed.
7. Each chapter may make rules for the conduct of their affairs as long as these rules are in harmony with the policies of the College.

Evaluation and Review

Each chapter will submit by the end of the first week of the first semester and three weeks before the end of the second semester, a semi-annual report outlining its accomplishments in the areas of support for academic achievement, College and community service, and educational programs. Should the chapter be required to submit to its national office a document which includes all of the above, a copy of that document may be submitted as their report to the Dean of Student Affairs.

Each chapter will affirm annually that it is in compliance with the non-

discrimination policies required by the Board of Trustees.

Each chapter will submit to the Dean of Student Affairs copies of its governing documents (constitution, by-laws, handbook, etc.) as requested, but at least every three years. These documents are subject to review by the appropriate committee of the Board of Trustees to determine that chapter policies are in keeping with College policies

Judicial Process for Violations of Regulations or Standards of Conduct

A chapter's violation of College regulations or failure to adhere to expected standards of conduct will be adjudicated by the Inter-Fraternity Council or the Panhellenic Council. Violators may be reported to either council by any member of the College community. Persistent or extreme violations may result in withdrawal of official recognition by the College.

In the event that there is a question as to whether an action is to be considered an individual violation or a chapter violation, the Social Regulations Council will conduct a preliminary investigation. If they determine that it was a chapter violation, they will refer it to the appropriate Greek council for adjudication.

A chapter, or two members of the adjudicating council, may appeal the decision of the Inter-Fraternity or Panhellenic Council to the Social Regulations Council. All appeals must be filed in writing to the president of the Social Regulations Council within 10 days of the finding by the adjudicating council. A further appeal may be made to the Appeals Committee of the Social Regulations Council. Upon review the Appeals Committee will either sustain the decision of the Social Regulations Council or refer it back for second review by the SRC.

Hazing

Hazing is prohibited at Rhodes, and has been defined as follows by the Fraternity Executives Association:

"The Association defines Hazing as any action taken or situation created, intentionally, whether on or off fraternity premises, to produce mental or physical discomfort, embarrassment, harassment, or ridicule. Such activities and situation include paddling in any form; creation of excessive fatigue; physical and psychological shocks; quests, treasure hunts, scavenger hunts, road trips or any other such activities carried on outside the confines of the house; wearing, publicly, apparel which is conspicuous and not normally in good taste; engaging in public stunts and buffoonery; morally degrading or humiliating games and activities; and any other activities which are not consistent with fraternal law, ritual or policy or the regulations and policies of the educational institution."

Statement of Agreement Between Fraternities/Sororities and Rhodes College

This Agreement, made and executed as of the _____ day of _____, 19 ____, by and between Rhodes College, as Tennessee not-for-profit corporation ("Rhodes") and _____ chapter of _____ ("the Chapter").

Whereas, the Chapter has been in existence at Rhodes since _____, and is a local chapter of a national college (fraternity) (sorority), and

Whereas, Rhodes and the Chapter acknowledge their mutual goals and responsibilities as evidencing the educational experience of Rhodes students, providing responsible service to the community and enhancing the reputation and ability of Rhodes to fulfill its role as an outstanding liberal arts college, and

Whereas Rhodes and the Chapter have engaged in discussions regarding how to achieve those mutual goals and how to discharge those mutual responsibilities, and now desire to give written expression to agreements reached,

Now, therefore, in consideration of the mutual promises contained herein, and other good and valuable considerations, the receipt and sufficiency of which are acknowledged by the parties, it is agreed that Rhodes and the Chapter will uphold the principles included in the Rhodes System of Fraternities and Sororities, and the Chapter agrees to abide by the attached College regulations.

Rhodes College

Attest: _____ By: _____

Title: _____ Title: _____

_____ Chapter of _____

Attest: _____ By: _____

Title: _____ Title: _____

Approved

I, _____, certify that I am the Alumni Advisor for _____ chapter of _____. I have read the above Agreement and reviewed it with members of the Chapter and with all necessary or appropriate advisors and representatives of the national organization of _____. I further certify that the persons who have signed the above Agreement on behalf of _____ are authorized to do so as a binding action of _____ chapter of _____.

Signed: (Alumni Advisor) _____

Contract for grounds maintenance between the Fraternities and Sororities and the Physical Plant Department of the College

The following responsibilities are assumed by the Physical Plant Department of the College in maintaining the Fraternity and Sorority yards at the same level of maintenance as the surrounding campus in the immediate area.

(1) When the College is in session, trash will be picked up around each House every day except Saturday and Sunday. This includes both loose trash on the ground and containerized trash at the rear of each House. During periods of recess, trash will be picked up on an as-needed basis to maintain proper appearance.

(2) During the moving season, normally from March 1 through October 30th, grass moving and trimming will be completed on an as-needed basis to maintain an appearance equal to the surrounding campus. Normally, cutting will be done one time per week, but may be increased during high growth periods. Trimming will be completed in conjunction with lawn mowing.

(3) The Physical Plant Department will provide portable temporary trash cans and liners to be used when outdoor parties are scheduled. Sponsors should request the portable, temporary trash cans at least seven days in advance from the Physical Plant Dept. At the end of the party all loose trash will be picked up by the Sponsor, placed in the portable trash cans and stored at the rear of the House sponsoring the party. These will be picked up by the Physical Plant Department on the next normally scheduled trash pick up.

(4) Fraternities and Sororities will be responsible for clean-up after parties. Clean-up will take place no more than twenty-four hours after the start of the party. In the event clean-up has not been completed within the prescribed time, the Physical Plant Dept. will make the cleanup at a minimum charge of \$50.00.

The charges do not include these services.

1. Improvement to landscaping or turf.
2. Clean-up, reconstruction, or alteration of yards as a result of Spring Frolics Week or other such events.
3. Repair or replacement of sidewalks, patios, buildings facilities, etc.
4. Maintaining flower beds, planting beds, or future landscaping plans.
5. Pruning of shrubbery or trimming of trees.
6. Snow removal.

The cost of completing the work as outlined above must be paid in one lump sum by December 30th each year.

Sorority and Fraternity Yard Displays

(A) **Homecoming.** Fraternity and sorority yard decorations at Homecoming add to the spirit and fun of the occasion. Decorations should be made of materials that can easily be discarded after Homecoming Weekend. If there are questions regarding this, please contact the Dean of Administrative Services.

The yard adjoining the north end of Briggs Student Center is for the decorations by Independent students and alumni, the front yard of University Quadrangle for decorations by the International House residents, and the yard just north of Palmer Hall by the entrance to BSA for decorations by the BSA.

(B) **Spring Parties.** 1) Fraternities (sororities) who want to do construction or make alterations of yards during their Spring Frolics Week must coordinate their plans with the Interfraternity Council (Panhellenic Council). 2) Fraternities (sororities) should keep in mind how their decorations will reflect upon the College community. 3) Yards must be returned to their former condition within two weeks from the date of construction. Former condition means: a) All holes in yards must be resodded. b) All building materials and trash must be removed from the campus by the fraternity (sorority). c) Furniture must be removed from yards. 4) If the fraternity (sorority) fails to return the yard to its former condition within the two week period, that organization will pay the College for the cost of having the Grounds Crew do this work at overtime rates. 5) Socially offensive behavior or displays will be adjudicated by the Social Regulations Council. 6) Appeals regarding fines made to fraternities (sororities) may be made with the Judicial Committee for Fines.

Midweek Functions held by Greek and other Groups.

Every campus organization has the freedom and authority to schedule midweek functions. Such events should be planned, however, with consideration for the best interests of Rhodes students' academic work. No events should cause students to miss classes the following day.

Rhodes College Alcohol Policy

The following policy has been established in an effort to promote a balance between the interests of the individual and those of the Rhodes community, and to encourage responsible decisions about alcohol. This policy recognizes and is guided by the following principles:

All members of the Rhodes community, as adults, are ultimately responsible for their choices and behavior regarding alcohol. We are committed to the ongoing development of a liveable community, aware, at the same time, that we must respond to a world not of our making. As such, one's presence at Rhodes does not provide immunity from the laws and standards of behavior of the larger community. As a community, the College will take reasonable steps to effect regulations that will encourage compliance with the law and protect the safety of its members, remembering that their purpose is to maintain a healthy, safe and fulfilling social life on the Rhodes campus.

Incumbent in the freedom of choice to use alcoholic beverages are responsibilities to self as well as others. Irresponsible use may endanger the lives of others or impinge upon their rights.

I. State Laws

To promote increased awareness of the Tennessee laws concerning alcoholic beverages, the following summary is provided. This summary is not intended to be a restatement of the law nor a summary of all of the laws relating to alcoholic beverages. The College does not condone the illegal possession, use, distribution, or sale of alcoholic beverages. All members of the Rhodes community are responsible for compliance with the state laws governing the use of alcohol.

Under Tennessee law, it is illegal:

1. For any person or group of legal drinking age to sell, furnish, or provide alcoholic beverages to any person under twenty-one years of age;
2. For any person under the age of twenty-one to purchase, receive, or possess alcoholic beverages;
3. For any person to make a false statement to the effect that he or she is twenty-one years of age or older for the purpose of obtaining alcoholic beverages;
4. For any person or group to sell alcoholic beverages without a license;
5. For any person or group of legal drinking age to sell or furnish any alcoholic beverages to any person who is known to be visibly intoxicated, or to any person who is known to habitually drink alcoholic beverages to excess, or to any person who is known to be a habitual user of narcotics or other habit-forming drugs;
6. For any person to operate a motor vehicle under the influence of alcoholic beverages or drugs and be found with .10 percent or more alcohol or drugs in his or her blood system.

II. Rhodes Alcohol Policy

The regulations contained within this policy apply to all students, faculty, staff, alumni, and visitors or guests of the College. These regulations are to be observed:

1. at all times on the Rhodes campus; and
2. at all off-campus "official functions"* that are sponsored by the College, a College-sponsored organization, or a College-recognized organization.

*Note: An "official function" refers to a specific activity of a group that is announced in advance to the College community and entered on the College master calendar.

Regulations

1. Individuals, groups, and organizations wishing to use, sell, or provide alcoholic beverages are subject to the Tennessee laws and are responsible for compliance with these laws.
2. The sale of alcohol without a license, the unlicensed sale of tickets, or the raffling of alcohol is prohibited. Monies collected exclusively for the purchase of alcohol must be voluntary.
3. College funds may not be used for the purchase of alcoholic beverages to be served to persons under the age of twenty-one.
4. Advertising of an event cannot include the mention of alcoholic beverages.
5. No social activity shall include any form of sponsored "quantity drinking" or "drinking contest," or use alcohol as a prize or enticement (for example, a reward, benefit of membership, etc.)
6. For safety and clean-up purposes, glass bottles or containers are not allowed in the Briggs Student Center, shared areas of the residence halls, pool area, amphitheater, or in any other outdoor, public access areas of the campus (excluding catered events). Means for safe disposal of any beverage container must be provided.
7. Parties in the residence halls must be confined to the resident's room(s), the social rooms, or a specific outside area designated by the host (for example, Williford quadrangle). Individuals or groups wishing to use additional areas

must first register this activity with the Dean of Student Affairs Office (see #11 of this section for procedures and responsibilities).

8. Alcoholic beverages may not be served or consumed in the academic and administrative buildings, the athletic complex (all athletic areas and facilities north of the Falls Austin Building, Hassell Hall and McCoy Theatre), Burrow Library, all maintenance and security buildings or facilities, or the Infirmary. Special permission may be granted by the Dean of Student Affairs, Dean of Academic Affairs, Dean of Special Studies, or any other member of the administrative cabinet.
9. Displaying or drinking alcoholic beverages in public areas on the campus (defined as outdoors and in College buildings except residence halls) is prohibited during academic hours and office hours, defined as 8 a.m. - 5 p.m., Monday through Friday.
10. Individuals or groups planning to have a common container of 5 or more gallons, including kegs, must first register this activity with the Dean of Student Affairs Office (see #11 of this section for procedures and responsibilities).
11. To promote reasonable precautionary measures, sponsors of social activities involving twenty or more people and the serving or consumption of alcoholic beverages, must register the activity and assume the following responsibilities:
 - (a) If alcohol is to be served or provided, sponsors shall implement reasonable precautionary measures to ensure that alcoholic beverages are not provided or served to persons under the age of twenty-one (for example, carding, designated servers, etc.) If alcohol is to be served, or if one or more common containers are present, a designated server of legal drinking age must be present at all times to dispense alcoholic beverages only to those of legal drinking age.
 - (b) In order for the registration process to be completed, the "Social Event Registration Form" must be submitted to the Dean of Student Affairs Office no later than 1 p.m. on the day of the event or by 1 p.m. on Friday for weekend activities. Forms will be approved only between the hours of 1:00 to 2:00 p.m. Early registration is encouraged, but all sponsors must pick up the approved, signed copy of the form no later than 2:00 p.m. on the day of the event or by 2:00 p.m. on the Friday preceding weekend activities.
 - (c) The location and duration of the event must be specified in advance.
 - (d) The registration form must be approved prior to the advertisement of the event, distribution of invitations or tickets, or the purchase of alcohol. Loud music must end by 12:30 a.m. on weekdays and by 1:00 a.m. on weekends.
 - (e) Appealing and accessible food (for example, hors d'oeuvres, snacks or meals) and non-alcoholic beverages (soft drinks, mock-tails, juices) must be available in quantities that will last throughout the event.
 - (f) Sponsors shall implement reasonable precautionary measures to ensure that alcoholic beverages are not provided or served to persons who appear visibly intoxicated, and that such guests are given options for safe transportation (for example, designated server(s) of alcohol, no serving during the last hour, designated sober driver(s), key check, bus transportation, arrangements for an escort to the residence hall, a cab,

or overnight accommodations, etc.)

- (g) A reasonable number of non-drinking persons must be designated and coordinated to serve as monitors during the event. This number will consist of 5% of the estimated group size with a maximum requirement of 15 individuals. The monitors will manage any problems or arrange for any special assistance (for example, disturbances, transportation, first aid, etc.)
- (h) Sponsors are responsible for clean-up arrangements for the designated area. Clean-up of public access areas must be completed within 12 hours after the registered ending time of the activity.
- (i) In the event that problems occur, sponsors must take reasonable measures to rectify the problems in the planning and implementation of future activities. The approval of future activities will be contingent upon such measures.

Note: Approval of a completed registration form will be based on the extent to which the sponsor(s) has adequately addressed the responsibilities and requirements set forth in #11 of this section. The Dean of Student Affairs Office has the power to exercise careful consideration in the approval of activities which may pose unreasonable or excessive problems for the sponsor(s) or other members of the College community.

A completed registration form is considered a contract. Any breach of this contract is considered a violation of the College alcohol policy. Information concerning responsible party planning is available in the Dean of Student Affairs Office and the Center for Counseling and Career Services.

- 12. Student organizations must send representatives to an orientation sessions on "Registering Social Events," to be sponsored by the Dean of Student Affairs Office. All student organizations should appoint two students from among their membership who will be charged with the responsibility of submitting registration forms for social events and who will attend the orientation sessions.
- 13. This alcohol policy should be reviewed annually by a group of Faculty, administration, and at least 50% student representatives, appointed by the Dean of Student Affairs. Recommendations will be submitted to the Provost and the President of the College for approval.

Violations

All individuals and groups are responsible for compliance with the College alcohol policy. While the capacity of the College to oversee such matters has limits, complaints or information regarding violations will be referred to the Social Regulations Council or the appropriate administrative office for possible disciplinary action. Violations of these regulations could lead to the suspension of all activities of the group or expulsion from the College of the individual involved. The Dean of Student Affairs has the power of hearing cases involving individuals or student organizations who violate the College alcohol policy.

Public drunkenness or irresponsible conduct that results from alcohol use will not be tolerated. Property damage and dangerous behavior to self or others which are related to the consumption of alcohol will be disciplined with greater severity than non-alcohol related misconduct. Individuals and groups are

responsible for their off-campus guests and may be held accountable in the event of disorderly conduct or policy violations.

III. Alcohol Awareness

Rhodes College is committed to providing the members of its community with factual information about alcohol as well as confidential referrals for professional assistance in the event that it is needed. An awareness of the positive and negative effects of alcohol consumption may assist you in your efforts to make safe and responsible choices about alcohol. Educational programs will be organized and conducted annually to promote continued awareness and encourage an attitude of genuine concern and care for others.

Information concerning responsible use, effective party planning, indications of abuse or addiction, and resources for assistance are available for you or someone you care about in the Center for Counseling and Career Services.

Rhodes College Social Event Registration Form

Name of Sponsoring Person(s) _____

Organization (if applicable) _____

Title of the Event _____

Date of Event _____ From _____ To _____

Location _____

Clean-up will be completed by _____

Size (estimated) _____ Number of Monitors _____
(DATE/TIME)

Is alcohol to be served? _____ Common Containers? _____

If yes, a non-drinking, designated server(s) of legal age must be present at all times to insure that only persons of legal drinking age are served. (The monitor list may include the designated servers.)

Designated server (name) _____ Signature _____

Designated server (name) _____ Signature _____

Type of non-alcoholic beverages *and* food to be served: _____

Precautionary measures (re: minors, intoxicated guests, & transportation)

I(we), the undersigned, affirm that I(we) have read and understood the College policy and Tennessee state laws concerning the use, possession, sale, and distribution of alcoholic beverages, and am aware of the potential consequences of violations. Additionally, I(we) am aware of and assume the responsibilities of a sponsor or monitor for this event.

Sponsors: Name (print) Signature Date

Monitors: I pledge that my signature below is valid, that I have volunteered to serve as a sponsor or as a non-drinking monitor of this event, that I have read and understand the Tennessee state law and the College's alcohol policy, and that I understand my responsibility as a sponsor or monitor.

Name (print)

Signature

Date

Approved by _____ Date _____

The "Social Event Registration Form" must be submitted no later than 1 p.m. on the day of the event or by 1:00 p.m. on Friday for weekend activities. Forms will be approved between the hours of 1:00 and 2:00 p.m. Early registration is encouraged, but sponsors must pick up the approved signed copy of the form no later than 2:00 p.m. on the day of the event or by 2:00 p.m. on the Friday preceding weekend activities.

Illegal Drugs Policy

The possession or use of illegal drugs is prohibited on the Rhodes campus. Such conduct:

1. Violates the law,
2. Violates one's physical and mental health, and
3. Violates the fabric of community with serious security risks resulting from dealing with people outside the law, and serious security risks because of the high cost of maintaining a drug habit.

Possession or use of illegal drugs will result, for the first offense, in a fine of up to \$500.00 or a requirement of community service of up to 100 hours, and the College may require the student to undergo counseling. Should circumstances warrant it, the College may impose an even more severe penalty. Second offenders will be expelled from the residence halls and/or suspended or expelled from the College.

In dealing with drug use, the College's parallel concerns are with the well-being of the individual and the College community. If a student is involved with drugs and wants help, he or she should contact the College Counselor for confidential assistance.

Any student who sells or transfers illegal drugs will be subject to separation from the College.

Requirements for Holding a Benefit Concert on the Campus

1. That adequate portable toilet facilities will be provided in the concert area and positioned conveniently with the approval of the Athletic Director as to location.
2. That all security preparation shall be coordinated and approved by the Director of Security.
3. That all incremental costs incurred for security guards will be paid by the sponsoring group. (Includes overtime for 4 Rhodes employees and minimum of 5 additional guards.) The hired guards will be under the direction of the Director of Security and they (not College employees) will handle the money deposits.

4. That satisfactory arrangements will be made, to the satisfaction of the Dean of Student Affairs, for the handling of first-aid needs.
5. That clearance from the proper authority for allowing alcoholic beverages in the stadium area will be obtained prior to the event, if its presence is anticipated.
6. That full financial responsibility for the concert and resulting obligations are accepted by the sponsoring group.
7. That the sponsoring group accepts responsibility for the cleaning of the area following the concert and leaving it in good condition. To this end, arrangements shall be made to place trash receptacles in the concert area. If the area is not properly cleaned, the sponsoring group will pay for the additional clean-up time used by College employees to complete the job.
8. That every effort will be made in cooperation with the Director of Athletics to see that there is no damage to the track or to the field, or to any of the athletic facilities. The gym will be locked.
9. That no glass containers will be allowed inside the field. All publicity and tickets will mention this fact.
10. That setting up of a stage and any electrical work will be handled by the sponsoring group.
11. That the *Sou'wester* will print an article in advance notifying the campus community of the event.
12. That the event will end no later than 60 minutes before sunset to allow adequate daylight to clean the area.
13. That any damage to the football field, track, stands, surrounding fences or grounds will be paid by the sponsoring group.
14. That no raincheck date shall be arranged unless approved by the Director of Security.
15. That arrangements satisfactory to the Dean of Student Affairs shall be made to notify, in advance of the event, the neighbors of the College, who may be inconvenienced or upset because of noise, traffic, etc.
16. That arrangements, satisfactory to the Dean of Administrative Services, shall be made to ascertain if additional insurance is needed. The sponsoring group shall pay for the additional coverage if the coverage is deemed desirable.

Summer Employment of Students

1. The Financial Aid Office has responsibility for authorizing all payments of College funds to student employees.
2. No student may be employed by any department without the written approval of the Financial Aid Office, and payments to a student employee must stay within the maximum amount of earnings authorized by the Financial Aid Office. Unauthorized employment of student assistants will result in the department's being charged for the total expenses involved and the students may not be paid for their extra work.
3. The supervisor of a student employee is responsible for evaluating the student's work, completing the bi-weekly time sheet, and forwarding it to the Financial Aid Office. The student's paycheck will be put in the student's mailbox by the Payroll Office.

- Any adjustments in work assignments, complaints, or commendations should be brought to the attention of the Assistant to the Director of Financial Aid, 109 Palmer Hall.

Privacy of Records

The federal FERPA (Buckley) law is reprinted in the College Handbook.

Commuter Student Lockers

Lockers for commuter students are located in the basement of the Briggs Student Center. Lockers are assigned on an academic year basis by the Coordinator of Student Activities.

General Information

Bookstore

The College Store is part of the Administrative Services Division. Effective budget management is maintained through adequate inventory control and adherence to discount, charge and refund policies.

Store hours will be scheduled for the maximum convenience of the College community utilizing the personnel available to provide that convenience. General store hours: 8:30 a.m. - 4:00 p.m. Monday through Friday.

Refund Policy. Refunds for textbooks will be given for the first 10 days of each term. The Bookstore allows full refund to students for texts mistakenly purchased or texts not needed due to dropping of courses. Used textbook may be returned during this period.

New books must be unmarked and proof of purchase (cash register receipt) must be presented.

Exchanges or paper credit may be allowed on defective merchandise.

Used merchandise other than defective merchandise may not be returned for refund, credit or exchange.

Personal Charge Accounts. Personal charge accounts are extended to College employees and full-time Rhodes students. An application for credit must be completed, approved, and on file in order to use this privilege.

Credit Limitation of \$300.00 is extended to each account. Required minimum payments are due monthly. Failure to meet minimum payments may result in suspension of credit privileges.

Finance Charge. No finance charge is made when the balance is paid in full each month. For unpaid balances a finance charge is made. The finance charge is based on the adjusted balance, the balance owed at the end of the previous billing cycle, minus any payments and credits received during the present billing cycle. This adjusted balance is multiplied by the monthly finance charge rate of 1½% monthly or 18% annually.

Delinquent Accounts. Delinquent accounts will be notified and, in the case of students, validation privileges will be denied. Withdrawal forms for students include outstanding bills owed the Bookstore. Termination procedures for Facul-

ty and staff include either payroll deduction for outstanding balances or payment to the Bookstore before termination is complete. The Personnel office and Cashier's Office is involved in these procedures.

Extreme Weather

In extreme weather conditions (i.e. snow, ice) no College-wide decision regarding closings will be made. Students, Faculty, and staff should assume that classes will be held and offices will be open. It will be left up to individuals to decide if they can attend class or work.

In the event that extreme and hazardous weather conditions develop during the day, individual department heads will decide if and when to close.

Lost and Found.

All items found on campus are turned in to the Cashier's Office, 105 Palmer Hall.

Computer Resources

Computer resources available to students include a VAX785, an IBM lab and a Macintosh lab.

VAX785. Use of the VAX785 is made through accounts authorized by the Computer Center. Students may obtain accounts during registration. Student accounts are for use in work related to their role at Rhodes. Such use involves both course work and research activities. Students have 24 hour access to the VAX using terminals in the basement of Burrow Library. Several draft printers, letter quality printers and one laser printer are provided for student usage. Only one copy of a document may be printed, and only the final copy may be printed on the letter quality or laser printer. Copying machines are available for those who require more than one copy of a document. For further information obtain from the computer center a User Guide which provides detailed information regarding use of the VAX785. Additional documentation for applications such as MAIL, EDIT & RUNOFF is also available. Pick up the documentation at the Computer Center, located in 300 Palmer Hall.

IBM PC Lab. The IBM PC lab is located in 105 Kennedy and includes a number of IBM and EPSON computers and printers.

Macintosh Lab. The Macintosh Lab is located in room 104 of the Math building. Networked together are 15 Macintosh computers, a filesaver, an Imagewriter printer and a LaserWriter printer. Several applications reside on the filesaver and provide writing, graphics, programming, spreadsheet, database and simulation support. The lab is staffed with students who are trained in all applications. Additional support is offered through regularly scheduled workshops.

Misuse of Computer Facilities. While providing computer facilities to students, the College assumes that students will treat all of the facilities with respect and consideration for the other users. If a problem is discovered with a computer device such as a terminal or printer, it should be reported immediately to any computer center employee. Under no circumstances should the student attempt to repair the equipment.

The computer facilities are available on a "first come" basis. Students may

not reserve equipment. Smoking, eating, and drinking are not allowed in areas where computer equipment is located. Additional rules may be posted.

Misuse of Computer Privileges. Access to the facilities of the Rhodes Computer Center is a privilege accorded to students. Abuse of this privilege may become the basis of disciplinary action by the College. Unauthorized use of accounts not assigned to a student, the reading, altering or destroying of files stored in accounts for which the student has not been given authorized entry by the account owner are serious misuses of the privilege of computer access. Such misuses can have grave consequences for the entire community of users.

Students should remember that accounts are assigned to particular individuals who are responsible for all usage under that account.

Motor Vehicles on Campus

Traffic and Parking Regulations. The Occupational Safety and Health Act (OSHA), Memphis fire laws, and insurance regulations make parking and traffic control on the campus a necessity. The position of "No Parking" signs and curbs marked "No Parking" are established to facilitate traffic flow, and protect fire lanes and unloading areas.

"Off Ramps", such as those behind Clough Hall and the Rhodes Physics Building provide access to buildings for fire fighting equipment and must remain open. Additionally, "Off Ramps" provide routes of egress to open areas from many of the campus buildings in case of fire and must be kept free of parked vehicles.

The "No Parking" lane bounded on the east by Voorhies, Townsend, Trezvant, and Williford Residence Halls and on the west by the Burrow Library, Clough Hall, the Rhodes Physics Tower is an official fire lane, designated by the Memphis Fire Department. Accordingly, persons who park in this lane are in violation of city ordinances and, as violators, are subject to having their vehicles towed away and ticketed by the Memphis Police and/or Fire Department.

Registration of Motor Vehicles. Motor vehicles owned and/or operated by students and employees of the College must be registered with the Security Department at the time of employment. Motor vehicles acquired during the year must be registered immediately upon bringing them to campus. A registration decal will be issued each vehicle owner. This decal constitutes the parking permit for the campus. The decal must be displayed on the rear window, driver's side, of automobiles or on the rear fender of motorcycles.

Moving Vehicle Regulations. The maximum speed limit on the campus is 15 miles per hour. Vehicle operators will have their vehicles under control at all times. Driving on the campus while under the influence of alcohol or other mind altering substances is prohibited. The driving of automobiles, motorcycles or motor scooters over sidewalks or lawns is prohibited. Vehicle operators must obey security officer's hand or audible signals to stop or decrease speed at all times.

Parking. All legal parking areas within the College complex are clearly marked. Therefore, parking is limited to these approved parking spaces, between the lines only.

The parking area bounded on the east by the Student Center, the west by the Infirmary, the north by the Maintenance Complex, and on the south by the

Math and Chemistry Buildings is reserved for the Faculty, staff, and college vehicles. The three spaces in front of the Harris Lodge are reserved for Faculty members working in that building.

Handicapped and visitor parking spaces are reserved. Parking in these spaces by Faculty, staff, or students is not permitted. On occasion, Faculty and staff members may use the visitor spaces for the temporary loading/unloading of vehicles. In these instances, they should so signify by placing a note on the windshield of the vehicle.

The turn-around area at the end of Clough Hall is a passenger loading area only. No parking or standing vehicles are permitted there. Compact-subcompact parking spaces are clearly marked. Full size cars are not permitted to use these spaces at any time. Tan curbs signify no parking at any time.

In addition, the following NO PARKING zones will be observed:

1. North side of Snowden Avenue from University to Barksdale,
2. South side of Snowden Avenue from the alley to Barksdale,
3. North side of Tutwiler from the alley to Barksdale.

Penalties. The penalty assessed for violation of traffic and parking regulations will be as indicated on the violation citation.

Other penalties, such as revocation of parking privileges, may be adjudged by the Traffic Appeals Panel for good and sufficient cause. Fines assessed should be paid at the Cashier's Office within 10 days of issuance of the citation.

Appeals. The Dean of Administrative Services has established a Traffic Appeals Committee consisting of one Faculty member, one student, and one member of the administrative staff. This committee will hear appeals on citations issued to members of the College community when, in the opinion of the person cited, he or she has been unjustly awarded a traffic citation, or there are extenuating circumstances that would merit resolving the citation in favor of the alleged violator. Appeals from citations should be in writing and addressed to the Traffic Appeals Committee. Appeals must be made within fourteen days from the date of the ticket. The Security Office will provide a list of the panel's members to any interested parties.

Campus Facilities Use by Members of the Rhodes Campus Community

Reservations. Requests by on-campus groups for the use of all campus facilities must be initiated by checking the College Calendar in the Dean of Special Studies Office. No two events open to the entire campus or student body may be scheduled for the same time period, unless the two events are extremely different in kind. Because of the large number of requests for space facilities, reservations should be made as far in advance as possible. Long range scheduling for the entire academic year is provided and priority for space is based upon the date of request.

1) To check the availability of the facility you wish to use, contact the Dean of Special Studies Office by Decmail at least 8 days before an event that requires special set-up (3 days for a room-only request), giving the starting and ending times.

2) Notification will be given by Decmail if the facility is available or an alternative room will be suggested. If space is available, the event will be temporarily reserved, for 24 hours.

3) Complete an "Application for Facilities Use" form. A facility is not reserved until an "Application for Facilities Use" form is completed, signed by the appropriate department head, and turned in to the Special Studies Office.

The appropriate department head is as follows:

The Director of Athletics—for the Mallory-Hyde Gymnasium, Alburty Swimming Pool, tennis courts, Fargason and Stauffer Fields, and the intramural fields.

The Director of Student Activities—for the Briggs Student Center and the residence halls social rooms.

The Dean of Special Studies—for lecture rooms, classrooms, the Frazier-Jelke Amphitheater and Hardie Auditorium outside regular class hours, and for the Special Studies Center.

The Registrar—for lecture rooms, classrooms, and Hardie Auditorium during regular class hours.

The Director of the Library—for the Burrow Library.

The Director of the McCoy Theatre—for the McCoy Theatre.

The Chair of the Art Department—for the Clough-Hanson Gallery.

The Chair of the Music Department—for Hassell Hall.

The Dean of Special Studies—for all others.

These administrative officers will establish procedures for the use of the facility under their direction.

These administrative officers are empowered to make all routine decisions regarding the use of these facilities. If there is any problem or question, the matter may be referred by the administrator of the petitioning group to the Dean of Special Studies, who may refer it to the Provost and President, whose decision shall be final and binding.

4) All special preparation should be listed in detail on the application. If additional instructions cannot be listed on the front of this form, please attach another page with the instructions sketched out in detail. Subsequent changes must be in writing.

5) Notify the Dean of Special Studies of any change in scheduling or cancellations. These changes must also be in written form.

Lecture Rooms, Hardie Auditorium, Amphitheater. These facilities are for the use of the academic community of Rhodes in accordance with the statement of policy above. Any campus organization or informal group (minimum of five) may request their use.

Off-campus groups and individuals may request the use of all these facilities with the following qualifications:

- (a) There must be no conflict with the use by the academic community.
- (b) The use must be occasional and not regular.
- (c) The request of an off-campus group (except groups sponsored by Special Studies) must have the written endorsement of five students, Faculty members, or administrative officers. At least one of these persons must agree to attend the meeting, to assume the responsibility for the care of the facility, and to assure that the meeting is conducted in an orderly and responsible fashion. The list of names is to be attached to the application.

(d) Normally the venture should be not-for-profit. The meeting(s) should not be advertised or publicized in such a way as to suggest that Rhodes sponsors the purpose of the meeting or the organization. *All public announcements of such meetings shall include the statement: "Facilities for this meeting are provided as a service by Rhodes College. This service in no way implies College sponsorship or endorsement."*

Requests should be addressed to the Registrar's Office for use between the hours of 8:00 a.m. and 5:00 p.m. Requests for after-hours use should be addressed to the office of the Dean of Special Studies.

Briggs Student Center and Residence Hall Social Rooms. rules and stipulations for use are the same as described in "Lecture Rooms . . ." above. Requests for use at any time should be addressed to the Coordinator of Student Activities.

Fisher Garden and Grounds Other than Playing Fields. Fisher Garden is for the use of the academic community and the alumni of Rhodes. Requests for its use should be addressed to the Director of the Physical Plant.

Special Studies Center. The Center for Special Studies includes the Orgill Room, Rooms 201, 302, and 308 Clough Hall. Rules and stipulations for use are the same as described in "Lecture Rooms" above. Requests for their use at any time should be addressed to the Dean of Special Studies.

Burrow Library. The use of the Burrow Library is limited to Rhodes students, Faculty and staff; certain individuals and members of the Memphis Colleges and Schools Library Consortium.

The Director of the Burrow Library shall develop the rules governing the use of the Burrow Library by Library Consortium members.

- (a) Each Consortium member must have current I.D. from a Consortium institution, a Burrow Library card (to be issued each term), and a current signature card on file at the Burrow Library.
- (b) Library use by Consortium members must not interfere with the academic pursuits of Rhodes students and Faculty.

Current members of the Memphis Library Consortium are: Memphis Theological Seminary; Memphis State University; Christian Brothers College; Memphis College of Arts; LeMoyné-Owen College; Harding Graduate School of Religion, and the Mid-South Bible College.

Refectory. Requests for the use of the three major dining areas: Neely Room, Burrow Room, and West Room, should be addressed to the Dean of Administrative Services. Davis Room requests are to be directed to the President's Office, Bell Room requests to the Dean of Students Office, and requests for the Brooks-North, Brooks-South, and University Rooms should be directed to the Dean of Special Studies.

Athletics Facilities. The athletics complex is the responsibility of the Director of Athletics and all requests for use of these facilities (Mallory-Hyde Gymnasium, Alburty Swimming Pool, Tennis Courts, Fargason and Stauffer Fields and other playing fields) should be addressed to the Director of Athletics. Varsity team events, intramural sports events, physical education classes, individual student, Faculty, and staff activities, and other College sports programs have

priority for use of the athletic facilities. When not used for the foregoing reasons, the following provisions apply:

- (a) Children of Faculty and staff may use the athletic facilities when there is no conflict with the users stated above. Use of the gymnasium facilities is limited to those hours when a gym attendant is on duty. Children of Faculty and staff may not invite non-College affiliated persons to use the athletic facilities without prior approval of the Director of Athletics.
- (b) Alumni may use some athletic facilities with the prior approval of the Director of Athletics. Alumni may not use racquetball courts or the swimming pool without prior approval of the Director of Athletics. Use of the tennis courts and swimming pool in the summer months will be made available as memberships.
- (c) Guests of students, Faculty and staff may use the athletic facilities. They must register with the gym or pool attendant when they enter those facilities. Students must remain with their guests at all times. Two guests per host are permitted, and guest fees are required to enter the swimming pool.
- (d) Individuals or groups not covered in the preceding paragraphs will be accorded the use of the facilities at the discretion of the Director of Athletics or the Dean of Student Affairs.

Charges. Normally, the College does not charge a Rhodes group for the use of College facilities if the group meets the criteria of this policy. However, a group requesting special services from such departments as maintenance, housekeeping, or security will be charged a reasonable fee to cover the College's extra expense. A schedule of such charges is maintained in the Special Studies Office. Groups which do not meet the criteria of this policy but who wish to rent space on the campus should contact the Associate Dean of Special Studies. While the College does not rent space indiscriminately to all who request, the College is willing to rent its facilities to organizations whose purposes are generally in accordance with the purposes of the College. The group will be charged according to a separate schedule which is also maintained in the Special Studies Office.

Guests & Visitors

Rhodes has always welcomed guests and visitors to the campus. However, we also recognize that there are certain identification, safety, security, and liability problems attendant with this practice. Therefore it is essential that minimal guidelines be established to insure the well being of the College community. While it is impossible to cover every variable, the following general policies apply with respect to visitors to the campus:

Visitors to the campus are generally prospective students and parents, alumni, persons participating in academic programs, or persons conducting business with academic or administrative departments. These persons are always welcome and should be accorded the same amenities that Faculty, staff, and students enjoy.

Guests of students are welcome on campus. Guests staying with a student for more than twenty-four hours must register with the Dean of Student's office. Guests are expected to remain under the auspices of the host student. However, the host may be absent from the guest for brief periods of time. When it appears that guests have been completely abandoned, they will be asked to leave the campus. Host responsibilities for a guest should not be transferred from one student to another.

WLYX-FM volunteers are guests of the College, and their activities are limited to the radio station except when conducting business in the academic/administrative area. Guests of WLYX-FM will be treated the same as guests of students.

Role of the Security Department. The individual Security Officer plays a very important role in effecting this policy. In many cases the Officer is the first College official a person encounters at Rhodes. In large part, the impression made by the Security Officer will influence a visitor's attitude about Rhodes. At the same time, the Security Officer has responsibility for protection of the Rhodes community and physical plant. Even though the community is small, Security Officers cannot be familiar with everyone on campus. Thus, when a Security Officer asks, "May I help you?" please assist the Security Officer by introducing yourself.

Building Access Control. Students may need access to certain academic and administrative buildings in pursuit of their studies after these buildings have been locked at the end of the day and on weekends. At the same time, the College has the responsibility to ensure that students utilizing these facilities work and study in a safe, secure environment.

Accordingly, students will use the following building access control system:

- (a) When students determine a need to have access to certain academic or administrative buildings, they must ask the appropriate department representative to certify that they are authorized to be in a particular building or room during a specified time. This authorization must be sent to the Security Department where it will be kept on file. Thereafter, authorized students who register personally at the Security Office will be escorted to a particular building and given access. Students must also notify the Security Office upon exiting so that a precise occupancy log is always maintained in the event of an emergency.
- (b) Students working in a building when it is being secured for the day must go through the access system before they can continue their work. Students who have gained access properly are not authorized to grant access to other students. Any student not on the approved access list will be required to leave the building.
- (c) Building use for general study. At present, Clough Hall is available for general student study. Students desiring access to Clough after hours will be required to register with the "access student" stationed at the West entrance to the building.

On-Campus Solicitation. College policy regarding on-campus solicitation prohibits door-to-door sales, sales meetings with groups, and, with very few exceptions, all of which must be approved by the Dean of Students, "setting up shop" on campus.

Salespeople may not meet with individual students on campus unless they

have pre-arranged appointments.

Because of past unpleasant experiences, members of the College community are advised to be wary of the following situations:

1. Anyone who asks for money in exchange for a product or service which he or she claims is endorsed by or connected with Rhodes. (Excluded are tuition, room, board, books, and fundraising-related services which obviously are College sponsored.)
2. Salespeople (particularly the very persistent ones) wanting names of students or permission to see students.

Privacy

The Family Educational Rights and Privacy Act (FERPA). This Act, passed in 1974, as amended, is a Federal law which states (a) that a written institutional policy must be established and (b) that a statement of adopted procedures covering the privacy rights of students be made available. The law provides that the institution will maintain the confidentiality of student education records.

Rhodes accords all the rights under the law to enrolled students. No one outside the institution shall have access to nor will the institution disclose, any information from students' education records without the written consent of students except to personnel within the institution, to officials of other institutions in which students seek to enroll, to persons or organizations providing students financial aid, to agencies carrying out their accreditation function, to persons in compliance with a judicial order, and to persons in an emergency in order to protect the health or safety of students or other persons. All these exceptions are permitted under the Act. Only those members of the College community, individually or collectively, acting in the students' educational interest are allowed access to student education records. These members include personnel in the Office of the Registrar, Dean of Students, Director of Institutional Research, Financial Aid, and College personnel within the limitations of their need to know.

At its discretion the institution may provide Directory Information in accordance with the provisions of the Act including name, parents' names, campus and home addresses and telephone numbers, sex, dates of attendance, year of graduation, degree awarded or expected, academic major, Faculty advisor, and current class schedule. Students may withhold Directory Information by notifying the Registrar in writing prior to the first day of class for the fall term. Request for non-disclosure will be honored by the institution for only one academic year; therefore, authorization to withhold Directory Information must be filed annually.

The law provides students with the right to inspect and review information contained in their education records, to challenge the contents of their education records, to have a hearing if the outcome of the challenge is unsatisfactory, and to submit explanatory statements for inclusion in their files if the decisions of the hearing panels are unacceptable. The Registrar has been designated by the College to coordinate the inspection and review procedures for student education records, which include admissions, personal, academic, and financial files, and academic and placement records. Students wishing to review their education records must make written requests to the Registrar listing the item

or items of interest. Only records covered by the Act will be made available within forty-five days of the request. Students may have copies made of their records with certain exceptions, (e.g., a copy of the academic record for which a financial "hold" exists, or a transcript of an original or source document which exists elsewhere). Education records do not include records of instructional, administrative, and educational personnel which are the sole possession of the maker and are not accessible or revealed to any individual except a temporary substitute, records of the law enforcement unit, student health records, employment records or alumni records. Health records, however, may be reviewed by physicians of the students' choosing.

Students may not inspect and review the following as outlined by the Act: financial information submitted by their parents; confidential letters and recommendations associated with admissions, employment or job placement, or honors to which they have waived their rights of inspection and review; or education records containing information about more than one student, in which case the institution will permit access only to that part of the record which pertains to the inquiring student. The institution is not required to permit students to inspect and review confidential letters and recommendations placed in their files prior to January 1, 1975, provided those letters were collected under established policies of confidentiality and were used only for the purposes for which they were collected.

Students who believe that their education records contain information that is inaccurate or misleading, or is otherwise in violation of their privacy or other rights, may discuss their problems informally with the Registrar. If the decisions of the Registrar are in agreement with the students' requests, the appropriate records will be amended. If not, the students will be notified within a reasonable period of time that the records will not be amended; and they will be informed of their right to a formal hearing. Students requests for a formal hearing must be made in writing to the Dean of Academic Affairs who, within a reasonable period of time after receiving such requests, will inform students of the date, place, and the time of the hearings. Students may present evidence relevant to the issues raised and may be assisted or represented at the hearings by one or more persons of their choice, including attorneys, at the students' expense. The hearing panels which will adjudicate such challenges will be the Faculty Committee on Curriculum, Standards and Standing.

Decisions of the hearing panel will be final, will be based solely on the evidence presented at the hearing, and will consist of written statements summarizing the evidence and stating the reasons for the decisions, and will be delivered to all parties concerned. The education records will be corrected or amended in accordance with the decisions of the hearing panels, if the decisions are in favor of the students, the students may place with the education records statements commenting on the information in the records, or statements setting forth any reasons for disagreeing with the decisions of the hearing panels. The statements will be placed in the education records, maintained as part of the students' records, and released whenever the records in question are disclosed.

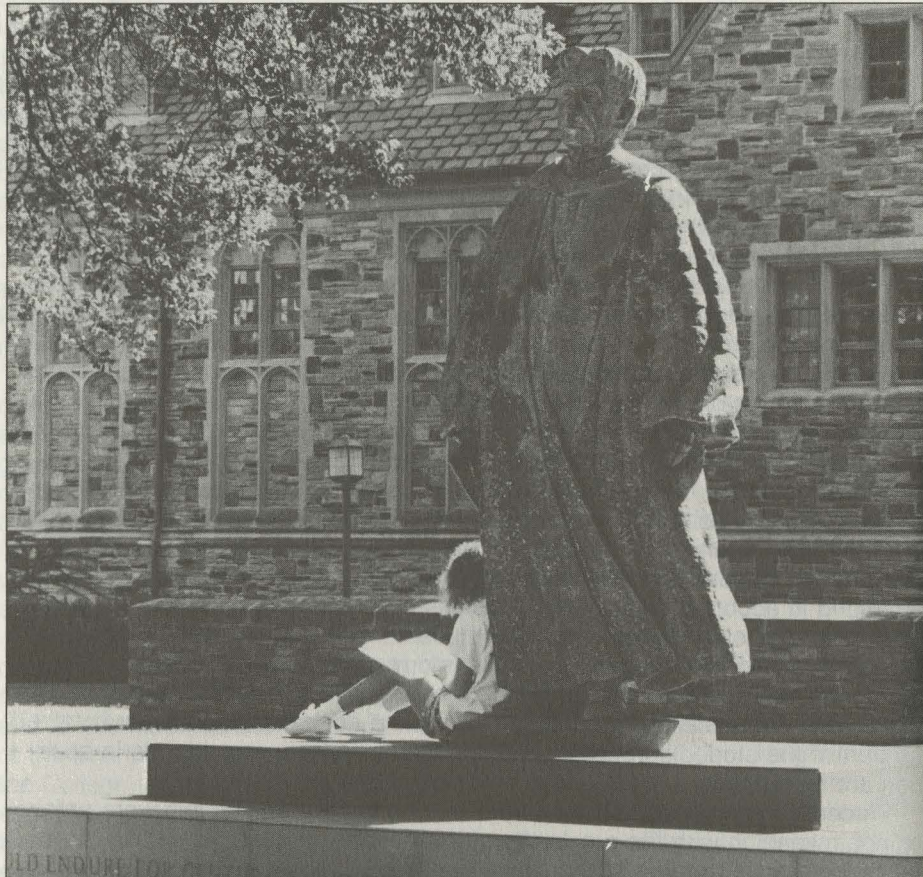
Students who believe that the adjudications of their challenges were unfair or not in keeping with the provisions of the Act may request, in writing, assistance from the President of the institution to aid them in filing complaints with

The Family Educational Rights and Privacy Act Office (FERPA), Department of Health, Education, and Welfare, Washington, D.C. 20201.

Revisions and clarifications of this policy will be published as experience with the law and the institutional policy warrants. Annual notice of compliance with the Act is published in the College Bulletin.

Student Services and Official Recesses for the College

Residence facilities, the Refectory, and the Lynx Lair will be closed for the official College recesses which occur at Fall Recess, Thanksgiving, between the Fall Semester and the Spring Semester II, and Mid-Semester (Spring). Certain students may be allowed to remain in residence during these recesses, but in that event, they may be subject to temporary reassignment to other dormitories. Exceptions may be granted in extenuating circumstances by contacting the Dean of Students Office at least two weeks before the vacation period. Townhouses remain open during all recesses.



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Emergency Numbers

Ambulance	458-3311
Crisis Center	274-7477
Fire	458-3311
Infirmary	726-3895
Memphis Police	528-2222
Rhodes Security	726-3880

