I. COURSE DESCRIPTION
This course consists of weekly private organ lessons (45 minutes per one hour academic credit) at Evergreen Presbyterian Church, or other arranged location. Practice time will be scheduled at Evergreen for the use of the building and organ.

II. COURSE GOALS AND OBJECTIVES
The student will be able to perform at a level commensurate with the level of experience. Technical skills important for the use of hands and feet, and their coordination, will be studied and refined. Knowledge of the console and its effective use will be emphasized. Performance styles and practices appropriate for playing the student's repertoire will be an important part of the learning process.

III. CALENDAR
A weekly organ lesson time will be arranged in the first week of the term, as well as a weekly practice schedule for each student. The final examination will be Reading Day, THURSDAY, DECEMBER 9, time to be set late in the term. Any student who fails to take the final examination without making other arrangements well in advance with the examination coordinator, Prof. David Ramsey, will be given a grade of Incomplete in the course. The examination must be taken early in the next semester, the appropriate fee be paid, and the course grade will be lowered one complete letter; e.g. A to B.

IV. REQUIREMENTS
Attend lessons on time. Lessons missed by the student will be made up ONLY in the event of illness or conflict with a school-sponsored activity, and in either case to be made known to the instructor in advance. If serious illness causes a student to miss at least several days of classes, the instructor may recommend the lesson(s) not be made up, but proceed with the resumption of the regular weekly schedule on the next regular lesson date. In case of necessary absence, contact instructor at home (voice mail), AND by campus e-mail or voice mail. Any lessons missed by the instructor will be made up.
In accord with music department policy, five (5) hours practice per week will be scheduled per each course credit hour. Scheduled practice time should be observed with respect. The church may occasionally need to notify a student and/or instructor of priority use of the sanctuary that prohibits or modifies practice time. Every effort is made not to interfere with lesson times.

Music majors are to perform twice per term on weekly departmental recitals, and minors once. For the final examination, majors will perform two pieces, and non-majors, one.

No food or drink should be taken into the Evergreen Church nave or choir areas.

V. TERM FEE
The applied music fee for the term is $300, but is waived for two instruments for declared majors. [Effective the 2004-05 year, minors do not receive lessons free.] The term fee is nonrefundable after the first lesson is completed. Once the first lesson occurs, a student is liable for the entire term fee, whether the course is dropped or not. If a student “undecares” a major, the total charge of all lessons previously waived becomes payable.

VI. GRADING
Term grades are based on preparation of material as assigned for weekly lessons. It is expected that assigned practice time be utilized regularly, and that the student will be punctual for both lessons and practice times. The final grade will be determined in the following manner:

Average of weekly lesson grades  90%
Final exam 10%
100%

VII. CONCERT ATTENDANCE
Music majors and minors are required by the department to attend a designated number of concerts each term. If the concert attendance requirement is not met, the grade in the student’s principal applied music area is lowered by two full letter grades; e.g. A to C. Students should make certain they are in good standing regarding recital attendance by regularly checking the student board in Hassell Hall, and, if necessary, Professor Carole Blankenship.

EVERY ASPECT OF THE COURSE WILL BE VIEWED IN LIGHT OF THE HONOR CODE OF RHODES.

THE SCHEDULE AND PROCEDURES ARE SUBJECT TO CHANGE IN THE EVENT OF EXTENUATING CIRCUMSTANCES.