

MINUTES OF SPECIAL MEETING OF THE BOARD OF TRUSTEES
SOUTHWESTERN AT MEMPHIS
MAY 17, 1973

A Special Meeting of the Board of Trustees of Southwestern At Memphis was held in Room 200, (The Edmund Orgill Room, The Edward J. Meeman Center for Continuing Education), S. DeWitt Clough Hall, on the campus, at 9:30 A.M. on Thursday, May 17, 1973, pursuant to written notice.

The meeting was called to order by the Chairman, Robert D. McCallum, and was opened with prayer by Dr. W.J. Millard.

The members of the Board of Trustees present were:

<u>ALABAMA</u>	<u>LOUISIANA</u>	<u>MISSISSIPPI</u>	<u>TENNESSEE</u>
J.A. Thompson	Dan F. Goodwin, Jr.	Park H. Moore, Jr.	John W. Wade
Belin V. Bodie		Mrs. Frank M. Mitchener, Jr.	Mrs. David K. Wilson
Morton D. Prouty, Jr.		John Hampton Stennis	Walk C. Jones III
			Robert D. McCallum

<u>Class of 1974</u>	<u>Class of 1975</u>	<u>Class of 1976</u>	<u>Class of 1977</u>
S. Shepherd Tate	C.B. Harrison	L. Palmer Brown	Walter P. Armstrong, Jr.
	W. Neely Mallory	Paul Tudor Jones	Jefferson Davis
	Spence L. Wilson	William W. Mitchell	David H. Edington, Jr.
			Charles P. Cobb

James H. Daughdrill, Jr., President, ex officio

<u>Faculty Board Members</u>	<u>Student Board Members</u>	<u>Present by Invitation</u>
Charles O. Warren, Jr.	Duke Cain	David C. Ferner
Donald W. Tucker	Brant Copeland	Robert G. Patterson
Jane Soderstrom		Marshall P. Jones
		Loyd C. Templeton
<u>Honorary Life Trustees</u>		Ron A. Yarbrough
W.J. Millard		Ray M. Allen
Edmund Orgill		Granville Davis
A.V. Pritchartt		C.I. Diehl
		Ms. Susan Smith
		Mrs. James Hall, Sec. to the President

Absent members of the Board were John H. Bryan, Jr., Stanley J. Buckman, Edward M. Carmouche, William H. Dale, Sterling J. Edwards, Jr., Michael McDonnell, Mrs. Lee D. McLean, Orrick Metcalfe, Kenneth G. Phifer, Wayne W. Pyeatt, William C. Raspberry, Sidney A. Stewart, Jr., H.C. Unruh, Russel S. Wilkinson,

The Chairman introduced and welcomed to the meeting Charles P. Cobb, a newly elected member of the Board of Trustees.

The Chairman called upon President Daughdrill. President Daughdrill explained the format of the meeting, and called upon Mr. David C. Ferner, Vice President and Secretary, Frantzreb and Pray Associates, Inc., Arlington, Virginia, to present the program on "The Emerging Role of Trustees."

Session I - Southwestern At Memphis in the 70's: "What Are We In For?" was presented by Mr. Ferner.

After the first session, the Chairman advised that the meeting would recess in order for the various committees to meet.* The Chairman asked that Mr. Walk C. Jones III, serve as Acting Chairman of the Committee on Buildings and Grounds, in the absence of Mr. Wilkinson, and that Mr. William W. Mitchell, serve as Acting Chairman of the Finance Committee in the absence of Mr. Pyeatt.

The meeting reconvened at 11:00 A.M. at which time there was a presentation of Session II - "Who's In Charge?" The first part of this program, "What are the objectives of each member of the Management Team?", was presented by Dean Patterson, Dr. Jones, Mr. Templeton, Mr. Yarbrough and President Daughdrill.

The second part of this program, "What Are the Basic Responsibilities of Trustees?", was presented by Mr. Ferner.

The meeting recessed at noon in order to have lunch at the Daughdrill home.

The meeting reconvened at 1:50 P.M. The Chairman thanked President Daughdrill for the lovely luncheon which he and Mrs. Daughdrill had given for the Board of Trustees.

The last part of the program on Session II, "How Do Trustees and Administrators Work Most Productively for the Greatest Benefit of the College?", was presented by Mr. Ferner. Mr. Ferner then presented Session III - "Organizing the Leadership Team: What Patterns of Board Organization and Operation Serve Colleges Most Effectively?" and Session IV - "Criteria for Selecting New Trustees."

The Chairman stated that in view of the emerging regional synods, it would be in order to have an amendment to the By-Laws of the college relative to the election of trustees by the synods, and he presented to the meeting the hereinafter quoted proposed By-Law amendment. It was pointed out by the Secretary that the By-Law amendment could not be adopted at this meeting in view of the provision of the By-Laws which require that notice of the proposed amendment or repeal be submitted in writing to the Board at least 30 days before the stated meeting at which the amendment or repeal is voted upon. It was the thinking of the meeting that the presentation at this meeting of the proposed By-Law change would serve as such written notice.

On motion duly made and seconded, it was unanimously voted that the following proposed By-Law amendment be approved for submission to the next meeting of the Board of Trustees:

Fifteen Trustees shall be elected by the Regional Synod C-F and five Trustees shall be elected by the Synod of Red River, each Synod having the right to elect its own representatives upon the Board and to fill vacancies as may be created in the membership of those whom it has elected. Synod C-F shall elect three members each year and six members every fourth year; and the Synod of Red River shall elect one member each year and two members every fourth year for a term of four years, thus preserving a four-year rotation in office of the members of the Board. Of the fifteen members elected by Synod C-F at least

* See Attachment A, page 7

three shall be women, and of the five members elected by the Synod of Red River at least one shall be a woman. While it is recognized that the Synods are not bound by the recommendations of the Board, in order to aid the Synods in electing the most valuable persons for this responsible office, the Board may make recommendations for membership with the consent of the respective Synods.

The Chairman called upon Mr. Jones, Acting Chairman of the Committee on Buildings and Grounds, to make a report for that Committee. Mr. Jones presented four resolutions which constituted the report of that Committee.

On motion duly made and seconded, the following resolution was unanimously adopted:

RESOLVED: That the President of Southwestern At Memphis, James H. Daughdrill, Jr., be authorized to execute a warranty deed and any other instruments necessary to consummate the sale of the property that the college owns at 1822 Overton Park, (known as the old College of Music property).

On motion duly made and seconded, the following resolution was unanimously adopted:

RESOLVED: That the Board of Trustees approve the use of up to \$15,000 of the proceeds from the sale of the old College of Music property for the purpose of altering and improving the living quarters in the Moore Moore Infirmary, provided the sale is consummated and provided there are not sufficient unrestricted current funds in the 1972-73 fiscal year to cover the alterations and improvements.

On motion duly made and seconded, the following resolution was unanimously adopted:

RESOLVED: That the President of Southwestern At Memphis, James H. Daughdrill, Jr., be authorized to sell on behalf of Southwestern At Memphis, for an amount of seventy four hundred dollars (\$7400) or more, the property which the college owns in Cordova, Second Civil District, Shelby County, Tennessee, and which is described as follows:

The East part of Lot 5 of the J.S. Marks Subdivision, in the Town of Cordova, particularly described as follows: BEGINNING at the point of intersection of the original center line of Macon Road and the west line of the lot for many years known as the W. G. Allen store lot, said point of beginning being 50 feet eastwardly from the southerly projection of the east face of Miss Ora Lury's two-story store building and 488.8 feet eastwardly from the original southwest corner of W. M. Lury's 26.06 acre tract; thence westwardly along the said center line of Macon Road, 50 feet to a point; thence northwardly 134 feet to an iron stake; thence eastwardly 50 feet to a point in the west boundary line of the said W. G. Allen store lot; thence southwardly with the said west line of the said W. G. Allen store lot to the point beginning, containing one-sixth of an acre.

Being the same property conveyed to Grantors herein by Warranty Deed of record in Book 4467, page 338, in said Register's Office, Shelby County, Tennessee.

and That the President be authorized to execute a warranty deed and any other instruments necessary to consummate the sale.

On motion duly made and seconded, the following resolution was unanimously adopted:

RESOLVED: That the President of Southwestern At Memphis, James H. Daughdrill, Jr., be authorized to sell on behalf of Southwestern At Memphis, for an amount of thirty-six thousand dollars (\$36,000) or more, the undivided two-fifths (2/5) interest that the college owns in the property located at 7607 Highway 72, Memphis, Tennessee, and described more fully as follows:

BEGINNING at an iron pipe in the south line of U.S. Highway No. 72, 66 feet wide, a distance of 185 feet westwardly as measured along said south line from its intersection with the west line of Germantown Road, 50 feet wide, said beginning being the northwest corner of the Gulf Oil Lot, and running thence south 17°-45' west along the west line of the said Gulf Oil Lot a distance of 185 feet to an iron pipe at the southwest corner thereof; thence south 60°-15' east along the south line of the said Gulf Oil Lot a distance of 185 feet to an iron pipe at the southeast corner thereof in the west line of Germantown Road; thence south 17°-45' west along the west line of Germantown Road, a distance of 10.13 feet to an iron pipe; thence North 60°-15' west, parallel to and 10 feet southwardly, perpendicularly distant from the south line of the said Gulf Oil Lot, a distance of 280.94 feet to an iron pipe; thence north 29°-45' east, perpendicular to U.S. Highway No. 72, a distance of 190.96 feet, to an iron pipe in the south line of said Highway thence south 60°-15' east along the south line of said Highway a distance of 57.48 feet to the point of beginning.

and

That the President be authorized to execute a warranty deed and any other instruments necessary to consummate the sale.

The Chairman called upon Mrs. Wilson, Chairman of the Committee on Development and Institutional Planning, to give a report for that Committee.

Mrs. Wilson advised that in the Memphis Community Campaign there had been raised to date \$314,688 through cash and pledges and that this compared with \$275,000 at the same time last year. She pointed out that the goal of \$345,000 was in sight. She mentioned that Edmund Orgill and Louis B. Weeks, Jr., President of the Alumni Association, were doing a splendid job to obtain the money for a balanced budget.

The Chairman thanked Mr. Orgill for all his splendid services.

Mr. Orgill spoke briefly on the efforts that were being made to reach the goal of the campaign.

The Chairman called upon Dean Wade, Chairman of the Faculty Committee, to give a report for that Committee. Dean Wade reported that the Faculty Committee principally discussed two matters which would require Board action.

A motion was duly made, seconded and unanimously passed that Alvin H. Overbeck be promoted from Assistant Professor to Associate Professor Emeritus of German.

A motion was duly made, seconded, and unanimously passed that permanent tenure be given to Robert G. Mortimer, Associate Professor of Chemistry.

The Chairman called upon Mr. Mitchell, Acting Chairman of the Finance Committee, to give a report for that Committee. Mr. Mitchell stated that the Finance Committee recommended an increase in the board bill for resident students.

A motion was duly made, seconded and unanimously passed that the Board of Trustees approve an increase of up to \$30.00 per student per year in the 1973-74 board bill for resident students, and that the exact amount be determined by President Daughdrill after current negotiations with Saga Food Service are completed.

The Chairman recognized Dr. Jones who stated that there was some pessimism about a balanced budget this year. He pointed out that there was a deficit last year of \$158,000, and there was a remote chance of a balanced budget this year, but perhaps there would be a slight deficit.

The Chairman called upon Mr. Armstrong, Chairman of the Committee on Students and Educational Programs, to make a report for that Committee. Mr. Armstrong made the following report: (Attachment B, page 8)

The Secretary pointed out that the following students have requested permission to graduate in absentia:

Frank J. Bennett
Elizabeth Heal Hendricks
Aubrey James Howard
Harold Parker Jones, Jr.
Candace Naomi Keirns
Emily Susan Moffatt

Richard Gregory Roose
John Thomas Russell
Richard Theodore Safron (Aug.Candidate)
Lilla Tynes Sevier
Elizabeth Suman
Dianne Louise Taylor

A motion was duly made, seconded and unanimously passed that the request of the above named students to be graduated in absentia on June 2, 1973 be approved together with the requests of any others who might make application to President Daughdrill before the graduation date.

The Secretary mentioned that the bank account on Federal Student Aid was a separate account, and that it was in order for the Board to pass a new resolution relative to the signatures on that account.

On motion duly made and seconded, the following resolutions were unanimously adopted:

BE IT RESOLVED THAT FIRST NATIONAL BANK OF MEMPHIS, Memphis, Tennessee, be and it is hereby designated as a depository of this corporation, and that an account in said bank, in the name of, for and on behalf of this corporation, BE REVISED

Federal Student Aid Checking Account
Southwestern At Memphis

Account #08 0289264

BE IT FURTHER RESOLVED THAT delivery to First National Bank of Memphis, Memphis, Tennessee, of funds, checks, drafts or other property, with or without endorsement, and, if endorsed, in whatever manner effected, unless specifically restricted, shall be authority to said bank to place the same to the credit of the company, and such credits may be withdrawn by check, draft or other instrument executed for the company by the following:

ANY TWO SIGNATURES: James H. Daughdrill, Jr., President
Marshall Phillip Jones, Treasurer
Robert G. Patterson, Vice President
Susan L. Smith, Asst. Business Manager
Willie L. Jones, Director, Financial Aid

and the bank shall be under no obligation to see or make inquiry as to the application of funds so withdrawn, even though such withdrawal order may be payable to the agent of the company executing same, and the funds be withdrawn for his individual use or credit.

There being no further business to come before the meeting, the meeting was adjourned at 3:30 P.M.



S. Shepherd Tate, Secretary

SOUTHWESTERN AT MEMPHIS
BOARD OF TRUSTEES
Committee Personnel
May 17, 1973

BUILDINGS AND GROUNDS - Room 300

Russel S. Wilkinson, Chairman

Belin V. Bodie

L. Palmer Brown

David H. Edington, Jr.

Walk C. Jones III - served as Acting Chairman in the absence of Mr. Wilkinson

Ms. Susan Smith

John H. Stennis

Sidney A. Stewart, Jr.

DEVELOPMENT AND INSTITUTIONAL PLANNING - Room 302

Mrs. David K. Wilson, Chairman

Anne Brantley

Granville Davis

Jefferson Davis

David C. Ferner

Mrs. Lee D. McLean

Orrick Metcalfe

Edmund Orgill

Jane Soderstrom

Loyd C. Templeton

J. A. Thompson

Charles O. Warren

Spence L. Wilson

Ron Yarbrough

FACULTY - Room 304

John W. Wade, Chairman

Paul Tudor Jones

Michael McDonnell

Mrs. Frank M. Mitchener, Jr.

Robert G. Patterson

Kenneth G. Phifer

Morton D. Prouty

S. Shepherd Tate

Donald W. Tucker

FINANCE - Room 200

Wayne W. Pyeatt, Chairman

John H. Bryan, Jr.

Duke Cain

Edward M. Carmouche

James H. Daughdrill, Jr.

C. B. Harrison

Marshall P. Jones

Robert D. McCallum

William W. Mitchell, Acting Chairman

W. C. Raspberry

H. C. Unruh

STUDENTS AND EDUCATIONAL PROGRAM - Room 307

Walter P. Armstrong, Jr., Chairman

Ray M. Allen

Stanley J. Buckman

Charles P. Cobb

Brant Copeland

William H. Dale

Charles I. Diehl

Sterling J. Edwards, Jr.

Dan F. Goodwin, Jr.

W. Neely Mallory

Park H. Moore, Jr.

Mrs. Anne Marie Williford

REPORT OF COMMITTEE ON STUDENTS AND EDUCATIONAL PROGRAM

The Committee met at approximately 10:15 A.M. on May 17, 1973 in Room 307 of Clough Hall, all members with the exception of Stanley J. Buckman, William H. Dale and Sterling J. Edwards, Jr. being present.

The first subject for discussion was student living patterns. It was pointed out that all available dormitory spaces on the campus were being utilized despite the fact that a reduction in the freshman class is expected from 325 to less than 300, making a total enrollment of between 1,000 and 1,050. Out of the 347 available on campus dormitory spaces for men and the 365 available for women, 121 applications for men in the freshman class have been received with 119 deposits already made, and 110 applications from women, which without the use of Voorhies Hall would be 15 over capacity. This apparently is due to the fact that there is a steady and continuing increase each year in the percentage of students living on campus. So long as this continues, there appears to be no problem in connection with the full utilization of available dormitory space.

On the other hand, an increase in room and board charges might drastically affect this pattern. If such an increase is anticipated, it should be announced well in advance of the registration date for the next year, as otherwise it may result in a substantial student loss. Such an increase should also be coordinated with any tuition increase, to avoid, if possible, both occurring in the same year. As approximately 40 per cent of the student body is receiving financial aid in one form or another, any such increase is bound to have a substantial effect upon the pattern of student life.

Assuming the pattern of student living to be one of the important considerations on the part of students and faculty, the question was then raised as to the next two most important such considerations. It was suggested that among these would be student and faculty evaluation and participation in the administrative processes of the college. Student evaluation of faculty was thought to be progressing satisfactorily, and it was recognized that great strides had been made in the past few years in student and faculty participation in college administration. However, apparently it was still felt that much remains to be done in this area.

The third subject of importance to students and faculty was thought to be accountability. Despite the fact that it was recognized that generally throughout the nation and particularly in public education, the emphasis is changing to vocational training, and that substantial funds are being made available in this field which cannot be utilized in other fields, it was felt that the primary purpose of Southwestern is to stand as a standard of excellence in the field of liberal education, and that this concept should not in any way be abandoned or modified, even at the expense of sacrificing the utilization of such funds. Students, faculty and the administration should then hold themselves strictly accountable to this concept, and should work together to achieve the highest degree of excellence in connection with it.

No recommendations for action by the Board of Trustees were brought before the Committee or originated with it, and therefore this report contains no recommendations for such action.

There being no further business, the Committee meeting adjourned at approximately 10:45 A.M.