Welcome to the Paul Barret, Jr. Library! We hope this tour will help you find your way around our Library.

**Lower Level**

**COMPUTER LABS 033, 035.**
Both labs are equipped with PC’s and video projectors and are used for classrooms and work areas for individual students.

**MEDIA CENTER/MUSIC LIBRARY**
The Media Center, located in room 031 of the lower level in Barret library, houses more than 2,400 videos and other media formats to supplement academic instruction and to provide entertainment for members of the Rhodes community. The Media Center now houses the music collection formerly located in the Music Library in Hassell Hall.

**VIEWING ROOMS 030,036,038**
These are viewing/listening rooms for small groups. Each is equipped with a plasma TV.

**INDIVIDUAL VIEWING & LISTENING STATIONS**
12 workstations equipped with either PC’s or audio and video viewing equipment.

**THEATRE 034**
A fully-equipped theatre that seats 30.

**GROUP STUDY/CLASSROOM 020**
Seats 16; equipped with a plasma screen TV.

**ROOM 051**
A general purpose large meeting room; equipped with video projection.

**PHOTOCOPIER NEAR MEDIA CENTER**
Information Technology and Library Catalog Staff Areas
First Level (Main Floor)

MIDDLE GROUND
Open 24/7 with fob key access for Rhodes students after Library closes. Contains PC’s, study seating, an Assistive Technology terminal and a Starbucks. Photocopier and printer are available.

CHECKOUT DESK & RESERVES
Check out print materials at this desk; pay fines; checkout items instructors have placed on reserve for class reading.

INTERLIBRARY LOAN OFFICE
Place requests for interlibrary loans (materials borrowed from other libraries); pick up material when you are notified of its arrival; return ILL material.

NEW BOOKS
Materials selected that are of high interest; recreational reading material.

REFERENCE SECTION
Print Dictionaries, encyclopedias, handbooks, etc. There are also a significant number of reference items available online.

ASSISTIVE TECHNOLOGY
PC’s, scanners, and specialized software for those needing audio or visual assistance.

GROUP STUDY 120
Seats 12 persons.

WRITING CENTER
Drop in or make an appointment to receive assistance and answers to writing questions.

PHOTOCOPIER/PRINTERS
2 on this floor: rooms 115, 127

INFORMATION COMMONS
PC equipped workstations.

MICROFILM/FICHE
Film & fiche collection; digital microformat readers and printers.

ARCHIVES & SPECIAL COLLECTIONS
Includes materials relevant to the College’s history and rare books.

INSTRUCTION LAB 128
A computer lab that is not used for regular scheduled classes. It is kept open for special meetings and individual use.
Second Level

GROUP STUDIES
220(4 seats), 222(7), 224(8), 226(2), 230(4)

BOOK STACKS
Call numbers: A - HX

PAPERBACK BOOKS
A collection of paperbacks for light reading.

BOUND JOURNALS
The Library collection of bound journals shelved in alphabetical order by title.

CURRENT JOURNALS
Located on flat shelves; alphabetical order. Some more popular titles are shelved of the east side of the journal wing.

PHOTOCOPIERS, PRINTERS
Rooms 218 and 231.

SEMINAR/CONFERENCE ROOMS, 214 & 216
These rooms are used for classes and group study. Both rooms have 16 seats and are equipped with video projection, PC.

DIGITAL MEDIA LAB
Digital media production; advanced audio editing; DVD authoring & creation; audio recording; digital photography; scanning; website production; flash project authoring; video file rendering for streaming

STUDY AREA, 212
PC’s; study space

ADMINISTRATIVE OFFICES
Dean of Information Services; IT and Library Directors; Assoc. Director of Information Services

CONFERENCE ROOM 201
Seating capacity 10: scheduled through Dean of Information Services Administrative Assistant

INSTRUCTION LAB 128
A computer lab that is not used for regular scheduled classes. It is kept open for special meetings and individual use.
Third Level

GROUP STUDIES
306(6), 308(7), 310(10), 312(12), 314(8)

BOOK STACKS
Call numbers: J - Z

CONFERENCE ROOM 301
Seating capacity: 10

CONFERENCE ROOM 302
Seating capacity: 10

FACULTY CARRELS
Carrels reserved for faculty of the College.

PHOTOCOPIERS, PRINTERS
Room 304.