

MINUTES OF THE BOARD OF DIRECTORS  
OF SOUTHWESTERN PRESBYTERIAN UNIVERSITY  
HELD IN THE OFFICE OF THE PRESIDENT  
CLARKSVILLE, TENNESSEE,  
FEBRUARY 18, 1919.

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The Board of Directors of the Southwestern Presbyterian University met in the President's office at nine A.M. February 18, and was opened with prayer by the Rev. W. H. McIntosh.

The following members were present: The President, Dr. Charles E. Diehl and the Secretary, Mr. M. Savage, both of Tennessee; Dr. George Lang and Dr. R. H. McCaslin, both of Alabama; Rev. W. H. McIntosh and Rev. C. Z. Berryhill, both of Mississippi; and Dr. W. McF. Alexander of Louisiana.

Upon motion of Dr. Alexander, seconded by Dr. Lang, the members of the Executive Committee were invited to sit with the Board during this session and to have the privileges of the floor.

The President read an extended report, which contained eighteen specific recommendations. This report and the recommendations are appended to the Minutes. See paper A.

The following reports of Faculty Committees were presented, Committee on Property, Committee on Admission and Curriculum, Committee on Student Activities and Student Welfare, Committee on Library, Committee on Publications and Publicity, and Committee on Public Exercises. These reports are appended and appear immediately after the President's report. The reports of the Committee on Library and on Property are unusually important and contained suggestions for the action of the Board.

The Treasurer's report was presented and is as follows:

"Receipts from Investments	- - - - -	11,420.71
" " Registrar	- - - - -	20,248.96
" Borrowed from Endowment	-----	10,500.00
Total Receipts	-----	<u>42,169.67</u>

"OVERDRAFT June 1, 1918	-----	2,030.32
Cash disbursed	-----	34,163.59
Total Disbursed		<u>36,193.91</u>

Balance as shown by Registrar's Books 5,975.76

To agree with Treasurer's Books there should be added checks out 1,185.07  
7,160.83

Less two checks of last year reported by Registrar but not by Treasurer 14.18

Treasurer's balance - - \$ 7,146.65 "

The Registrar's report was read and is as follows:

	BUDGET	EXPENDED	BALANCE DUE	OVERDRAWN
Salaries - Faculty	15,000	9,586.67	5,413.33	
Athletic Director	1,500	510.00	990.00	
Registrar	900	600.00	300.00	
Assistant Librarian	420	235.25	184.75	
Matron	400	247.67	152.23	
Treasurer	200	150.00	50.00	
Janitor	600	375.00	225.00	
Agent for Rents	100	72.23	27.77	
Insurance	1,400	1,687.19		287.19
Fuel and Light	600	607.95		7.95
Catalogue	350		350.00	
Travel	600	629.65		29.65
Repairs	600	3,925.05		3,325.05
Library	50	1.75	48.25	
Water	175	128.79	46.21	
Advertising	250	461.66		211.66
Office Supplies	200	253.48		53.48
Postage	300	380.00		80.00
Commencement	250	304.33		54.33
Miscellaneous	500	615.21		115.21
Summer Canvass	1,600	1,129.49		129.49
Extra Salary-President	600		600.00	
	<u>25,995</u>	<u>21,901.37</u>	<u>8,387.64</u>	<u>4,294.01</u>

NOT PROVIDED FOR-

Office Furniture & Fixtures	85.00
Military Office Expense	328.87
Interest	15.77
Telegraph Service	160.07
Furniture & Fixtures	810.23
Sanitary Kitchen(this amount re-fundded)	91.17
Dormitory Equipment	327.08
Chapel Equipment	97.50
Hospital Expense	908.62
Investment Expense	306.81
Boarding Department	7,801.98
Library Books	47.11
Endowment Account(Money returned)	500.00
	<u>11,480.21</u>

PROVIDED FOR BY FEES

Chemistry Expense	106.93
Surveying Equipment	200.92
Athletic Expense	365.64
Gymnasium Equipment	79.26
Surveying Supplies	29.26
	<u>782.01</u>

EXPENDED

BUDGET - -	21,901.37
Not Provided-	11,480.21
Covered by Fees	<u>782.10</u>
Total Expended	<u>\$34,163.59</u>

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R E C E I P T S.

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Old notes paid by students	193.72
Church Contributions	882.03
Secured by Dr.Diehl	2670.00
Equipment & Support notes	277.50
Library Fund	24.50
Miscellaneous	339.53
Board.Department	8457.64
Students'Tuition & Fees	7369.00
Alumni Professor-ship Bonds	35.00
	<u>\$ 20248.92</u>

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Upon motion recess was taken until 2 P.M.

At 2 P. M. the Board reassembled, and considered the President's recommendations seriatim.

Recommendation 1, concerning the care of the University Lot at Greenwood Cemetery was taken up, and it was decided to proceed upon the annual care basis for this lot.

Recommendation 2, expressing the unanimous request of the faculty that removal of the restriction limiting young women students to the county be answered in the affirmative, and that this college be the official Synodical college for women from Tennessee was answered in the negative.

Recommendation 3, That our fiscal year be changed from June 1st to January 1st, and that the Board meet in annual session in February, instead of in June, was answered in the affirmative.

Recommendation 4, asking that the Executive Committee be empowered in behalf of the Board to grant degrees in regular courses upon the recommendation of the faculty, and that honorary degrees be bestowed by the Board at its annual meeting in February, said degrees to be announced at Commencement, was adopted.

Recommendation 5, asking that the establishment of special departments, such as Music, Commercial Art, and possible Expression and Domestic Art, be authorized by the Board, upon the condition that the establishment of these Departments shall make no addition to the regular University budget was adopted.

Recommendation 6, asking that \$2500 be set aside for a Summer Canvass for students, and that Professor L. I. MacQueen and Mr. R. P. Richardson be engaged for this work, was adopted.

Recommendation 7, concerning the building of Fraternity houses was amended, and the following action was taken:

RESOLVED, that the Fraternities now represented at this University be permitted to erect Fraternity houses on the campus at such location and of such character as shall be approved by the Executive Committee, and that the Fraternities be charged no rental or other charges for the first five years, but that thereafter, each Fraternity shall pay to the University six percent on the original cost of the buildings. The buildings to be the property of the University, subject to the rights of Fraternity use.

Recommendations 8, 9, 10, asking for the establishment of a school of Commerce and for the securing of an additional professor in **Science** and an additional professor in Philosophy and Education were approved upon condition that the needed additional funds for these purposes be secured either in cash or in reliable pledges.

Recommendation 11, asking that the Board authorize the establishment of a course in Blast Furnace Engineering, was approved, provided, after further correspondence with Mr. Macfarlane, it seems desirable to put in such a course, and if no additional expense is incurred.

Recommendation 12, calling for the continuance of Mr. R. P. Richardson in the combined work of the Y.M.C.A. Secretary and Athletic Director, was adopted.

Recommendation 13, calling for the adoption of the general policy of encouraging our professors to equip themselves better for their work by further study at large Universities and for the University to aid them to this end whenever possible, was docketed for the June meeting.

Recommendation 14, asking that the Board consider the advisability of putting on a campaign for funds in the Synods of Tennessee and Louisiana, was acted upon as follows: The President was directed to appoint a Committee of five, of which he was to be the Chairman, to plan a campaign for an additional \$100,000 in the Synod of Tennessee, if after canvassing the situation the Committee deems it advisable.

Further, the President was directed to address the Synods of Louisiana, Mississippi and Alabama in regard to the feasibility of putting on a campaign for funds for the University in those States, and the members of the Board were asked to assist in this personally in their respective Synods.

Recommendation 15, was acted upon as follows: The Board appointed a Committee of three, consisting of the President, Dr. W. McF. Alexander, and Mr. Savage to visit personally and present the cause of the University to some interested friends for the purpose of securing large gifts, and failing in this to endeavor to have them underwrite for five years a maximum expected annual deficit of \$15,000, only so much of this to be called for as is required after every effort has been made to secure the needed support from the churches.

Recommendation 16, suggesting that overtures be made to Cumberland University, Lebanon, Tennessee, to combine with this University, in order to consolidate the educational work of the Presbyterian Church in the U. S. and the Presbyterian Church in the U.S.A. in this section, and that a Committee be appointed to investigate the feasibility of such combination was passed without action.

Recommendation 17, asking that the Executive Committee be empowered to adjust the salaries of the professors and employees of the University, and to arrange such distribution of the items of the budget as the needs may require was adopted.

Recommendation 18, asking that the relation of this University to the Carnegie scheme of insurance and annuities for members of the faculty be turned over to the Executive Committee with power to act, after having heard from the members of the faculty concerning this matter, and after having made clear to them that any amount paid into this fund will be deducted from the salaries, was adopted.

The President was directed to send to Dr. M. E. Melvin, who is ill at a sanitarium at Charlotte, North Carolina a telegram of sympathy.

Upon motion recess was taken until 7:30 P.M.

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The Board reassembled at 7:30, and the President read the following telegram which had been sent to Dr. M. E. Melvin:

"The Board of Directors of the University in session at Clarksville has learned with regret of your sickness. They send you sympathetic greetings and earnestly hope for your speedy and complete recovery".

Upon motion <sup>of</sup> Dr. McCaslin a nominating committee of three was appointed who shall recommend to the Board candidates for honorary degrees. This Committee is composed of (the President) Dr. R. H. McCaslin, ~~and~~ Rev. C. E. Berryhill, *and Rev. J. J. Vance*

There was appointed also a Committee on Vacancy for selecting members of the faculty, this Committee consisting of (the President) Dr. George Lang, Dr. W. McF. Alexander and Rev. W. H. McIntosh.

Upon motion of Dr. Lang it was decided that a reasonable rental be charged the Fraternities for use of the parts of buildings used by them, this rental to be fixed by the Executive Committee.

Upon motion of Dr. Alexander, the faculty were directed to consider the advisability of giving the seniors their final

examinations earlier than the final examinations of other undergraduates.

The Board adjourned to meet at the call of the President about the last of May, and was closed with prayer by Dr. R. H. McCaslin.

*Wm. Lawrence*  
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*Secretary*