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Minutes of the Board of Directors of Southwestern Meeting Sept 10, 1940

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MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
OF SOUTHWESTERN
HELD IN THE DIRECTORS' ROOM
PALMER HALL
September 10, 1940

The annual meeting of the Board of Directors of Southwestern was held in the Directors' Room, Palmer Hall, on Tuesday, September 10, 1940, at 9:00 A.M.

The meeting was called to order by the Chairman, B.A. Patch, and was opened with prayer by Dr. D.C. MacGuire.

Miss Erma Reese was invited to sit in the meeting as assistant to the Secretary.

The roll call showed the following members present:

Chas. E. Diehl, ex-officio

ALABAMA:	LOUISIANA:	MISSISSIPPI:	TENNESSEE:
J.P. Whiteside	B.B. Taylor	J.B. Hutton	Moore Moore
D.C. MacGuire	Wade H. Boggs	Warren Potts	B.A. Patch
Allen Rushton	T.W. Lewis	George M. Smiley	William Hume
W. Neely Mallory			S.W. Farnsworth

The Secretary stated that he had received a communication from Dr. W. McF. Alexander, New Orleans, Louisiana, expressing regret that he would not be able to attend this meeting of the Board.

The minutes of the meeting of the Board of Directors held on February 6, 1940 were read for information.

In view of the fact that copies of the minutes of the Executive Committee meetings held since the meeting of the Board on February 6, 1940 had been sent to all of the members of the Board, it was moved that all of these minutes be approved. This motion was carried.

The Chairman asked for a report from the committee previously appointed to revise the By-Laws of the college. President Diehl, acting as Chairman for the committee, presented a suggested revision of the By-Laws, which, upon motion, was acted upon section by section. After certain verbal changes were made, the By-Laws, appended to these minutes, including the order of business, were unanimously adopted as a whole. They shall supersede all other By-Laws heretofore adopted by this corporation, the same being hereby repealed.

During the consideration of the By-Laws, Dr. Hutton suddenly left the meeting, and Mr. Smiley asked to be excused. Later, it was discovered that Dr. Hutton was ill.

The Chairman appointed the following Nominating Committee:

Allen Rushton, Chairman; Warren Potts and Wade H. Boggs.

The Board recessed at 12:30 for luncheon in the Bell Room of Hugh M. Neely Hall, and reconvened at 1:45 P.M.

It was announced that Dr. Hutton was quite ill at the hotel, would not be able to be present during the rest of the day, and that the Reverend George M. Smiley was with him.

The Chairman asked Dr. Wade H. Boggs to lead the Board in prayer for Dr. Hutton.

The following committees were appointed by the Chairman:

FINANCE - J.P. Whiteside, Chairman; W. Neely Mallory, Warren Potts, T.W. Lewis.
HOUSE - D.C. MacGuire, Chairman; William Hume, Sidney W. Farnsworth, Allen Rushton.
HONORARY DEGREES - Moore Moore, Chairman; B.B. Taylor, B.A. Patch, Professors F.B. Gear and Gordon Siefkin.

The President's annual report was received, and is appended to these minutes. Those sections which pertained to the House and Finance Committees were referred to those respective committees.

The Treasurer's annual report was received, and referred to the Finance Committee. The report is also appended to these minutes.

Mr. Sidney W. Farnsworth made a report to the Board concerning the status of the proposed faculty houses.

President Diehl moved that Dr. F.B.Gear be elected as Vice-President of the college, at a salary of \$3800.00, and that Professor Gordon Siefkin be elected as Assistant to the President at a salary of \$3300.00, both appointments to be on a twelve months' basis. This motion was seconded and carried.

The Board recessed at 3:00 P.M. for committee work, and reconvened at 4:00 P.M. for the reports of the committees.

The House Committee made the following report, which was adopted:

Your House Committee makes the following report:

It is with deep regret that we note the absence of our former colleague and Vice-Chairman, Mr. E.B. McMaster. His fine judgment and wide experience made him a counsellor of rare ability. We pray that he may be renewed in strength to render service for many years to come.

We wish to commend the college for the increase in the professors' salaries. It is a slight increase, but it is in the right direction. We hope that before long greater increases may be possible.

It is gratifying to note that our Synods increased their givings this year, but it still remains true that it is the City of Memphis that deserves our praise for making the continued operation of Southwestern possible. We acknowledge our debt with gratitude.

While your Committee does not presume to recommend a method of raising the scholarships suggested, we highly commend the idea. We hope that it will not be lost to sight, but that it will be acted upon as soon as practicable.

We note with interest the classification of the college needs made by the President. Among the pressing needs of today, as we see them, are new dormitories and better library facilities. The needs of Southwestern in these respects cannot have been brought fully home even to our Directors, ourselves among the others. We urge that these matters be given continued and serious attention.

We recommend that the Board ask the four cooperating Synods at their next meeting to appoint a Sunday on which the morning service will be given over to the claims of Christian Education, especially as exemplified at Southwestern, and that the claims of the college be driven home to the consciousness of the people. It is further suggested that wherever possible a representative of the college be present and speak at this service, and we recommend that, if it be feasible, students now in Southwestern be appointed to represent the college and to present to the people its claims upon them.

We are gratified to learn that last year there were thirteen ministerial students in the college. This is clear evidence of the influence of the Christian spirit of the institution, and we are deeply grateful for it.

We recommend that the degrees in course which were conferred on June 11, 1940 be approved by the Board, and recorded as a part of these minutes.

We wish to commend in the highest terms the splendid qualities of Christian character and intellectual power exhibited by the members of the faculty. Such devotion and untiring effort to exemplify the high ideals of mind and soul deserve our deepest gratitude. We trust that the day is not far distant when we can show our gratitude in a more tangible form.

(Signed) D.C. MacGuire
William Hume
Allen Rushton
Sidney W. Farnsworth

The Finance Committee made the following report, which was also adopted:

We have studied the audit of the college's financial affairs prepared by Oliver P. Cobb and Company, and find the same to be thorough and accurate. We recommend the approval of the Executive Committee's action in retaining the services of this company in making our annual audit.

We consider the college highly fortunate in having the services of Mr. Mallory as Treasurer, and wish to express our appreciation and gratitude for the diligence and care he has given to the duties of his office.

We recommend that the Executive Committee restudy the budget for 1940-41 and reduce the budget wherever possible, to the end that the established policy of operating the college within the total income be maintained.

We recommend that grants of free tuition be limited to an amount not to exceed \$4,000.00 for any scholastic year, provided that any commitments already made by the college for the current year be fulfilled. In the case of extraordinary circumstances the Executive Committee should be authorized to make grants exceeding the limit.

We recommend that the management of the college seek to obtain the services of legal talent in Memphis by attorneys who will render their services on a basis of their contribution to Southwestern as a civic enterprise.

Respectfully submitted,

(Signed) J.P. Whiteside
W.N. Mallory
T.W. Lewis
Warren Potts

The Honorary Degrees Committee had no report to make at this meeting.

The Nominating Committee made the following report:

The Nominating Committee wishes to place in nomination, for election by the Board of Directors, the names of the following individuals for service upon the various committees of the college for the ensuing year, or until their successors are elected:

Officers of Corporation

B.A. Patch, Chairman
Sidney W. Farnsworth, First Vice-Chairman
T.W. Lewis, Second Vice-Chairman
Moore Moore, Secretary
W. Neely Mallory, Treasurer

Executive Committee

Sidney W. Farnsworth, Chairman
T.W. Lewis, Vice-Chairman
B.A. Patch
Moore Moore
W. Neely Mallory
Chas. E. Diehl

Investment Committee

R.B. Snowden, Chairman Emeritus
Vance J. Alexander, Chairman
R.B. Barton
Troy Beatty
E.B. LeMaster
W. Neely Mallory
Sidney W. Farnsworth
Chas. E. Diehl

(Signed) Warren Potts
Allen Rushton
Wade H. Boggs

Upon motion of Dr. Boggs, the Secretary cast the ballot for the above named nominees.

The Board recommended to the Synod of Louisiana Mr. T.W. Lewis, of Memphis, as the fourth Director from that Synod for the term expiring in 1943, and the Secretary was requested to notify the Stated Clerk of the Synod of Louisiana of this recommendation.

Dr. Boggs moved that the Executive Committee be requested to work out a representation to be sent to the meeting of each of the four Synods, that the college authorities secure a place on the programs for these representatives, and that the claims of Southwestern be presented at the meetings of the Synods. Mr. Whiteside seconded this motion, and it was carried.

At this time President Diehl made a statement with regard to dormitory arrangements, with special reference to the care of the women boarding students, assigning much credit to Dr. Moore for this work. Upon motion of Dr. Boggs, it was ordered that the minutes carry the appreciation of the Board for the services rendered by Dr. Moore in this respect, as well as his services as college physician throughout the years the college has been in Memphis.

The minutes of the meeting were read and approved.

The meeting adjourned at 5:00 P.M., with prayer by Mr. Lewis.


Secretary.

BY-LAWS OF THE BOARD OF DIRECTORS OF
S O U T H W E S T E R N

THE BOARD

Article I
Board of Directors

Name

As provided in the Charter, the corporate name of this college is Southwestern; the principal office of the corporation is at Memphis, Shelby County, Tennessee; and the name of its governing board is the "Directors of Southwestern."

Purpose

This institution was founded for the glory of God and is dedicated to service of the Lord Jesus Christ. It is to be an ideal liberal arts college where knowledge shall be exact and complete, character robust and gracious, and Christianity not only a welcome guest, but the ruling spirit within its walls. It is a cooperative undertaking on the part of several Synods of the Presbyterian Church in the United States, their agency for advancing the Kingdom of God through educational processes. The purpose of the institution is the promotion of Christian higher education. To this end, it is essential that the members both of the Board of Directors and of the Faculty be in manifest sympathy with the religious spirit and aim in which the college was founded.

Membership

In accordance with the provisions of the Charter, the Board shall consist of seventeen members, one of whom shall be the President of the college. The other sixteen Directors shall be elected by the Synods of Tennessee, Louisiana, Mississippi and Alabama, of the Presbyterian Church in the United States, each Synod having equal numerical representation upon said Board of Directors, and each Synod having the right to elect its own representatives upon the Board and to fill vacancies as may be created in the membership of those whom it has elected. Each Synod shall elect a member each year for a term of four years, thus preserving a four-year rotation in office of the members of the Board. Of the four members elected by each of the four Synods, at least one shall be a resident of Memphis and a member of the Presbyterian Church. While it is recognized that the Synods are not bound by the recommendation of the Board, in order to aid the Synods in electing the most valuable Memphis Presbyterian for this responsible office, the Board may make recommendations with the consent of the respective Synods. As provided by the Charter, the administration of the affairs of this institution shall be supremely and solely in the hands of its said Board of Directors.

Meetings

There shall be two regular meetings of the Board each year, one of which shall be known as the annual meeting, which shall be held on the second Tuesday in September. The second regular meeting shall be held on the first Tuesday in February.

At each annual meeting of the Board a report shall be made by the President of the college on the general conduct of the college, incorporating statistical and other information required from the faculty; by the Treasurer upon the financial condition

of the college, and by such others as the President of the college or the Executive Committee may designate.

All regular meetings shall be held in the Directors' Room at the college unless otherwise designated by the Chairman of the Board and signified in the notice of the Secretary.

Special meetings may be held at the call of the Chairman of the Board at such place in or out of Tennessee as may be designated by him. It shall be the duty of the Chairman to call such special meetings whenever requested in writing by the Executive Committee or by any five members of the Board. The Secretary shall notify the Directors of each special meeting by mailing a notice at least five days before the meetings, or by telephoning or telegraphing the same at least three days before the meeting; but such notice may be waived by any Director. At any regular or special meeting an adjourned meeting may be ordered at such time and place as the Board shall fix. No person not a Director or an official shall be allowed to be present without the invitation of the Board of Directors.

Quorum

Nine members shall constitute a quorum for the transaction of business. If at any meeting there be less than a quorum present, those present may adjourn the meeting to some definite time, and notice of such adjourned meeting shall be given as in the case of special meetings. The Board shall make provision for the necessary traveling expenses incurred by the members in attending its meetings.

Article II Officers

The officers of the Board shall be a Chairman, a First and Second Vice-Chairman, a Secretary, and a Treasurer. These officers shall be elected by ballot at the annual meeting of the Board, and shall hold their respective offices for one year, or until their successors are elected and qualify. Vacancies for the unexpired term in these offices may be filled at any meeting of the Board, or by the Executive Committee *ad interim*.

Duties of Officers

Chairman

The Chairman shall preside at all meetings of the Board, enforcing the ordinary rules of parliamentary law, and shall require the strict observance and fulfillment of the By-Laws of the Board. At his own option or discretion he shall have a right to vote on all questions. He shall appoint all committees, the members of which are not directly nominated and elected by the Board itself.

Vice-Chairman

In the absence of the Chairman, the First Vice-Chairman shall preside; and in the absence of the Chairman and the First Vice-Chairman, the Second Vice-Chairman shall preside, and shall be vested with all powers and perform all duties of the Chairman.

Secretary

The Secretary, with such assistants as he may need, shall keep the minutes of all meetings of the Board; shall give notices

of all meetings; shall see that all bonds required of officers and employees of the college for the faithful performance of their duties are filed with him, and shall report on this matter at the annual meeting of the Board.

The Secretary shall have custody of the official records and the seal of the corporation; shall attest all legal documents and instruments authorized by the Board; shall sign and attest all diplomas; shall in general perform all the duties incident to the office of the Secretary, and shall perform such other duties as the Board may from time to time prescribe or require. The minutes of the Board shall at all reasonable times be subject to the inspection of any member of the Board.

Treasurer

The Treasurer shall have the custody of the funds and securities of the corporation. He shall give bond with sufficient surety in such amount as the Board may determine. The premium for this bond, as for all other required bonds, shall be paid by the corporation. This bond shall be deposited with the Secretary of the Board. The Treasurer shall, with the approval of the Board or its Executive Committee, designate the depositories of the corporation. He may, by written appointment to be filed with the Secretary of the Board, designate some person who shall represent him in obtaining access to the securities of the college as provided for in these By-Laws, but the Treasurer shall be responsible for all acts of his representative. He shall keep accurate accounts of all receipts and disbursements which shall at all reasonable times be subject to the inspection of any member of the Board. He shall present annually to the Board in writing a summary of his receipts and disbursements and an exhibit showing all the liabilities of the corporation. He shall pay out no money except as authorized by the Board, or by the Executive Committee. The acts of the Board fixing the annual salary of the members of the faculty and other budget items shall be considered sufficient warrants for the payment of these items without any order from the Executive Committee, but emergency or extra-budget expenditures must be authorized by the Executive Committee. He shall sign all notes or other obligations, and when necessary or proper he shall endorse on behalf of the corporation for the collection of checks, notes and other obligations, and shall in general perform all acts necessary to the position of Treasurer.

Access to Securities

Access to the securities of the college shall be had by no fewer than two persons jointly in the following manner, and never otherwise: by the Treasurer, or by his designated representative, never alone, but always in company with one other person. This second person shall be either the President of the college, or the Chairman of the Executive Committee, or some individual designated by either of these, for all of whose acts the designator shall be responsible. The President of the college or the Chairman of the Executive Committee, as in the case of the Treasurer, shall file with the Secretary of the Board a written statement, designating the person who shall represent him in obtaining access to the securities of the college.

Article III
Committees

In addition to such special committees as the Board or the Chairman of the Board may from time to time appoint for the discharge of particular duties, there shall be the following six committees of the Board:

Two standing committees, executive in function, the Executive Committee and the Investment Committee, which shall be nominated by the Nominating Committee and elected by the Board at the annual meeting;

Three regular standing committees, the Finance Committee, the House Committee, and the Committee on Honorary Degrees, which shall be appointed by the Chairman of the Board at the annual meeting;

One special committee, the Nominating Committee, which shall be appointed by the Chairman of the Board at the annual meeting, and which shall make its final report at that meeting.

The members of these six committees, except the Nominating Committee, shall hold office for one year or until their successors are appointed. Each of these five standing committees shall have a chairman and a secretary, but the secretary need not be a member of the committee. The secretary shall give notice of meetings of any committee when requested to do so by the chairman of the committee, or the President of the college. Committee meetings shall ordinarily be held in the Directors' Room at the college, but the place of the meeting shall be indicated in the notice.

The President of the college shall be ex-officio a member of all of the above named six committees, in addition to the number of members hereinafter provided for.

The Executive
Committee

The Executive Committee shall consist of not less than four nor more than seven members, including the Chairman of the Board, the President of the college, the Secretary of the Board and the Treasurer of the Board. The Executive Committee shall not transact any business without holding a regularly organized meeting, nor unless a quorum of four be present. Its meetings may be held whenever and wherever deemed necessary, but shall ordinarily be held in the Directors' Room. The Secretary of the Executive Committee shall send each member of the Board a copy or a synopsis of the minutes of the Committee promptly after each of its meetings. The Executive Committee shall, subject to the approval of the Board, have full authority to execute the orders of the Board and transact such business as may be necessary to carry on the operation of the college in the interim of the meetings of the Board. It shall keep full minutes of its proceedings, make report thereof to the Board at its next ensuing meeting, and, when approved, its action shall be recorded as that of the Board. The Executive Committee shall have an annual audit made of the books of the college, which, when received, shall be reported to the Finance Committee. The Executive Committee shall enforce standing rules governing the payment by students of tuition,

fees, fines, and dues of all kinds.

The Investment
Committee

The Investment Committee shall consist of the Chairman of the Executive Committee, the Treasurer of the Board and the President of the college, and not less than three nor more than five non-Board members, of which a majority shall constitute a quorum. In appointing non-Board members to serve on this Committee, the Board shall select men who are outstanding in the fields of business, banking and finance, and who are known for their integrity and sound judgment in matters of investment. The Board shall not choose all of the non-Board members of this Committee from the same business, banking, or financial institution. This Committee, subject to the control of the Board, shall have charge of the investment of the college endowment funds, and no investment, sale, transfer or conveyance of securities or other investment shall be made without the vote of this Committee or the written approval of a majority of its members. It shall have the power to direct the sale, transfer and conveyance of any stocks, bonds, or other securities owned by the college, and the sale and conveyance of any real estate owned by the college, which is not used for college purposes, but no investment, disbursement, sale or transfer of investments authorized or approved by the Board shall require the further approval of this Committee.

No loans shall be made to any Director, officer, member of the teaching staff, or to any employee of the college. No loans shall be made upon promissory notes or obligations without adequate security, nor to any religious, fraternal, or charitable organization.

Classification
of Funds

The funds of the college shall be grouped as follows:

- (a) Endowment funds
- (b) Annuity funds
- (c) Funds for special purposes
- (d) Plant funds
- (e) Current funds

The corpus of endowment funds shall neither be expended nor hypothecated for current expenses, but shall be retained and preserved inviolate. Investments of endowment funds shall be made as heretofore provided by the Investment Committee.

Endowment funds, annuity funds, funds for special purposes and plant funds shall not be deposited with or combined in any way with the current funds of the college.

Finance
Committee

The Finance Committee shall consist of not more than four members of the Board, of whom the Treasurer shall be one. It shall exercise general oversight of the receipts and disbursements of all operating funds of the college, shall examine into and report to the Board the financial condition of the college, shall consider the budget proposals of the administrative officers of the college, and shall make recommendations for the approval of the Board concerning the financial operations of the college for the ensuing year. In addition to these supervisory duties, this Committee shall be charged with the duty of studying the

financial needs of the college, and of supplementing, in every way practicable, the financial resources of the college.

House
Committee

The House Committee shall consist of four members of the Board, and shall consider matters pertaining to the academic work of the college, its physical plant, and such other affairs as are not financial in nature. To this Committee shall be referred the report of the President, and the reports of the other administrative officers which are of an academic, social, or religious nature, or which otherwise deal with the welfare and well-rounded development of the students.

The Committee on
Honorary Degrees The Committee on Honorary Degrees shall consist of five members, three directors and two representatives from the faculty, appointed by the Chairman of the Board. It shall consider and recommend to the Board candidates for honorary degrees to be bestowed by the college. Nominations of candidates for honorary degrees shall be in writing, shall be signed by the person making the nomination, and shall be referred to the Committee on Honorary Degrees. These recommendations shall set forth in each case the special qualifications possessed by the prospective candidate which seem to entitle him to the honor. Generally speaking, the practice shall be:

- (a) that not more than two honorary degrees of one type shall be authorized in any one year;
- (b) that the candidate should not be under forty years of age;
- (c) that the nominations should lie on the table until a subsequent meeting of the Board. However, immediate consideration of this matter may be given by a three-fourths vote of the members present.

Voting for nominees for honorary degrees shall be by ballot, and shall ordinarily take place at the February meeting of the Board. It shall require the affirmative vote of a majority of the members present at the February meeting for those candidates who have been recommended for a degree by the Committee on Honorary Degrees at some previous regular meeting of the Board. For others not thus previously recommended, it shall require a two-thirds vote of the members present, or at least nine members.

In a special case, upon written recommendation of the Executive Committee, a vote for not more than one nominee in any one year may be taken by mail, but the affirmative vote of at least nine members shall be required to authorize the granting of a degree by this method.

Except in extraordinary cases, no honorary degree shall be conferred save upon the candidate present in person at the annual commencement, and a public statement shall then be made of the reasons for which the degree is given.

Nominating
Committee

At each annual meeting of the Board the Chairman shall appoint a Nominating Committee of three whose duty it shall be to nominate officers for the corporation, members of the Executive Committee, members of the Investment Committee, and, when occasion requires, the Memphis Presbyterians whom the Board shall recommend to the respective cooperating Synods as the fourth Director for each of these Synods.

THE COLLEGE
Article IV
Executive Officers

President

The President of the college shall be elected by the Board of Directors, shall hold office at the pleasure of the Board, and shall be responsible to the Board. He shall be the executive officer of the Board of Directors, shall have general supervision and direction of all other officers and agents of the college,

shall see that all orders and regulations of the Board are carried into effect, and shall exercise such supervision and direction as will promote the usefulness and development of the college. He shall be ex-officio a member of the Board of Directors and of the six committees of the Board provided for in Article III of these By-Laws.

He shall be the official medium of communication between the Board of Directors and the faculty, between the Board and the college officers, and between the Board and the students. He shall recommend to the Board candidates for appointment as members of the faculty. To him shall be especially committed the religious interests of the college, and he shall conduct the exercises of public worship or make such provision therefor as he may deem best adapted to the spiritual welfare of the college.

He shall preside on public occasions and shall represent the college before the public. He shall announce and confer degrees authorized by the Board, shall approve or countersign checks as hereinafter provided, shall sign all obligations and contracts entered into by or on behalf of the Board, unless otherwise provided for by these By-Laws, and he shall sign all diplomas. He shall be responsible for the granting of scholarships in accordance with such rules as the Board may prescribe. He shall submit the annual budget to the Board, and shall be responsible for carrying out its provisions. He shall prepare and present at the annual meeting of the Board a report upon the work of the year and the needs of the college, which shall include reports to him by such members of the faculty and college officers as may in the judgment of the Board be desirable.

He shall preside at the meetings of the faculty, shall appoint the standing committees of the faculty, act as a consulting member of each, and supervise in general the work of the faculty and the college officers and the conduct and character of the student body and its organizations. He shall have power to call the faculty together whenever he deems it necessary, or upon the request of two professors. He may vote as a member of the faculty, and he shall be the final authority in cases of

discipline.

Other Executive Officers The Board may appoint a Vice-President, who shall hold office at the will of the Board. In the absence of the President, or in his inability to act, the Vice-President shall be vested with the powers and perform the duties of the President, subject to the provision made below for countersigning checks. He shall perform such other specific duties as may be assigned to him by the President.

Likewise, upon the recommendation of the President, the Board may appoint an Assistant to the President, who shall hold office at the will of the Board and shall be responsible to the President. He shall cooperate closely with the President in strengthening and developing the college on every side. He shall be charged with the work of maintaining and enlarging the friendly and supporting constituency of the college, and of increasing its material resources. He shall seek to establish and maintain close and helpful relations between the college and its alumni and former students, shall aid in every proper way in fostering friendly relations and in securing the maximum church support, and shall perform such other duties as the President of the college or the Board may from time to time designate.

As conditions arise, or circumstances warrant, the President may, with the approval of the Board, secure such other administrative assistants as are needed.

The Vice-President, the Assistant to the President, and other administrative assistants may or may not hold faculty status, as determined by the Board.

Article V Officers of Instruction

Rank and Tenure

Officers of Instruction shall be classified and shall rank as follows:

- (1) Professors
- (2) Associate Professors
- (3) Assistant Professors
- (4) Lecturers
- (5) Instructors
- (6) Tutors

Student assistants may be appointed by the President, upon the recommendation of the departments concerned.

All officers of instruction shall be appointed by the Board upon the recommendation of the President.

Unless otherwise stated, all new officers of instruction shall be elected for one year, subject, if relations are mutually satisfactory, to election by the Board for a definite period or for continuous tenure. Whether or not "relations are mutually satisfactory" shall, if possible, be determined by March first of the incumbent's probationary year.

Ordinarily, an officer of instruction shall not, during the first five years of his service, be regarded as on continuous tenure. If, after the first year of this five year period, an officer of instruction is not to be retained for the next year, he must be given notice of this fact not later than March first of the year in which his service is to end.

Any officer of instruction desiring to resign his position shall send his resignation to the President at least three months before it is designed to take effect.

If a resignation is requested from one who has served on the faculty for at least five years, a year's notice must be given to that individual, unless an emergency arises which necessitates such an immediate reduction in faculty personnel as to require a modification of this provision. However, any financial reasons for the termination of an appointment under these circumstances must be patently bona fide, and every possible consideration shall be shown to the officer of instruction.

The Board may for adequate cause, other than economic reasons, terminate the appointment of any officer of instruction, but even in such cases three months' notice shall be given.

Duties

All officers of instruction shall be present at the college for the first faculty meeting before the session opens, and shall continue on duty throughout the academic year. Applications for leave of absence of not more than seven days shall be made to the President; for more than seven days to the Board or the Executive Committee. An officer of instruction, in accepting an appointment from the Board, thereby agrees to conform to all regulations adopted by the faculty or by the Board.

An officer of instruction shall not substitute nor appoint any one to perform his college duties without the approval, in each case, of the President of the college; nor shall he engage, without the express permission of the Board, in any undertaking, pursuit, or occupation, with or without compensation, which shall interfere with the thorough and efficient performance of his duty to the college; or with his punctual attendance upon the meetings of the faculty, the religious services and other public exercises of the college, or with such miscellaneous duties as are involved in his relations to the students as college officer. No stated engagement shall be made for giving instruction in another institution without permission of the Board of Directors.

It shall be the duty of each officer of instruction, in addition to the maintenance of the highest personal standards of character and conduct, to keep abreast of the developments in his field of scholarship by study and by participation, when possible, in the activities of learned societies; to ascertain, and if possible to remove, the causes of failure on the part of students whose work is unsatisfactory; to report promptly on student absences, failures and neglect.

It shall be the duty of each member of the faculty to bear an active part in the immediate government of the college and to discharge the particular duties of the chair which he occupies subject to the arrangements of the faculty. Each officer of instruction is expected to maintain an attitude of loyalty to the fundamental principles and the government of the college, to promote its religious life, to bear a share in the general work of the institution, to attend the public exercises, and to render such other services on behalf of the college as may be assigned to him by the President or the faculty. The welfare of the students is especially commended to the officers of instruction; not merely the intellectual, but also the moral and spiritual welfare. Each officer of instruction is required to take a part in the discipline of the college, to report delinquencies and violations of the college regulations. He shall strive to promote, by precept and example, morals and manners, and to foster the spirit of reverence in the college.

The Faculty

Membership
Powers
Meetings and
Obligations

The faculty shall consist of the President of the college, the officers of instruction, and such other officers as the Board or the faculty may designate.

To the faculty shall be committed the administration of the discipline of the college, the immediate government of the students and all student organizations, the selection, supervision and control of the various courses of study, and the adoption and administration, subject to the approval of the Board of Directors, of such rules and regulations as may be found necessary for the performance of these duties and obligations. The faculty shall certify and recommend to the Board those students who have fulfilled the degree requirements and upon whom degrees in course should be conferred. It shall be the duty of the faculty, in addition to the work of instruction, to maintain a constant, sympathetic, and effective oversight and control of the conduct, character, and work of the students under their care, and to keep their parents or guardians informed of their progress.

The faculty shall meet regularly at least once a month during the academic year, and shall meet in special session at the call of the President. A majority of the members shall constitute a quorum, and all questions at issue shall be decided by a majority of the votes cast.

It shall be the duty of every member of the faculty to attend the stated meetings unless formally excused from attendance by the President. No change in the policy of the college in respect to the requirements for admission, the course of study, the conditions of graduation or the religious exercises shall be made without the concurrence of the President. At meetings of the faculty, in the absence of the President or the Vice-President, the Dean of the college shall preside; and in the absence of the Dean, the senior professor.

The faculty shall keep a permanent record of its proceedings, which shall be laid before the Board whenever called for by it. The Clerk of the Faculty shall submit to the President annually tabulated, statistical reports with regard to each officer of instruction, giving the number of his class hours, the number and the names of the classes taught, the number of students in each class or section, and other pertinent data concerning the academic work of the faculty of the college.

The faculty shall publish annually a catalogue of the college. It shall also make such arrangements for the keeping of the academic records, the making of reports and the carrying on of such other faculty matters as may be necessary and proper.

The faculty shall appoint, with the concurrence of the President, the following officers, whose duties shall be as hereinafter set forth: (1) A Clerk, who shall keep a record of the minutes of the faculty meetings and such other records of the students as the faculty shall determine, and perform such other duties appropriate to the office as the faculty shall from time to time designate and appoint. (2) Faculty advisers to students, who shall at frequent intervals counsel and advise the students assigned to them. (3) A Marshall, who shall be responsible for processions, for the seating of the audience, and for other arrangements, at the public exercises of the college.

Article VI Other Officers

Deans

There shall be a Dean of the college, and such other Deans as may be necessary, who shall be appointed by the President, subject to the approval of the Board, and who shall hold office at the pleasure of the Board. The Dean of the college shall be responsible to the President, and his special function shall be the detailed oversight of the individual student, his habits, attendance, diligence, attitude and development, and of the conduct and character of the various student organizations. He shall keep the President informed of such matters, especially bringing to him for joint conference and disposition all important cases of neglect, misconduct, or needed discipline.

He shall, in conjunction with the President, exercise general supervision of instruction and discipline. He shall supervise the conduct of the students of the college and have a care for their general moral, intellectual, and physical welfare. He shall be charged with the correspondence relating to the conduct and progress of the students. He shall furnish annually a written report on the work of his office, and such other reports as the President may from time to time request.

Registrar

There shall be a Registrar who shall be appointed by the President, subject to the approval of the Board, who shall hold office at the pleasure of the Board. He shall be responsible to the President, shall have charge of the entrance requirements

and examinations, the credits, and certificates of new students, shall have general supervision of the registering of students, the keeping of the academic records and statistics of the college, the preparation and mailing of the regular reports to the parents and guardians. He shall keep a record of all degrees conferred, and shall perform such other duties as the President may assign. He shall present an annual report to the President, and such other reports and information from time to time as the President may require.

Bursar

There shall be a Bursar who shall be appointed by the President, subject to the approval of the Board. He shall be responsible to the President of the college, and shall hold office at the pleasure of the Board. He may, with the approval of the Board, also serve in the capacity of Registrar. The Bursar shall collect all fees from the students in accordance with the schedule and terms approved by the Board and announced in the bulletins of the college. The Bursar shall have no power to modify the regulations of the Board regarding fees. He shall make monthly reports to the Board, and an annual report to the Treasurer. He shall collect rents and all charges for the use of the property of the college, and all fines and penalties imposed by the proper authorities. He shall also exercise general supervision over the purchase of supplies. He shall pay on account of the college, into such depositories as the Treasurer may designate, all moneys collected by him, and keep adequate records and accounts of the same. The Bursar, and all assistants charged with the collection of moneys, shall be bonded by a reputable bonding company in such amounts as the Board may determine. Such bonds shall be filed with the Secretary of the Board, and the Bursar shall furnish the Secretary a list of all officers and employees who should be bonded. The Bursar may act as assistant to the Treasurer, and perform such additional duties as the President of the college or the Board may from time to time designate.

The Bursar shall prepare and sign all checks drawn from the treasury as follows:

(1) Checks on current funds for salaries and wages, authorized by the Board.

(2) Voucher checks on current funds in payment for materials, supplies, equipment, and expenses other than salaries and wages, provision for which has been made by the Board.

All checks and voucher checks on current funds issued by the Bursar shall be countersigned by the President.

Voucher checks on endowment funds, on annuity funds, on funds for special purposes, and on plant funds, for payments authorized by the Board shall be drawn by the Bursar, but these checks must bear the signature of the President and the Treasurer.

In the absence of one or both of the above designated officers, the Board of Directors or the Executive Committee shall

authorize the Vice-President or some member of the Executive Committee to sign in his place or in their places.

All voucher checks shall indicate the particular account to which the payments are chargeable and the person to whom payable.

The Bursar shall require all officers of the college, faculty members and others, who, from time to time, order or purchase supplies for the payment of which the college is to be responsible, to secure from him, before the order or purchase may be made, an approved purchase order which shall describe the nature and amount of the proposed expenditure. No officer, faculty member or other representative of the college shall make any purchase of supplies without the authorization of such an approved purchase order.

Supervisor
of Property

There shall be a Supervisor of Property who shall be appointed by the President, subject to the approval of the Board. He shall be responsible to the President of the college, and shall hold office at the pleasure of the Board. He shall be charged with the general oversight of all buildings and grounds of the college so far as relates to their maintenance, repair, cleaning and heating, and the purchasing of necessary supplies. The use to be made of grounds and buildings or portions thereof shall be determined by the Board, or its administrative officers. All engineers and all employees charged with the heating, cleaning, or repair of buildings shall be responsible to the Supervisor, who shall be responsible for the condition of the property in his charge, for any unauthorized use of the same, and for the exercise of a fair discretion in meeting the requirements of officers and students of the college entitled to the use of the property.

Article VII
Degrees

Degrees in
Course and
Honorary
Degrees

In accordance with the provisions of the Charter, the Board of Directors may grant degrees to students of this college and to others who, by their proficiency in learning or other meritorious distinction, are adjudged by the Board to be entitled to them. Degrees granted shall be either degrees in course or honorary degrees. The former shall be limited to the degrees of Bachelor of Arts and Bachelor of Science.

The President shall be authorized, with the approval of the Board or the Executive Committee, to confer at the annual commencement degrees in course on those candidates who shall have been certified by the faculty as having satisfactorily completed the published requirements for the respective degrees.

The requirements for all degrees in course must include at least twelve semester hours of Bible.

No one shall be eligible for a degree in course who shall not have paid in full all his college accounts, including the

graduation fee, and no degree shall be conferred upon a candidate, or announced, who is not present in person, unless permission for such absence has been previously secured from the Executive Committee.

The President shall be authorized also to confer at the annual commencement honorary degrees on those candidates who shall have been elected by the Board and who are present in person to receive the degree.

It shall be the duty of all the students, as well as the officers of instruction and other college officers to attend the annual commencement exercises.

Academic
Costume

Academic costume shall ordinarily be worn by the Directors and officers of instruction on public occasions of an academic nature. The regalia shall conform to the rules concerning academic costume recommended by a conference of representatives of universities and colleges held May 16, 1895.

Article VIII
Finances

Tuition and
Fees

The Board of Directors shall from time to time fix the charges for tuition and fees, fines, and other necessary and contingent charges in the college, and in its several departments. Dues of all kinds shall be payable each semester in advance. Students shall not be received for a shorter period than an entire semester. Matriculation in the college shall be a definite acceptance of the above conditions. No student shall be advanced in class standing or transferred to another institution or be eligible for a degree until he shall have settled in full all his indebtedness to the college.

Student Aid

High character, need, scholastic achievement and promise of future usefulness shall be the determining factors in granting all student aid, and the continuance of such aid shall depend upon the conduct, grades and general attitude of the beneficiary.

In certain cases hereinafter described, and with the approval of the Executive Committee, there may be a partial remission of tuition, but in no case shall there be a remission of what is technically known as fees.

Where scholarships cannot be provided, partial remission of tuition may be granted to the children of members of the faculty and staff of the college; the children of ministers and foreign missionaries in active service or who have been retired on account of physical disability; and the children of deceased ministers and foreign missionaries; candidates for the ministry or the mission field who are recommended by competent ecclesiastical authority.

All scholarships, remission of tuition and other grants-in-aid awarded by the college shall be conditioned upon satisfactory conduct and scholastic achievement, and shall be subject to withdrawal upon failure of the holder to make a satisfactory showing in his studies; for failure to show proper economy or for failure to evidence a sympathetic attitude and regard for the principles and traditions of the college.

There shall be no automatic remission of tuition, and all applications for scholarships and student aid shall be addressed in writing to the President of the college, and shall give such detailed information concerning the applicant as may be required.

Article IX
General

The Seal

The amended seal of the corporation which was officially adopted September 30, 1924, is as follows:

It is circular in form with two enclosing circles, displaying upon the enclosed field a black shield, representing the shield of faith, having on it a cardinal St. Andrew's cross, representing the Cross of Christ, at the intersection in the center of the shield there is shown the Bible, which is at the heart of the work of this institution. The cardinal and black represent the official college colors. This shield thus divided into four parts contains in each of these four sections a symbol representing a distinct period in the history of this institution.

In the upper section there is a right arm bent at an acute angle, the hand grasping the handle of a mallet, a Masonic emblem which was carved on a tablet on the first building, known as "The Castle," representing the fact that this institution had its beginnings in Clarksville, Tennessee, in 1848, in a Masonic college, fostered by the Grand Lodge of Tennessee, which was known as "Montgomery Masonic College."

In the second section, on the left, there is an owl, the Greek symbol of wisdom, typifying the fact that from 1855 to 1875 this institution was known as "Stewart College," named for President W.M. Stewart, having become a Presbyterian college under the control of the Synod of Nashville, which at that time was made up of the Presbyterian churches of Middle and East Tennessee, and North Alabama, comprising the five Presbyteries of Nashville, Maury, Knoxville, Holston and Tusculumbia.

In the third section, on the right, there is the bush that was burned but was not consumed, the Hebrew symbol, sacred to the Presbyterian Church as representing the presence of God, and emblematic of the fact that from 1875 to 1925 the institution was known as "Southwestern Presbyterian University," under the control of the Synods of Alabama, Louisiana, Mississippi and Tennessee, of the Presbyterian Church in the United States.

In the fourth section, at the bottom, is the lotus flower, the Egyptian symbol of immortality, prophetic of the old institution under the same control, but with the new name

"Southwestern" and the new location, Memphis.

Under the shield there are intertwined sprigs of oak and laurel, emblematic of strength and victory. Surrounding the shield on the left, the top, and the right sides are the three words, comprising the legend of the old seal, "Truth, Loyalty, Service."

Between the two concentric circles is a dark blue field, a color traditionally associated with Presbyterianism, and the following lettering in gold, "The Seal of Southwestern at Memphis, 1848." The date indicates the year when the institution had its beginnings as Montgomery Masonic College in Clarksville, Tennessee.

A copy of the seal is herewith shown.

Colors

The official colors of the college are cardinal and black.

Fiscal Year

The fiscal year of the college shall close on the thirtieth (30th) of June.

Academic Year

The Opening Convocation of the academic year shall be held on the second Saturday in September, and the Commencement exercises on the second Tuesday in June.

Rules of Procedure

The meetings of the Board shall be conducted in accordance with the parliamentary procedure prescribed in the manual known as Robert's "Rules of Order."

Article X
Order of Business for Annual Meeting

1. Opening Prayer
2. Roll Call
3. Reading for information minutes of previous meeting
4. Presentation of minutes of Executive Committee Meetings
5. Appointment of Nominating Committee
6. Report of Officers:

The President of the college
The Treasurer
Other Officers, as occasion arises

7. Reports of Committees:

The Finance Committee
The House Committee
The Honorary Degrees Committee
The Nominating Committee

8. Election of officers, nomination of Directors, when necessary, and the appointment of the Executive and Investment Committees.
9. Reports of Special Committees
10. Unfinished business
11. New business
12. Appointment of Standing Committees
13. Reading and approval of minutes
14. Adjournment with prayer

Other matters may be placed upon the docket as they arise, or by special order of the Board.

No resolution shall be considered by the Board, unless it be first put in writing and delivered to the Secretary.

Article XI
Amendments

These By-Laws, adopted September 10, 1940, shall supersede all other By-Laws heretofore adopted by this corporation, the same being hereby repealed.

These By-Laws may be amended or repealed at a stated meeting by a two-thirds vote of the entire Board, provided notice of the proposed amendment or repeal has been submitted in writing at a previous stated or special meeting.

ANNUAL REPORT OF THE PRESIDENT

To the Board of Directors of Southwestern:

In accordance with a requirement of the By-Laws, the President submits the following report on conditions and needs of the college. In this report is incorporated material from the annual reports of other officers and members of the faculty and staff.

It would hardly be accurate to characterize any year of college life, during which many human beings live and work together so closely, as uneventful, but it can be truly said that our work during the past year has been harmonious and effective. There has been no evidence of friction, and no serious problems have arisen between the students and the administration. We have made some progress, but we have by no means attained our ideals, and no one of us is satisfied with our present degree of attainment. Our ideals of genuineness and excellence are unaltered, our fight against the mediocre and the shoddy is unabated, the difficulties, financial and other, which must be overcome are perhaps even greater than they were a year ago, but we are not dismayed or discouraged. We persist in believing that we are living in a moral universe, that the things for which this college stands are among the ultimate values which will endure, that the time will never come when the world will not need and want the sort of product which Southwestern is turning out, and we are confident, therefore, that the future of this institution, so soundly launched and so strategically located, is assured. This faith is strengthened by reason of the fact that we not only feel the need of constant review and self-criticism, but we persistently engage in it. No institution which is static or self-complacent can hope to live and work effectively in a confused and rapidly changing world. Religion and education belong together. Character and intelligence combined will continue to solve the problems of humanity.

As heretofore, Southwestern was represented during the course of the year at many educational and religious meetings and conferences in various parts of the country, and its representatives usually made some definite contribution to these meetings.

Southwestern continues to be the host for meetings of learned societies, for religious, educational, social, scientific and other groups, as well as for distinguished guests. Among those who contributed to the enrichment of the life and work of the institution during the past session are: The Reverend Vernon S. Broyles, of Canton, Mississippi; Mrs. Muriel Lester, of London; Dean John K. Benton, of the Vanderbilt School of Religion, and Dean E.C. Arnold, of the Vanderbilt Law School; Dr. Hugh L. White, former Governor of Mississippi; Dr. John A. Redhead, '26, of Charlotte, N.C.; Mr. Nunnally Johnson, scenario and short story writer, and his wife, Doris Bowden, former Southwestern student, of Hollywood, California; Professors Otto and Ethel Luening, of the music department of Bennington College, Bennington, Vermont; President Frank H. Caldwell, of Louisville Presbyterian Seminary, and President J. McDowell Richards, of Columbia Theological Seminary, Decatur, Georgia; Dr. Rolla S. Kenaston, Kansas City, Missouri; Dr. L.R. Shero, of the Classics Department of Swarthmore College; Dr. Theodore M. Greene, Professor of Philosophy of Princeton University; Mr. James P. Warburg, of New York City, who delivered a timely and stirring address at the commencement exercises.

During the past year Southwestern has added materially to its equipment, additions which make for effectiveness in the various departments. New hymnals were secured, and these have added to the dignity and worshipful influence of the

daily chapel exercises. Improved methods of keeping records in the Registrar's office have been adopted, and the necessary equipment therefor was secured. A graphotype machine in the alumni office expedites the work of that office, and also makes for economy. One of the improvements in instruction comes as a result of securing an ophthalmograph and a metronoscope which enable an instructor to measure reading speed and comprehension. A Marchant calculator was purchased for the department of business administration, and the various laboratories secured additional valuable equipment. An excellent speech recording machine has added greatly to the work of the speech department. Some of these acquisitions came to us as gifts. Many volumes were added to the library through the generosity of friends. In addition to many absolutely needed contributions for current operating expenses, in which churches and individuals in the four Synods had a share, but the greater part of which came from Memphis citizens, Southwestern and members of its faculty have been the beneficiaries of grants for specific purposes from the Carnegie Corporation, the General Education Board, the Oberlaender Trust, the American Philosophical Society, the Carnegie Institution of Washington, and the National Research Council. The following additions were made to the permanent funds of the college:

Mrs. Florence Gage Spadow, Memphis - Scholarship in Chemistry in memory of her son, William Spadow	\$5,000.00
Mr. W.D. Bellingrath, Mobile, Alabama	500.00
Mrs. J.E. Carthel, Memphis - in memory of her husband, James Eldon Carthel, '80	500.00
Sarah Law Chapter of the United Daughters of the Confederacy - Isabel Jordan Schwalmeyer Loan Fund	300.00
The United States Daughters of 1812 Loan Fund - Old Hickory Chapter of Tennessee	197.64
Women's Auxiliary of the Synod of Alabama	185.60
Wautauga Chapter of the Daughters of the American Revolution - Mary Robertson Day Scholarship Fund	125.00
Southwestern Women's Club	50.00

Dr. R.G. Lowe, of the First Presbyterian Church, Memphis, who was elected by the Synod of Mississippi as the fourth Director from that Synod, did not find it possible to accept, and that vacancy on the Board of Directors

Personnel of Board of Directors for the Synod of Mississippi continues to exist. One change has occurred in the personnel of the Board of Directors. Mr. E.B. LeMaster, the fourth Director from the Synod of Louisiana, who has for fifteen years served in that capacity with rare ability, with cheerful fidelity, and with devotion, resigned on account of ill health. He has rendered a unique service to Southwestern, a service which began before he became a Director, extending over an unbroken period of twenty years. Upon the recommendation of the Executive Committee, the Moderator of the Synod of Louisiana appointed Mr. T.W. Lewis, of the Lewis Supply Company, a fellow ruling elder with Mr. LeMaster on the session of the Idlewild Presbyterian Church of Memphis. Mr. Lewis has been intimately associated with the work of Southwestern, and for the past five years has headed the Initial Gifts Committee in the annual support fund campaigns in Memphis. The other Directors whose terms expired were reelected for another four-year term. The Board, therefore, is now constituted as follows: Alabama - J.P. Whiteside, 1940; Donald C. MacGuire, 1941; Allen Rushton, 1942; W. Neely Mallory, 1943. Louisiana - Wm. McF. Alexander, 1940; Benjamin B. Taylor, 1941; Wade H. Boggs, 1942; T.W. Lewis, ad interim. Mississippi - J.B. Hutton, 1940; Warren Potts, 1941; George M. Smiley, 1942; _____, 1943. Tennessee - Moore Moore, 1940; Benjamin Avery Patch, 1941; William Hume, 1942; Sidney W. Farnsworth, 1943.

Three faculty changes are to be noted. Dr. Shields McIlwaine, '24, whose book, "The Southern Poor White: From Lubberland to Tobacco Road," was published in October, 1939, accepted a position as professor in the English Department of the New York State College for Teachers at Albany, N.Y. Dr. Robert P. Falk, a graduate of Williams College, who has his master's and doctor's degrees from the University of Wisconsin, has been engaged to take Dr. McIlwaine's place in the English Department. Assistant Professor C.P. Lee, whose first novel, "The Unwilling Journey," was published in February, 1940, accepted a position at Harvard University, and Mr. Russell B. Archer, a graduate of Syracuse University, who has his master's degree from Cornell University, has been secured in his place to take over the work in Speech and Dramatics. Dr. R.T.L. Liston resigned to accept the presidency of Davis Elkins College, at Elkins, W.Va., and Dr. Thomas E. Hill, of King College, who has had a training similar to Dr. Liston, at Davidson College, Union Theological Seminary, and the University of Edinburgh, has been secured as Associate Professor of Bible.

The most important thing about a college is its faculty - the type and quality of men selected, their character, their training, their teaching ability, their general attitude towards their work, towards the students, the institution, and the public at large. Southwestern is known as having a faculty which measures up rather finely along these ideal lines, and its members recognize their opportunity and obligation, not only to keep abreast of their own field of scholarship by study and by participation in the activities of learned societies, but also to render whatever service their abilities allow to the church and to the community. In doing this they are widening the circle of friends of the college, for an institution really comes to be known and judged by the personalities who are connected with it or who represent it. Not every one, of course, is as interested in this phase of activity or as well fitted for it as others, but there is a generally wholesome spirit of cooperation. Many members of the faculty contribute valuable book reviews which are characterized by fine critical judgment. A list of the many activities is too long to publish, but it is not amiss to note a few of these of a more scholarly character.

Mr. D.M. Amacker, Professor of Political Science, read a carefully prepared paper on "The College Curriculum of Tomorrow" before the meeting of the Tennessee College Association at Vanderbilt University in March, 1940. The paper was formally discussed by Dean A.T. Johnson and Dr. Shields McIlwaine. The three papers are published in the Proceedings of the Association.

Dr. Ogden Baine, Assistant Professor of Chemistry, collaborated with Professor Henry Gilman, of Iowa State College, in preparing an article dealing with the benzylalkali compound, which was published in The Journal of the American Chemical Society for June, 1940.

Dr. C.L. Baker, Associate Professor of Biology and Director of the Tennessee Biological Station at Reelfoot Lake, published two papers in The Report of the Reelfoot Lake Biological Station.

Dr. J. Henry Davis, Professor of Biology, prepared a paper on "The Ecology and Geologic Role of Mangroves in Florida," which was published by the Carnegie Institution of Washington in June, 1940, as its publication No. 524.

Dr. Ralph C. Hon, Professor of Economics and Business Administration and Vice-President of the Southern Economic Association, published an article in the Southern Economic Journal on "The Memphis Power and Light Deal."

Dr. M.L. MacQueen, Professor of Mathematics, in association with Professor E.P. Lane, of the University of Chicago, published a paper on "The Curves of a Conjugate Net" in the Duke Mathematical Journal for September, 1939. Another paper, entitled "Conjugate Nets and Associated Quadrics," is to appear in the Duke Mathematical Journal for September, 1940.

Dr. Wolfgang Paulsen, Assistant Professor of Modern Languages, delivered an address at the meeting of the Tennessee Philological Association, Nashville, in March, 1940, on "The Value of Modern Languages," which was published as a Southwestern Bulletin for July, 1940. In collaboration with Dr. Arno Schirokauer, Visiting Lecturer in Medieval Studies at Southwestern, he has prepared a Festschrift in honor of the eightieth birthday of Professor Samuel Singer, of Berne, Switzerland, which is to be published under the sponsorship of the German Department of Southwestern. This Festschrift will contain an essay by Dr. Paulsen on "Adalbert Stifter." Dr. Paulsen has also prepared for publication a Reference Grammar of German.

Dr. M.E. Porter, Assistant Professor of Modern Languages, published an article in the Hispanic Review, Vol. 8, April, 1940, entitled "Eugenio de Tapia: A Forerunner of Mesonero Romanos." This is the first of a series of research articles on the antecedents of the costumbrista movement in nineteenth century Spanish literature.

Dr. M.W. Storn, Professor of Romance Languages, read a paper at the meeting of the Tennessee Education Association held in Nashville, in April, 1940, on "French Inspiration in Mexican Modernism."

Dr. Arno Schirokauer, Visiting Lecturer in Medieval Studies, read a paper at the meeting of the Modern Language Association of America at Tulane University in December, 1939, on "Die deutsche Lexikographie bis zum Grimmschen Wörterbuch." He read another paper at the meeting of the German Teachers Association in New York City in April, 1940, on "Bedeutungswandel des Romans."

Mr. Burnet C. Tuthill, Director of Music, continues his series of biographical and critical essays on the life and music of Mrs. H.H.A. Beach, the last of which appeared in The Musical Quarterly for July, 1940. He is also continuing his work as Director of the Memphis College of Music and of the Memphis Symphony Orchestra.

Dr. P.N. Rhodes and Dr. R.S. Pond have rendered very effective service in connection with the Civilian Pilot Training Program of the Civil Aeronautics Authority. Dr. Rhodes accepted the position of Director of that program at the beginning of the academic year, organized the work and carried it on until June. Dr. Pond took up the work for the summer session and served as Acting Director during that period.

The comprehensive statistical report of the Registrar indicates that the enrollment for the past year was 491 in the regular session, 49 in the extension division, and 86 in the summer school, making a total of 626.

Report of the Registrar These students came from twenty-four states and three foreign countries. Of the 491 students in the regular session, 73 were in the senior class, 99 in the junior, 144 in the sophomore, 178 in the freshman, and 27 were special students. Of the 59 in the senior class who graduated, 14 took their degrees "with distinction," and 8 read for honors.

STUDENTS IN REGULAR SESSION ACCORDING TO RELIGIOUS DENOMINATIONS
FOR THE PAST FIVE YEARS
(Membership or Preference)

	<u>1935-36</u>	<u>1936-37</u>	<u>1937-38</u>	<u>1938-39</u>	<u>1939-40</u>
Baptist	56	64	63	76	81
Catholic	17	24	35	16	27
Church of Christ and Christian	23	17	23	15	14
Episcopal	49	52	77	57	68
Jewish	8	10	15	17	17
Methodist	140	122	122	90	102
Presbyterian	190	191	192	177	167
Ten Other Denominations	<u>14</u>	<u>22</u>	<u>22</u>	<u>15</u>	<u>15</u>
	497	502	549	464	491

DATA ON FRATERNITIES AND SORORITIES
Regular Session 1939-40

	<u>Number</u>	<u>% of Number Enrolled</u>
Men in Fraternities	171	58
Women in Sororities	140	72
Men and Women in Fraternities and Sororities	311	63

FRATERNITY AND SORORITY AVERAGES
1939-40

	<u>First Semester</u>	<u>Second Semester</u>
Kappa Sigma	2.35	2.23
Kappa Alpha	2.20	1.99
Sigma Alpha Epsilon	2.13	2.35
Sigma Nu	2.05	2.03
Alpha Tau Omega	1.84	1.89
Pi Kappa Alpha	1.47	2.60
All Fraternity Average	2.11	2.17
All Fraternity Pledges' Average	1.67	1.75
Non-Fraternity Men's Average	1.97	2.05
All Men's Average	1.91	2.02
Chi Omega	2.76	2.80
Delta Delta Delta	2.72	2.70
Alpha Omicron Pi	2.59	2.50
Zeta Tau Alpha	2.08	2.62
Kappa Delta	2.02	2.04
All Sorority Average	2.55	2.56
All Sorority Pledges' Average	2.08	1.44
Non-Sorority Women's Average	2.53	2.33
All Women's Average	2.37	2.35
All College Average	2.08	2.14

Key: A-4; B-3; C-2; D-1; E-0; F-0.

The following paragraphs are quoted from the Registrar's report:

"According to the rating of the American Council Psychological Examination, our student body ranks as a typical college group. For a number of years the median score of our new student group on this test

has been practically the same as the national median. The median score for the students entering in September, 1939, was slightly above the national median, our median score corresponding to the 52 percentile score for the whole national group, which included 63,000 students in 320 colleges. The freshman women of last year ranked higher than any other entering group, the upper 25% of our freshman women ranking among the upper 16% of the national group. Judging from their scores on the American Council Psychological Examination, the transfer students entering in September, 1939, are above average in ability. The median score of our transfer students was equivalent to the 59 percentile score for the national college group. Since we have discontinued accepting 'D' grades from other colleges, the quality of the transfer students has improved.

"This is the third year that the Placement Bureau for Southwestern graduates has been in operation. A hundred and three business firms have called upon the Bureau and thirty school superintendents and principals have asked that Southwestern graduates be recommended to them. A number of these firms inquire about our graduates each year. There were seventy-one graduates in the 1939 class. Approximately 95% of those desiring positions were placed by October of that year. Thirty-five of them are now employed in business firms, two are in social service work, five are teaching, one is doing scientific work, nine are housewives, one is attending business school, one has gone into aeronautics, seventeen attended graduate or professional schools in 1939-40."

Dean A.T. Johnson, in his annual report to the President, notes that the enrollment was slightly above that of the preceding year, but that there are still too many withdrawals as a result of students who are not serious in their purpose and who do not study as they should. Plans have been adopted for getting the faculty advisers to place greater emphasis upon their relations to the individual student before the student gets into grave academic difficulties.

Southwestern sponsored a Reading Institute during the first week of the 1940 summer school. There were forty-six registrants, chiefly public school teachers of Memphis and the vicinity, and the Institute was very favorably regarded by those who attended. It is planned to hold another Institute, of more inclusive nature, next summer. Dr. M.E. Porter's help in handling the many details connected with the Institute is gratefully acknowledged.

Dean Johnson refers to the "time-consuming and annoying task" of hearing the many requests for excuses from class. He notes that we have not been able to devise any better absence rules than those enforced during the past few years, but indicates that these are not satisfactory. It is unfortunate that college students do not appreciate their privileges, that they must often be cajoled or dragooned into doing the things for which they are presumably attending college, that they must be everlastingly checked up on and disciplined for their failure to cooperate in their own interests with an able and willing faculty. The faculty of every institution annually breaks its head over the question of dealing with absences from class, and no faculty is ever satisfied with the system adopted. No satisfactory solution of this vexing question has ever been found. President Few, of Duke University, in his recent report discusses this matter. After stating his objection to the "cut" system, which all of us deplore, he says:

"I have become convinced that this whole idea is wrong. The first step in reform at this point would be to get rid of 'cut,' both the word and the idea. In afterlife the students will not have to respond to a roll call when they go to offices and business places of other kinds. That will not mean, however, that they may take a certain number of 'cuts.' It does mean that the responsibility is theirs and if they are to succeed there they must understand their opportunities and their obligations. For this sort of attitude in later life the college should be preparing its students. Then, too, if this required attendance were lifted it might tend to make each teacher feel that he is obliged to make every class hour seem worth while to his students."

President Seymour, of Yale University, in his recent report touches on this matter of vital teaching in discussing the relation between "teaching and research." He declares that the two are complementary, and that both are merely aspects of the single function of learning. He goes on to say:

"It is difficult, if not impossible, to find an instance of a great undergraduate teacher who was not a vigorous investigator and critic. There are tragic cases in academic history where a brilliant young instructor gradually lost his hold upon his students through neglecting the active study necessary to keep his mind alive; who failed by constant contact with primary materials to acquire an expanding view of his subject. No magnetism of personality and no technical skill in presentation will serve as substitute for the intellectual stimulus that accompanies the discovery of new material or the focusing of fresh light upon old. The good teacher, at the university level, is unavoidably instinct with scholarly eagerness."

The Dean of Men, Professor W.R. Cooper, reports that he visited a number of high schools throughout the State of Mississippi during the month of April, that he was impressed with the courtesy with which he, as a representative of Southwestern, was treated everywhere he went, and with the further fact that Southwestern's reputation for scholarship, splendid equipment, and superior training was almost universally recognized. He emphasizes the fact that the need for another men's dormitory on the campus cannot be overstressed.

Report of the
Dean of Men

"The intramural athletic program, begun several years ago under Coach Paul Hug, has been continued during the past year, and has progressed as well as could be hoped for without a full-time director. I feel very strongly that Southwestern's opportunity for building up an athletic program which will greatly strengthen rather than weaken its scholastic program, lies in emphasizing the intramural program to the point where every man in college is participating in this body-building, personality-building, character-building program, for at least a short period each afternoon of the college week. This, of course, would necessitate a competent, full-time director."

The Dean of Women, Professor M.H. Townsend, reports an increase of twenty-three in the enrollment of women students over the total enrollment of the previous year. In scholarship for both semesters the all-women's average was higher than that of the all-men's average. It is noted that the regular classes in physical education and the intramural program of sports has been continued and developed. It has been suggested that it might be well to introduce some substitute for the purely athletic program in physical education,

Report of the
Dean of Women

such as the teaching of aesthetic or group dancing. The President of the Women's Athletic Association for 1939-40 was Margaret Mason Jones, '40.

The Y.W.C.A. held monthly meetings, at which the attendance ranged from twenty-five to fifty members. This organization participated in Red Cross work, and aided poor families at Thanksgiving and Christmas. The Torch Society continued its helpful activities by giving coaching lessons to such students as desired them, by endeavoring to stimulate the interest of the students in music and art, and by sponsoring an intersorority and interfraternity "sing" on the campus. To the winning group in the contest, the Delta Delta Delta Sorority, a handsome cup was presented by the Commercial Appeal. The Torch presented an award to the sophomore woman who best represented the ideals of the Society, and Kitty Bright Tipton, '42, was the recipient of the honor last session.

The Women's Undergraduate Society plans to inaugurate student government for women by establishing a supervisory board, whose duties shall be as follows: to help maintain a fine standard of social conduct on the campus; to establish close relations, both academic and social, between upper-class and freshman women in order to help the younger students to adjust themselves to college life in all its aspects; to cooperate with the college authorities in any matters pertaining to women students, especially in sponsoring activities which will promote college, as distinct from sorority, spirit. The present undergraduate society has shown a fine spirit of cooperation and initiative, Miss Annie Few Work, '40, served as President of the Society last session.

The Alumnae Society has had an exceptionally successful year under its able officers - Miss Adele Bigelow, '36, President; Miss Jane Leavell, '38, Vice-President; Mrs. J.J. Challen, '29, Secretary, and Miss Betsy Fowler, '39, Treasurer. It issued an attractive year book with an excellent program. It entertained the members of the sophomore class and their mothers. Graduates, outstanding in the fields of advertising, journalism, social service, and teaching, described to the sophomores the possibilities in their several vocational fields.

Nineteen women graduated in 1939. Of these one is teaching; two are engaged in social work; three entered business school; two have secured business positions; one received a scholarship in medical illustration at the University of Illinois; one received a research assistanceship in pharmacology; one is doing voluntary social work in the Girl Scout organization; nine are married.

The Dean of Freshmen, Dr. R.P. Strickler, reports that 167 freshmen enrolled at the opening of the session, and that 149 took the final examinations at the end of the second semester. The average grade of the freshman class was slightly less than that of the class of the previous year. Dean Strickler notes that, at first glance, this seems to indicate a considerable difference in the ability of the two classes. However, until the grades for several years are available for comparison, it will be impossible to estimate the significance of the variations. For the first semester of the session of 1939-40, the average for the class was 9.77% A's; 25.39% B's; 27.21% C's; 15.10% D's; 10.29% F's; 7.55% E's; 4.69% X's. Slightly over 20% of the grades were F's, E's and X's. For the first semester of 1939-40 there were forty freshmen making at least one A; ninety-five having at least one B. Sixty-one of the one hundred and forty-nine freshmen did not obtain a grade as high as B.

The Chairman of the Committee on Tutorial Courses, Dr. John H. Davis, in reviewing the ninth year of the tutorial courses at Southwestern, submitted a thoughtful and critical report. He wisely declares that "One can never assume that perfection is reached, for there is the danger that the tutorial system will stagnate, unless interest is expended to keep ourselves alive to possible improvements, and to the consideration of what prove to be weak features." He notes that there are certain practical administrative problems which have not been satisfactorily solved. He gives a report of the results of a questionnaire which was submitted to members of the faculty with regard to these tutorial courses. The answers received were interesting, thoughtful, and deserving of study by the Committee on Tutorial Courses. He has classified the faculty actions with regard to definite questions which have been raised in connection with these courses, and concludes his report by suggesting:

Tutorial
Courses

1. That the administration study the problem of loads and distribution.
2. That the Committee on Tutorial Courses study the sophomore courses carefully during the ensuing session.
3. That a special sub-committee be appointed (in collaboration with the Committee on Honors) to coordinate and define more clearly distinction and honors.

The Chairman of the Honors Committee, Dr. A.P. Kelso, reports that eight students in the class of '40 read for honors, and received their degrees with honors at the commencement in June. As in past years, the final examination papers were read not only by a committee of professors from the Southwestern faculty, but also by examiners from faculties of other institutions. The following were granted degrees with honors:

Honors
Courses

Biology - Thomas William Simpson - Honors

Examiners - Professors E.S. Hathaway and W.T. Penfound, of Tulane University; Professors Claude S. Chadwick, George C. Kent, Charles S. Shoup and Thomas M. Woodard, of Vanderbilt University; Professor J. Henry Davis, of Southwestern.

Chemistry - John Langdon Woolsey - Honors

Examiners - Professors Harrison Hale and Lyman E. Porter, of the University of Arkansas; Professor J.R. Meadow, of Southwestern.

Economics - James Judson McKellar - High Honors

Examiners - Professor Earl J. Hamilton, of Duke University; Professor Ralph C. Hon, of Southwestern.

Greek - David Lawrence Osborn - High Honors

Examiners - Professors H.J. Bassett, A.P. Kelso, M.E. Porter and R.P. Strickler, of Southwestern.

Mathematics - John Alden Pond - High Honors

Examiners - Professor Frank L. Wren, of George Peabody College for Teachers; Professors R.W. Hartley and M.L. MacQueen, of Southwestern.

Music - Anne Tuthill - Honors

Examiners - Professor James T. Quarles, of the University of Missouri; Professors John H. Davis and Burnet C. Tuthill, of Southwestern.

Political Science - George Denning Jackson - Honors

Alexander Whittemore Cortner - Honors
Examiners - Professor Kirk H. Porter, of the University of Iowa; Professors David M. Amacker, W. Clyde Dunn and Gordon Siefkin, of Southwestern.

The following excerpts from the reports of some of the outside examiners may be found interesting:

Professor Thomas M. Woodard (Biology), of Vanderbilt University, says: "I have received no better papers from first year graduate students."

Professor Kirk H. Porter (Political Science), of the University of Iowa, says: "In my opinion the examinations imply a very high standard of achievement. They are on a post graduate level."

Professor Earl J. Hamilton (Economics), of Duke University, says: "I am amazed to see the quantity of material requiring genuine thought for assimilation that he has covered, and still more amazed to see how thoroughly he has mastered it. ... I doubt whether any college or university in the country has a senior better trained in solid, fundamental, basic economics. It would be difficult to conceive of a better background than you have given him for entry upon an executive career in business or for one of the liberal professions."

The following students in the class of 1940 received their degrees "with distinction":

	<u>Major Subject</u>
William Henry Belcher	English
James Neal Brien, Jr.	Chemistry
Daniel Carruthers, Jr.	Mathematics
John Proctor Knott Cavender	History
William Campbell Donelson	Economics
Ann Bolling Eckert	English
Robert Alexander Elder	Physics
Stella Felicia Jones	English
Jane Lee Lederer	English
Katherine McCulloch	English
Priscilla Macon Shumaker	Mathematics
Theodore Herbert Smith	History
John Summerfield	Political Science
Annie Few Work	Biology

The Chairman of the Committee on Religious Life, Dr. R.T.L. Liston, notes that the religious life at Southwestern continued to find expression in a wide range of activities. On the whole, those activities sponsored by the college authorities were beneficial to the entire student body. The chapel services continued its impressive daily contribution to the devotional life of both the students and the faculty.

The four vesper services, sponsored in turn by the four classes of the college, brought outstanding visitors to address the college community, and made a valuable contribution to the religious life of the year. The services of the Week of Prayer, conducted by Dr. John A. Redhead, '26, of Charlotte, N.C., were unusually noteworthy. Dr. Redhead spoke with the direct and simple earnestness of youth, yet with the dignity and power of a commanding man. The interest and attendance were probably greater than ever before in the history of the observance of the Week of Prayer at Southwestern. The influence of these meetings will not soon be dissipated.

Preparations for the student religious activities began with the annual Retreat at the beginning of the session. The devotionals were conducted by the Chairman of the Committee on Religious Life, and strong addresses were delivered by Dr. F.B. Gear and Dr. W.J. Millard, '20.

The Y.W.C.A. had the advantage of somewhat more effective leadership than for the past year or two, and consequently the results of the work of that organization were more effective.

There were thirteen candidates for the ministry. The work of the Ministerial Club was also more effective. It is hoped that this group of capable students may make their influence felt to an even greater extent during the session of 1940-41.

The work of the Christian Union Cabinet was effective, though probably not as effective as it might be and should be. Successful projects carried through last year were the "Fall Sunday," on which dormitory students were invited into the homes of town students, and "Spring Sunday," when the town students were entertained in the college dining hall.

During the year the Men's Bible Class was conducted with a varied attendance and interest. The prayer meetings in the dormitories showed a similar variation. This was probably due to two causes, one a lack of vigorous student leadership, and the other the fact that a tendency to fanaticism on the part of some of the students has greatly weakened their influence on the mass of their fellows. There was a notable increase in interest in the work of the ministry during the past session. Several of the ablest men on the campus expressed their purpose to enter the ministry, and altered their course of study to this end. Several others in the freshman and sophomore classes are seriously considering the same question.

Students are interested in religion properly presented and are ready to listen to and discuss the claims of the Christian faith set forth with conviction and intelligence. More students endowed with native abilities to lead are ready to assume their share in sustaining the religious life of the college.

The Librarian, Miss Mary Marsh, has submitted a comprehensive report on the library and its work, portions of which are here recorded. The Librarian and one of Assistant Librarians, Miss Cornelia Murfree, attended the meeting of the Tennessee Library Association at Nashville in March. The Librarian took part in the program of the College and University Libraries Section, was appointed a member of the Planning Board of the Association, and was also elected Secretary of the Memphis Library Club for the year 1940-41.

The total number of volumes now in the catalogued collection is 46,487. During the past year there were added 2,244 volumes and 84 were withdrawn, making an increase of 2,160 since the last report. One hundred and fifty-six of these were bound periodicals and five hundred and fifteen were received as gifts from various sources. A complete list of the donors was appended to the Librarian's report, but special mention should be made of some of the outstanding donations.

Mr. Max Isaacs, of Memphis, through the interest of Mr. P.K. Seidman and Mr. Arthur Halle, of Memphis, donated 372 law books. Mrs. Porter B. Dailey, of Clarksville, Tennessee, gave us forty German books. From the library of the late Dr. Gordon White, we received through his sister, Mrs. L.G.W. Hood, of Nashville, a gift of books, in addition to the gifts she made several years ago. Two alumni, Miss Eleanor Richmond, '29, and Mr. W. Riley McGaughran, '33, of Memphis, made generous cash donations to the library.

For two years a record has been kept of the books borrowed from the library by individual students. This kind of record is required by the North Central Association. We started keeping such a record in the belief that it would be useful to the faculty in checking on those students who were not doing satisfactory work, or

in cases where there was some particular interest, and that the records would be of special interest to faculty advisers. So far almost the only use that has been made of the cards has been by the students themselves in looking for the author or title of a book they had read and forgotten. A brief study of a sampling of the cards was made in an effort to determine which courses and which professors required outside reading. The study, however, only proved what had been surmised from general observation.

Dr. Harvie Branscomb, in his Teaching With Books, which was sponsored by the Association of American Colleges and published by the American Library Association, gives a summary of the results of the various studies of this type. The book as a whole is a study of the college library from the standpoint of its educational effectiveness rather than its administrative efficiency. The book is to be recommended to all who are concerned with library problems.

A great deal of importance is attached to the matter of bridging the gap between the faculty and the library in the instructional program, and although closer integration is admittedly desirable, the effectiveness of the library as a teaching force is still altogether dependent on the faculty.

"In considering the matter of lack of correlation between library usage and scholarship, the question naturally arises: If students get along just as well without using the library, why do we strive so hard to increase their use of it? I have never felt that circulation statistics deserve all the attention they receive. To me, it seems much more important that a student know how to use the library and its resources intelligently than that he check out a hundred or more books during the year. A closer integration of library work and teaching effort would be essential if any progress in this direction were to be attempted."

The average circulation per student for the session of 1939-40 was 60.4, as compared with 63.1 for the previous year. The number of volumes used in the library during the session of 1939-40 was 14,039, as compared with 12,027 for the previous year. During the year forty-four alumni borrowed 257 books from the library.

Through the inter-library loan we borrowed sixty-seven volumes at different times throughout the year for eleven professors. They were borrowed from the libraries as follows:

University of Chicago	21	University of Mississippi	2
Columbia University	14	University of Iowa	1
Harvard College	6	Johns Hopkins University	1
Library of Congress	5	University of Michigan	1
Princeton University	5	Nashville Public Library	1
University of Illinois	4	University of Texas	1
Vanderbilt University	5		

The Professors for whom books were borrowed are: Paulsen (16), J. Henry Davis (14), Schirokauer (12), Monk (6), Porter (6), McIlwaine (4), MacQueen (3), Dunn (3), Baine (2), Meadow (1).

In the Librarian's report for last year it was pointed out that additional shelf space had to be provided. Through careful planning, it will be possible to make room for 7,000 additional volumes. Installing the new stacks and cases calls for an almost complete rearrangement of the present layout. The new stacks will care for the growth of the library for a short time, but the reading rooms will still be too crowded for comfort and proper study conditions.

Miss Mary M. Pond, '32, continues to serve with marked efficiency in the capacity of Alumni Secretary. She has been guided and assisted in the work of this office by Professors F.B. Gear and Gordon Siefkin. The

Report of the Alumni Secretary Southwestern News, a bi-monthly publication, has been continued, and is being sent to an increasingly large number of alumni and persons who should be interested in the work of Southwestern.

A news bureau has been established, through which general news stories about Southwestern are sent at intervals to one hundred or more newspapers in this section.

Mr. Walker L. Wellford, Jr., '29, the retiring president of the Alumni Association, has rendered very unusual service for the past two years. He gave much time and thought to this work, and, with the assistance of an active committee, held some of the largest and most enjoyable meetings which we have had at the homecoming and commencement periods. About three hundred were present at the alumni supper in June. Among those attending were Dr. Sterling Foster, '89; Mr. Hugh S. Hayley and Mr. Duncan Martin, of the class of '85; Mr. J.L. Ely, '95; Dr. Frazer Hood, '96; Dr. R.A. Bolling, '10; the Reverend A. Killough, '15, and Dr. T.T. Williams, '17. Following the supper, Dr. Shields McIlwaine, '24, Alumni Guest of Honor, who resigned his position on the faculty of Southwestern to take a professorship at the New York State College for Teachers in Albany, N.Y., made the address.

Officers elected for the coming year are: Wallace Johnston, class of '29; President; Robert C. Flemister, Jr., '27, Vice-President; Mrs. Joe King (Olive Black, '36), Vice-President; Mary M. Pond, '32, Secretary-Treasurer.

In February, following the annual support fund campaign in Memphis, letters were sent to the out-of-town alumni giving them an opportunity to contribute to the Alumni Fund. The response to this appeal was encouraging. It should be noted that one alumnus is giving half of his tithe to Southwestern each month. The average gift was about the same as that of last year, but the number of contributors has increased from eight per cent to ten per cent of possible subscribers. At the executive meeting of the Association in June, one of the goals set for the coming year was to increase noticeably the number of alumni contributors.

In December over a hundred former students and admirers of Dr. W.O. Shewmaker, Professor of Bible, entertained at a dinner in his honor in the Hugh M. Neely Hall. Dr. Shewmaker has been teaching at Southwestern since 1925, and is greatly beloved.

In June the officers of the Alumni Association entertained at a luncheon the members of the senior class, to explain the work of the alumni office and the purpose of the organization. It is hoped that in this way the seniors will come to feel that there are definite alumni responsibilities.

Through the efforts of the retiring officers of the Memphis Alumnae Chapter, new zest was brought to the group during the past year. Monthly meetings, with an average attendance of about forty members, were held. A scholarship for \$75.00 was awarded to Priscilla M. Shewmaker, '40, of Memphis. Officers for the coming year are: Rose Lynn Barnard, '38, President; Dorothy Green, '29, Vice-President; Jeannette Spann, '30, Secretary, and Lillian Price, class of '39, Treasurer.

Thirteen Southwestern alumni received graduate degrees from other institutions in the past year.

Robert Armstrong, '37, B.S. in Dentistry, University of Illinois Dental School.

Edward R. Atkinson, '38, M.D., University of Tennessee Medical School.

James Carpenter, '39, M.A., Vanderbilt University.

Dunlap Cannon, '37, LL.B., Harvard University.

Nell Davis, '33, B.S. in L.S., University of Illinois Library School.

Richard Dunlap, '36, LL.B., Vanderbilt University.
John Farley, '37, LL.B., University of Memphis Law School.
Wave McFadden, '37, B.D., Louisville Presbyterian Seminary.
Joseph Moss, '34, LL.B., George Washington University.
Malcolm Parker, '36, M.S., University of Georgia.
Catherine Schabel, '37, B.S. in L.S., Emory University.
William W. Taylor, '33, M.D., University of Tennessee Medical School.
Young Wallacé, '36, Th.M., Princeton Theological Seminary.

Six Southwestern graduates have been awarded fellowships for the coming year:

Rachel Beasley, '39, Tulane University School of Social Work.
Herbert Bingham, '39, Rosenwald grant to continue work on his Ph.D. degree.
Herbert Cain, '37, the American School in Athens, Greece.
Carroll Cloar, '34, Edward A. MacDowell travel fellowship.
Clark McDonald, '38, Harvard University.
John A. Pond, '40, University of Georgia.

Dr. Ralph C. Hon, Director of the Extension Work, has submitted a report which is somewhat discouraging. He notes that we accepted the generous offer of Dean S.W. Jones, of the University of Memphis Law School, who permitted us to use his class rooms down town last year without charge. The curriculum was expanded, expenditures for advertising were increased, and a sincere effort was made to arouse interest in these classes. The number of students enrolled was forty-nine as compared with forty-eight in the previous year before the down town experiment was tried.

The deficit of the extension division increased from \$585.50 for the 1938-39 session to \$1060.20 for the 1939-40 session. These are net amounts, after deducting the generous contributions from Mr. P.K. Seidman, of Memphis, of \$250.00 for the 1938-39 session, and \$500.00 for the 1939-40 session. A review course for accountants preparing for the C.P.A. examinations was offered by the extension division during the period from February 12th to May 11th. This course yielded a net revenue of approximately \$170.00, as a result of the fact that Mr. Seidman accepted no salary for his services as a teacher. This course will be repeated in September, 1940.

Southwestern is eager to provide extension classes, if there are enough people in Memphis who desire to take such work. It is doubtful, however, whether it will be feasible to continue to operate an extension division, unless the enrollment can be materially increased and more favorable financial results shown..

Two important innovations are being introduced in the 1940-41 session in an effort to reach all those who are interested in extension work. Tuition rates are being sharply reduced, and classes will be offered both down town and on the campus.

Courses in Accounting, American Government and Politics, Bible, Business English, Economics for Consumers, Marketing, Public Speaking, and Spanish will be offered in the class rooms of the University of Memphis Law School. Popular lecture courses on the Psychology of Personality and Contemporary World Politics will be given on the campus.

Public Relations Reports from Professors F.B. Gear and Gordon Siefkin deal with the general matter of public relations. Both of these men have been engaged in the general work of keeping the college before the four Synods. This has been done by contacts with individuals and by appearing at church meetings of various kinds. Professor Siefkin has been engaged in a number of activities both out in the field and in Memphis. He has given considerable time to revising mailing lists, and bringing up to date files of prospective supporters of the college. He assisted with various problems connected with the extension work, visited a number of secondary schools, and worked on many matters that are fundamental, the results of which are not immediately apparent.

Professor Gear, whenever possible, visited and addressed local congregations, men's groups, meetings of Sunday School workers, and spent six weeks teaching in training schools and conferences. As a result of the year's work, he makes the following observations:

"There seems to be a noticeable improvement in the general attitude of the people towards Southwestern. It may safely be said that the friends of Southwestern are steadily increasing. There appears to be a growing recognition and appreciation of the quality of work that Southwestern is attempting to do. A remark of a minister in this territory, who until recently gave rather half-hearted support to the college, indicates this trend: He said: 'Southwestern commands the respect of everybody.' We have yet, however, a tremendous task in leading the people into a great appreciation of the type of educational work that we are trying to do."

The financial situation of Southwestern remains about as it was a year ago. The wholly inadequate normal salaries of the faculty and staff continue to be cut fifteen per cent. The responsibility for restoring them rests squarely upon the shoulders of the Presbyterian Churches and individuals of the four cooperating Synods, for the citizens of Memphis have not failed in providing their share of the imperatively needed annual support fund.

As usual, the annual support fund campaign was put on in Memphis in February, 1940. The announced objective was \$48,500, the amount subscribed the previous year, but it was hoped and expected that the subscriptions would exceed that amount, since the salary cuts were greatly deplored, and since the pledge was made that whatever amount was secured above the \$48,500 would be applied promptly and directly on salary cuts. That goal was exceeded, but not by a large amount. However, our pledge was redeemed, and a small restoration, one and one-half per cent, was distributed to the faculty and staff. A number of the leaders in the campaign of the previous year consented to serve in the same capacities a second time, and they again rendered a magnificent service. Among these was Mr. Sidney W. Farnsworth, General Chairman; Mr. A. Van Pritchard, Associate Chairman; Mr. T.W. Lewis, Mr. W.L. Acroyd and Mr. E.R. Barrow, respectively Chairman and Vice-Chairmen of the Initial Gifts Committee; Mr. R.B. Snowden, Jr., Mr. Albert H. Mallory and Mrs. W.A. Jones, officials of the women's section. The Vice-Chairmen of the men's section were Messrs. C.L. Andrews, J. Bayard Boyle, William Loeb and Russ Pritchard.

Governor Hugh L. White, of Mississippi, made the stirring address at the promotional dinner. The citizens of Memphis continue to show their appreciation and loyalty, and it is hoped that the Presbyterians of the four Synods will do likewise. It is not unreasonable to expect a denomination to support a college which it has founded and which it continues to control. President Spright Dowell, of Mercer University, said last month, when he was elected President of the Conference of Church-Related Colleges of the Southeast, "People will give to church colleges. Every

year for eleven years the Baptists of Georgia have put \$30,000 in Mercer University." I do not believe that the Baptists of the State of Georgia are more able to give that support than are the Presbyterians in the Synods of Tennessee, Alabama, Louisiana and Mississippi.

The Treasurer will report in detail concerning financial matters. It is sufficient here to note that the year closed with a deficit of \$2,553.52, as compared with a deficit on June 30, 1939, of \$1,068.39. The sources of our funds are as follows:

Received from students	48.41%
Received from invested funds	11.41%
Received from contributions	34.31%
Received from other sources	5.87%

Seventy-eight per cent of the expenditures for the year went for salaries, leaving twenty-two per cent for all other purposes. Aid was granted last year to one hundred and fifty-seven students. This figure includes the number employed by the college for work of various kinds, those receiving NYA aid which is furnished by the government, as well as those receiving scholarships and grants-in-aid.

President McAfee, of Wellesley College, has made three sound classifications of the needs of a college: Needs that are chronic, needs that are acute but not vital, and needs that are acute and vital. For Southwestern some needs that are chronic, that are as permanent as the life of the institution itself, are for a larger support fund and for more unrestricted endowment, to restore and augment salaries and improve services, including scholarship grants and other student aid. Our needs that are acute but not vital include a student union, a gymnasium and swimming pool, retiring allowance for the faculty and staff, faculty houses, additions to the faculty and staff which would make possible an enriched curriculum, adding such courses as Geology, Geography and Meteorology, the establishment of new departments, such as a Fine Arts department, perhaps a law school, and provision for offering a first class master's degree. The needs that are acute and vital at Southwestern are a dormitory for women, two dormitories for men, a library building, the salary for a student counselor, the financing of a public relations department, ever more support funds, student aid, and endowment. There are also additions to the plant which would be useful, but for which the need is less pressing, such as the high tower and office wing, which would provide for administrative offices, the President's house, and other buildings. Any of these would make beautiful and enduring memorials.

We are very fortunate in having beautiful and enduring buildings, which are well equipped, and which are economical to maintain. We are also fortunate in having the plant fully paid for so that we are not burdened with debt and interest charges. However, because of our small endowment fund, we are continually faced with the problem of inadequate income for the operation of the institution. This deficiency we have been making up largely through reductions in the salaries of the faculty and staff, and by securing contributions from the citizens of Memphis year after year. The faculty and staff, in addition to the involuntary contributions which they make as a result of salary cuts, share in the voluntary contributions made by the citizens of Memphis. It is not possible to raise tuition charges sufficiently to meet the educational needs, and it would be suicidal to attempt to do so, for such action would deprive many of the most promising students of the peculiar advantages which Southwestern offers.

Unfortunately there is a spirit abroad in the land which is forever trying to get something for nothing, and there are many who desire, and sometimes demand, the rewards of success without being willing to pay the price of success. Free

education and what has been termed "easy" education have helped to create in too many young people, and in older ones as well, the feeling that the world owes them a living. They are looking for bargains and subsidies. They want to be paid in cash or receive academic credit for everything they do. The idea of rendering a service for the glory or the welfare of alma mater is outmoded, and this attitude does not represent a sound condition of society. There is really not much use for a man to live, if there is no great cause for which he is willing to sacrifice, and, if necessary, to die. There ought to be institutions, with the stamp of genuineness on them, whose business it is constantly to remind a democratic society that excellence is a rare quality and hard to achieve, but that it can be striven for, and that its attainment is worthy of whatever struggle and sacrifice one is called upon to make.

There are great numbers of young men and women who are earnest and unspoiled, who really want a college education, and not merely a college degree, but who, because of widespread economic changes, need aid. These are worth the investment in them of scholarship funds. They are not the playboys and playgirls who enter college for a mere social experience, and who are trying to get by as easily and as cheaply as they can in order to get a degree. Their parents should pay the full charges of students of that type, and neither the taxpayers nor those who tax themselves doubly to maintain the privately controlled colleges ought to be burdened with the cost of their college experience. Mr. Herbert Hoover was once asked who should go to college? He replied, "All those, regardless of their economic condition, who are by character and intelligence and seriousness of purpose fitted to profit by going." This is sound doctrine, and we need to provide for this sort of student who needs help.

It is suggested that we secure throughout this territory one hundred scholarships of \$250.00 each, twenty-five of these from each of the four Synods, to be assigned by competitive examinations, and to be furnished annually by individuals, churches, alumni, women's auxiliaries, men's societies or other organizations. If such a plan were worked out, it would serve not only to bring to Southwestern worthy students of promise, but it would serve to bring the institution to the attention of our constituency in an arresting way.

A few months ago there was published a pamphlet entitled "Enriching Human Lives," a copy of which was sent to the Board of Directors and to other selected groups. This booklet emphasizes the importance of making a will, and endeavors to interest our people in making bequests to Southwestern. It is noted that three dormitories are imperatively needed, each of which will cost about \$75,000. It is further noted that a dormitory is the one college building which produces a revenue, and that it is possible, if the income is needed, for Southwestern to pay the donors of these dormitories during their lifetime four per cent on the \$75,000 required for each of these three dormitories. There are people, if we can find them, who would be interested in a proposition of this kind. The donor could thus have the satisfaction of seeing the memorial actually established and at work, while at the same time he or she is not deprived of a necessary income from the investment. These three dormitories and the library building represent our most pressing need in the matter of buildings. The library will cost about \$400,000, and there should be added about \$100,000 for its endowment.

The next General Assembly is to be known as "Christian Education Assembly," and the period from 1941-43 is set aside as the time for emphasis on Christian Education. The Synods are to take action this fall. That action ought to make no reference to a financial campaign, but every effort should be made to impress upon our people the fact that Christian Education is fundamental to every cause of the Church and to the very existence of the Church itself. The needs of our

church colleges should be presented, as well as the work among the students of the state and independent institutions of higher education. However, it should be made clear that no denominational foundation on the campus of a state institution can be a substitute for the church college.

It is recommended that Dr. F.B. Gear be elected Vice-President, and that Mr. Gordon Siefkin be elected Assistant to the President. The matter of securing a field representative should also be considered.

Since, by the adoption of the revised By-Laws, the date on the seal of the college has been changed from 1875 to 1848, it will be fitting to have a centennial celebration of Southwestern in 1948. It is not too soon to begin to plan for a definite program for that occasion. It is suggested that the Board direct the Executive Committee to list the needs and formulate a program of development which will be climaxed by the centennial celebration.


President

ANNUAL REPORT OF THE TREASURER
FOR THE FISCAL YEAR ENDED JUNE 30, 1940

To the Board of Directors of Southwestern:

The Treasurer of the College herewith submits to the Board the annual audit of the books and accounts of the College for the fiscal year ended June 30, 1940.

In accordance with the established policy of the Executive Committee the audit was made by independent certified public accountants immediately following the close of the fiscal year. The firm of Oliver P. Cobb and Company of Memphis, which has served the College in this capacity for several years, was again engaged to make the audit.

The report is addressed to the Board of Directors, and sets forth the financial condition of the College - its assets and liabilities at the end of the period and the result of operations for the fiscal year ended June 30, 1940.

The audit is made the basis of this report and the figures used herein are in agreement therewith, but in some instances summaries and net figures are used. It will be noted that there was a net deficit in operations for the year of \$2,553.52. The budget adopted by the Board for the year anticipated a deficit of \$6,920.00.

Attention is directed to the Condensed Balance Sheet attached hereto, setting forth Assets and Liabilities as of June 30, 1940, and also a statement of Operating Income and Expense for the twelve months' period. For comparative purposes a statement of operations for the prior year is also attached.

The item, Notes Payable, on the balance sheet represents a temporary bank loan of \$15,000.00 made in June 1940 to meet current expenses. This loan, together with an additional loan of \$5,000.00 obtained in August, will be paid

in full in September from student fees and from other anticipated income.

Due to inability to realize on past due plant fund subscriptions, it was again necessary that money be advanced out of current funds to pay interest and other plant expenses. The amount now due current funds by the plant fund is \$13,040.45.

On the Income and Expense statement it will be noted that income from students was \$82,258.43, an increase of \$3,834.33 over last year. This increase was/ due to a larger average number of students enrolled for the year, the average enrollment being 19 more students than last year. The Endowment Fund of \$462,421.24 produced an income of \$19,401.65, a decrease of \$2,051.34 as compared with the previous year, the over all yield being 4.11%. The decrease was due to securities bearing a good rate of interest having been called and inability to reinvest the funds in good securities bearing a fair rate of return. Also the fund holds some real estate that is non-income producing. Total operating revenue of \$111,598.62 was an increase of \$582.54 over last year. Total operating expenses of \$172,462.15 was an increase of \$4,826.26.

Contributed Income of \$58,310.01 compares with \$56,044.92 for the previous year, an increase of \$2,265.09. Contributions and benevolences from the Synods outside of Memphis amounted to \$10,809.60 or \$2,756.78 more than last year. Memphis citizens and churches contributed \$41,450.41, an increase of \$1,694.31 over last year. The increase in contributions from the Synods is encouraging, and it is hoped that further increases will be possible for the coming year.

The result of the 1940 Memphis Campaign was very gratifying. The announced goal was \$48,500.00, the same amount as was pledged in 1939. It was agreed that all amounts over the announced goal would be distributed among the members of the faculty and staff as a partial restoration of the 15% salary reduction

that has been in force for some years. The goal was exceeded by some \$1,800.00 and this money was apportioned and distributed to the faculty and staff in March, in accordance with the pledge made to the Memphis subscribers.

It was hoped that at least a portion of the salary reduction could be restored during the coming year but the money for this purpose is not in sight. It would require approximately \$20,000.00 of additional income to make a full restoration of salaries. If the four cooperating Synods could assume the same proportion of the annual operating deficit as the citizens of Memphis assume, a full salary restoration could be made.

Permanent Fund assets show an increase of \$7,520.53 for the year. This increase is made up of contributions amounting to \$6,370.60 and net gains on the sale of investments amounting to \$1,149.93. The largest contribution for the year to Permanent Funds was for \$5,000.00 from Mrs. Florence Gage Spandow, to establish a scholarship in chemistry in memory of her son, William Spandow.

Respectfully submitted,

Wm Malcom
T R E A S U R E R

September 3, 1940

SOUTHWESTERN
CONDENSED BALANCE SHEET
June 30, 1940

ASSETS

CURRENT FUNDS

Net Cash Balance		\$ 10,263.50	
Notes Receivable		4,747.91	
Accounts Receivable and Suspense Items		9,164.83	
Inventories		1,445.99	
Stocks and Bonds		570.00	
Real Estate - Outside		11,100.00	
Due from Plant Funds		<u>13,040.45</u>	
TOTAL CURRENT FUND ASSETS			\$ 50,332.68

PLANT FUNDS

Cash Fund		1,522.13	
Subscriptions Receivable		216.00	
Stock - Par Value		200.00	
Fixed:			
Buildings	\$ 1,203,540.22		
Real Estate	189,013.77		
Equipment	38,339.72		
Furn. & Fixtures	38,728.55		
Library	<u>35,000.00</u>	\$ 1,504,622.26	
TOTAL PLANT FUNDS			\$ 1,506,560.39

PERMANENT FUNDS

Cash Fund		\$ 16,035.29	
Accounts Receivable, Southwestern, Inc.	\$ 10,000.00		
Subscriptions Receivable	<u>301.00</u>	10,301.00	
<u>Investments</u>			
Stocks, Bonds, Mortgages	406,039.61		
Real Estate	<u>35,045.34</u>		
	\$441,084.95		
Less Annuities	<u>5,000.00</u>	436,084.95	
TOTAL PERMANENT FUNDS			\$ 462,421.24

TOTAL ASSETS

\$ 2,019,314.31

LIABILITIES AND FUNDS

CURRENT FUNDS

Reserved Funds		\$ 20,641.27	
Notes Payable		15,000.00	

PLANT FUNDS

Due to Current Funds		13,040.45	
Payment on old subscriptions		<u>596.66</u>	
TOTAL LIABILITIES			49,278.38
Excess of Assets over Liabilities			<u>1,970,035.93</u>
TOTAL LIABILITIES AND FUNDS			\$ 2,019,314.31

Excess Assets over Liabilities 6-30-39 \$ 1,968,642.46

Excess Assets over Liabilities 6-30-40 1,970,035.93

INCREASE IN NET WORTH \$ 1,393.47

CONDENSED STATEMENT OF OPERATING INCOME AND EXPENSE
OF SOUTHWESTERN
FOR FISCAL YEAR ENDED
June 30, 1940

INCOME

Matriculation & Tuition - Net	\$ 74,990.01
Other Income from Students	<u>7,268.42</u>

TOTAL INCOME FROM STUDENTS	\$ 82,258.43
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OTHER OPERATING INCOME

Endowment Investments		\$ 19,401.65
Dormitories, Dining Hall and Bookstore - Net	9,313.10	
Miscellaneous Other Income	<u>625.44</u>	\$ 29,340.19

TOTAL OPERATING INCOME	\$111,598.62
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EXPENSE

Instructional		\$ 107,816.42
Physical Plant and Grounds	15,144.71	
General and Administrative	42,516.52	
Accounts & Suspense Items Charged Off	<u>6,984.50</u>	

TOTAL OPERATING EXPENSE	\$ 172,462.15
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OPERATING EXPENSE IN EXCESS OF INCOME	\$ 60,863.53
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PROVIDED FOR AS FOLLOWS:

Memphis Citizens - Contributions	\$38,684.38	
Memphis Churches-Benevolences	<u>2,768.03</u>	\$41,450.41

Synod of Tennessee-Contributions	\$ 477.50	
Synod of Tenn.-Benevolences	<u>2,615.25</u>	\$ 3,092.75

Synod of Alabama-Contributions	\$ 80.00	
Synod of Alabama-Benevolences	<u>1,714.34</u>	\$ 1,794.34

Synod of Miss.-Contributions	\$ 368.00	
Synod of Miss.-Benevolences	<u>1,564.53</u>	\$ 1,932.53

Synod of Louisiana-Contributions	\$2,060.00	
Synod of Louisiana-Benevolences	<u>1,929.98</u>	\$ 3,989.98

From Other Sources		\$ <u>6,050.00</u>
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TOTAL CONTRIBUTIONS AND BENEVOLENCES	\$ 58,310.01
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DEFICIT AFTER CONTRIBUTIONS

\$ 2,553.52

COMPARATIVE STATEMENT OF INCOME AND EXPENSE

FISCAL YEARS ENDED JUNE 30, 1939 and JUNE 30, 1940

	<u>June 30, 1940</u>		<u>June 30, 1939</u>	
	<u>AMOUNT</u>	Average Per <u>STUDENT-486</u>	<u>AMOUNT</u>	Average Per <u>STUDENT-467</u>
<u>INCOME</u>				
Matriculation & Tuition-Net	\$ 74,990.01	\$ 154.30	\$ 69,202.01	\$ 148.18
Other Income from Students	<u>7,268.42</u>	<u>14.96</u>	<u>9,222.09</u>	<u>19.75</u>
TOTAL INCOME FROM STUDENTS	\$ 82,258.43	\$ 169.26	\$ 78,424.10	\$ 167.93
Endowment Investments	19,401.65	39.92	21,452.99	45.94
Dormitories, Dining Hall and Bookstore	9,313.10	19.16	10,030.62	21.48
Miscellaneous Other Income	<u>625.44</u>	<u>1.29</u>	<u>614.87</u>	<u>1.31</u>
TOTAL OPERATING INCOME -	\$ 111,598.62	\$ 229.63	\$ 110,522.58	\$ 236.66
 <u>EXPENSE</u>				
Instructional	\$ 107,816.42	\$ 221.84	\$ 108,180.60	\$ 231.65
Physical Plant & Grounds	15,144.71	31.16	18,558.39	39.74
General and Administrative	42,516.52	87.49	36,720.72	78.63
Accounts & Suspense Items Charged Off	<u>6,984.50</u>	<u>14.37</u>	<u>4,176.18</u>	<u>8.94</u>
TOTAL OPERATING EXPENSE -	<u>\$ 172,462.15</u>	<u>\$ 354.86</u>	<u>\$ 167,635.89</u>	<u>\$ 358.96</u>
OPERATING DEFICIT	60,863.53	125.23	57,113.31	122.30
 <u>CONTRIBUTED INCOME</u>				
Memphis Churches & Citizens	\$ 41,450.41		\$ 39,756.10	
Synod of Tennessee	3,092.75		3,035.44	
Synod of Alabama	1,794.34		1,029.95	
Synod of Mississippi	1,932.53		1,837.87	
Synod of Louisiana	3,989.98		2,149.56	
Other Contributions	<u>6,050.00</u>		<u>8,236.00</u>	
TOTAL CONTRIBUTED INCOME-	<u>\$ 58,310.01</u>	<u>\$ 119.98</u>	<u>\$ 56,044.92</u>	<u>\$ 120.00</u>
DEFICIT AFTER CONTRIBUTIONS	2,553.52	5.25	1,068.39	2.30

DEGREES CONFERRED BY SOUTHWESTERN JUNE 11, 1940

BACHELOR OF ARTS

William Henry Belcher	Memphis, Tennessee
Betty Blue	Memphis, Tennessee
John Proctor Knott Cavender	Fulton, Kentucky
Alexander Whittemore Cortner	Greenwood, Mississippi
William Emmanuel Davidson	Memphis, Tennessee
Anna Elizabeth Day	Memphis, Tennessee
William Campbell Donelson	Germantown, Tennessee
Ann Bolling Eckert	Memphis, Tennessee
Harold Nail Falls	Wynne, Arkansas
Walter Fontaine Hall	Memphis, Tennessee
Dorothy Steuwer Hammond	Memphis, Tennessee
Walter Jackson Hearn	Uniontown, Alabama
Catherine Hollinger	Memphis, Tennessee
Mary Louise Hughes	Memphis, Tennessee
George Denning Jackson	Memphis, Tennessee
Elizabeth Carrington Jones	Memphis, Tennessee
Margaret Mason Jones	Memphis, Tennessee
Minna Deen Jones	Memphis, Tennessee
**Newton Browder Jones	Memphis, Tennessee
Stella Felicia Jones	Memphis, Tennessee
*Louis Kavelaras	Memphis, Tennessee
Jane Lee Lederer	Memphis, Tennessee
Charles William Lee	Avalon, Mississippi
William Harlin McBurney	Welsh, Louisiana
Virgil Henry McCraney	San Antonio, Texas
Katherine McCulloch	Memphis, Tennessee
Marjorie Elwood McEllroy	Memphis, Tennessee
John Allen McGrady	Macon, Georgia
James Judson McKellar	Memphis, Tennessee
Virginia Huntington Mangum	Memphis, Tennessee
Jo Somervell Meux	Brownsville, Tennessee
Tom Brantley Mobley	Kennett, Missouri
Catherine LaValle Moore	Memphis, Tennessee
Ruth Elizabeth Mullins	Memphis, Tennessee
Cecil Athelstane New	Memphis, Tennessee
David Lawrence Osborn	Hermitage, Tennessee
Vona Lloyd Parker	Memphis, Tennessee
Charles Perry	Pensacola, Florida
John Alden Pond	Memphis, Tennessee
*Anne Henry Potts	Memphis, Tennessee
Virginia Ann Ragsdale	Memphis, Tennessee
Johnson Bryan Rhem	Memphis, Tennessee
David William Schulherr	St. Louis, Missouri
Priscilla Macon Shumaker	Memphis, Tennessee
Theodore Herbert Smith, Jr.	Memphis, Tennessee
John Summerfield	Memphis, Tennessee
Anne Tuthill	Memphis, Tennessee
**Katherine Virginia Waggener	Memphis, Tennessee
Ethel Cantrill Wetherbee	Greenville, Mississippi
*Will Rhea Winfrey	Somerville, Tennessee
Nancy A. Wood	Memphis, Tennessee
William Waring Worthington, Jr.	Memphis, Tennessee

*degree requirements fulfilled
and degree conferred as of June 11, 1940
see minutes of Curriculum
Committee June 2, 1947.*

*These students were awarded their degree as of June 11, 1940 after completing certain work in the summer school of 1940.

**These students will be awarded their degree as of June 11, 1940 when they complete certain work.

DEGREES CONFERRED BY SOUTHWESTERN JUNE 11, 1940 (Continued)

BACHELOR OF SCIENCE

John William Baird	Henderson, Tennessee
James Neal Brien, Jr.	Memphis, Tennessee
*Grover Cleveland Broadwater	Salem, West Virginia
Daniel Carruthers, Jr.	Memphis, Tennessee
Robert Alexander Elder	Memphis, Tennessee
*Kurt Elias	New York, New York
Peter John Flippin	Kerrville, Tennessee
Everett Cullen Mobley	Memphis, Tennessee
*John Shelton Pilkington	Uniontown, Alabama
Ernest Allen Powell	Bartlett, Tennessee
Thomas William Simpson	Memphis, Tennessee
John McAdory Slaughter	Millerville, Alabama
Robert Leonard Smith	Memphis, Tennessee
John Langdon Woolsey	Galesburg, Illinois
Annie Few Work	Memphis, Tennessee

*These students were awarded their degree as of June 11, 1940 after completing certain work in the summer school of 1940.

Biology

GRADUATING WITH DISTINCTION

Grover Cleveland Broadwater

	<u>Major Subject</u>
William Henry Belcher	English
James Neal Brien, Jr.	Chemistry
Daniel Carruthers, Jr.	Mathematics
John Proctor Knott Cavender	History
William Campbell Donelson	Economics
Ann Bolling Eckert	English
Robert Alexander Elder	Physics
Stella Felicia Jones	English
Jane Lee Lederer	English
Katherine McCulloch	English
Priscilla Macon Shumaker	Mathematics
Theodore Herbert Smith	History
John Summerfield	Political Science
Annie Few Work	Biology

GRADUATING WITH HONORS

James Judson McKellar, with high honors in Economics
 David Lawrence Osborn, with high honors in Greek
 John Alden Pond, with high honors in Mathematics

Alexander Whittemore Cortner, with honors in Political Science
 George Denning Jackson, with honors in Political Science
 Thomas William Simpson, with honors in Biology
 Anne Tuthill, with honors in Music
 John Langdon Woolsey, with honors in Chemistry

DEGREES CONFERRED BY SOUTHWESTERN JUNE 11, 1940 (Continued)

DOCTOR OF DIVINITY

The Reverend Samuel Burney Hay Pastor, Auburn Presbyterian Church	Auburn, Alabama
The Reverend Robert Marshall McGehee, '17 Director, Religious Education of the Synod of Louisiana	Alexandria, Louisiana ✓
The Reverend Tyrone Thomas Williams, '12-'13, '15-'17 Pastor, Tunica Presbyterian Church	Tunica, Mississippi

DOCTOR OF EDUCATION

Ernest Carradine Ball Superintendent, Memphis City Schools	Memphis, Tennessee
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DOCTOR OF LAWS

Sidney Clarence Garrison President, George Peabody College for Teachers	Nashville, Tennessee
James Benjamin Green Professor, Columbia Theological Seminary	Decatur, Georgia

REPORT OF THE CLERK OF THE FACULTY

Statistics of Southwestern Faculty Teaching Load - Session 1939-40

Instructor	Subject	Hours per Week				Hours Credit		Number Students	
		Class		Lab.		1st	2nd	1st	2nd
		1st Sem.	2nd Sem.	1st Sem.	2nd Sem.	Sem.	Sem.	Sem.	Sem.
Amacker, D. M.	Ec.-PS 1-2 (1)*	4	4	0	0	3	3	26	26
	Educ. 43	-	3	-	0	-	3	--	7
	Pol. Sc. 21-22	3	3	0	0	3	3	20	18
	Pol. Sc. 23-24	3	3	0	0	3	3	16	16
	Pol. Sc. 31	3	-	0	-	3	-	16	--
	Tutorials J-S	1	1	0	0	3	3	2	2
	Honors Students	2	2	0	0	6	6	2	2
		<u>16</u>	<u>16</u>	<u>0</u>	<u>0</u>	<u>21</u>	<u>21</u>	<u>82</u>	<u>71</u>
Atkinson, W. R.	Educ. 3	3	-	0	0	3	-	16	--
	Psych. 1-2 (1)	3	3	0	0	3	3	25	18
	Psych. 1-2 (2)	3	3	0	0	3	3	23	17
	Psych. 14	-	3	-	0	-	3	--	22
	Psych. 15	3	-	0	-	3	-	12	--
	Psych. 28	-	3	-	0	-	3	--	16
	Tutorials J-S	1	$\frac{1}{2}$	0	0	3	3	2	1
		<u>13</u>	<u>12$\frac{1}{2}$</u>	<u>0</u>	<u>0</u>	<u>15</u>	<u>15</u>	<u>78</u>	<u>74</u>
Baine, Ogden	Chem. 3-4	3	3	$3\frac{1}{2}$	$3\frac{1}{2}$	4	4	27	22
	Chem. 25-26	3	3	6	6	5	5	14	9
	Chem. 55-56	3	3	$3\frac{1}{2}$	$3\frac{1}{2}$	4	4	7	8
	Tutorials J-S	$1\frac{1}{2}$	-	0	0	3	0	3	-
	Honors Students	-	1	-	0	-	6	-	1
		<u>10$\frac{1}{2}$</u>	<u>10</u>	<u>13</u>	<u>13</u>	<u>16</u>	<u>19</u>	<u>51</u>	<u>40</u>
Baker, C. L.	Biol. 1-2 B.S.	3	3	$3\frac{1}{2}$	$3\frac{1}{2}$	4	4	28	22
	Biol. 33-22	2	2	6	6	4	4	10	13
	Tutorials Soph.	$\frac{1}{2}$	$\frac{1}{2}$	0	0	1	1	1	1
	Tutorials J-S	2	1	0	0	3	3	4	2
	Honors Students	1	-	0	0	9	-	1	-
		<u>8$\frac{1}{2}$</u>	<u>6$\frac{1}{2}$</u>	<u>9$\frac{1}{2}$</u>	<u>9$\frac{1}{2}$</u>	<u>21</u>	<u>12</u>	<u>44</u>	<u>37</u>
Bassett, H. J.	Latin A-B	3	3	0	0	3	3	7	7
	Latin 1-2	3	3	0	0	3	3	16	16
	Latin 21-22	3	3	0	0	3	3	10	10
	Latin 51-52	3	3	0	0	3	3	5	3
	Latin 55-58	3	3	0	0	3	3	9	16
	Tutorials J-S	$\frac{1}{2}$	$\frac{1}{2}$	0	0	3	3	1	1
		<u>17$\frac{1}{2}$</u>	<u>17$\frac{1}{2}$</u>	<u>0</u>	<u>0</u>	<u>18</u>	<u>18</u>	<u>48</u>	<u>53</u>

*Numbers in parentheses indicate sections.

Instructor	Subject	Hours per Week				Hours Credit		Number Students	
		Class		Lab.		1st	2nd	1st	2nd
		1st Sem.	2nd Sem.	1st Sem.	2nd Sem.	Sem.	Sem.	Sem.	Sem.
Cooper, W. R.	His. 1-2 (1)	3	3	0	0	3	3	26	27
	His. 21-22	3	3	0	0	3	3	45	48
	His. 51-52	3	3	0	0	3	3	11	13
	His. 57-55	3	3	0	0	3	3	29	35
	Tutorials J-S	3	2 $\frac{1}{2}$	0	0	3	3	6	5
		<u>15</u>	<u>14$\frac{1}{2}$</u>	<u>0</u>	<u>0</u>	<u>15</u>	<u>15</u>	<u>117</u>	<u>128</u>
Davis, J. Henry	Biol. 1-2 AB	3	3	7	7	4	4	63	56
	Biol. 21	2	-	6	-	4	-	17	--
	Biol. 34	-	3	-	0	-	3	--	18
	Tutorials Soph.	-	1 $\frac{1}{2}$	-	0	-	1	--	1
	Tutorials J-S	2 $\frac{1}{2}$	1	0	0	3	3	5	2
	Honors Students	-	1	0	0	-	9	-	1
		<u>7$\frac{1}{2}$</u>	<u>8$\frac{1}{2}$</u>	<u>13</u>	<u>7</u>	<u>11</u>	<u>20</u>	<u>85</u>	<u>78</u>
Davis, John H.	His. 1-2 (5)	3	3	0	0	3	3	28	23
	His. 1-2 (6)	3	3	0	0	3	3	26	23
	His. 23-24	3	3	0	0	3	3	28	32
	His. 25-26	3	3	0	0	3	3	5	7
	Tutorials J-S	2	1 $\frac{1}{2}$	0	0	3	3	4	3
		<u>14</u>	<u>13$\frac{1}{2}$</u>	<u>0</u>	<u>0</u>	<u>15</u>	<u>15</u>	<u>91</u>	<u>88</u>
Dunn, W. C.	Ec.-PS 1-2 (3-4)	4	4	0	0	3	3	24	20
	Econ. 3 Ext.	2	-	0	-	2	-	6	--
	Ec. 31-32 Ext.	-	-	2	2	1	1	17	5
	His. 1-2 (3-4)	3	3	0	0	3	3	30	28
	Pol. Sc. 52	-	3	-	0	-	3	--	8
	Adv. Acct. Ext.	-	-	2	2	1	1	6	5
	Tutorials Soph.	1 $\frac{1}{2}$	1 $\frac{1}{2}$	0	0	1	1	1	1
	Tutorials J-S	1	-	0	0	3	-	2	0
		<u>10$\frac{1}{2}$</u>	<u>10$\frac{1}{2}$</u>	<u>4</u>	<u>4</u>	<u>14</u>	<u>12</u>	<u>86</u>	<u>67</u>
Gear, F. B.	Bible 1-2 (3)	3	3	0	0	3	3	40	38
	Bible 1-2 (6)	3	3	0	0	3	3	36	32
	Logic Ext.	2	-	0	-	2	-	5	--
	Tutorials Soph.	1 $\frac{1}{2}$	1	0	0	1	1	3	2
	Tutorials J-S	1 $\frac{1}{2}$	1	0	0	3	3	1	2
		<u>10</u>	<u>8</u>	<u>0</u>	<u>0</u>	<u>12</u>	<u>10</u>	<u>85</u>	<u>74</u>
Hartley, R. W.	Math. A**	3	-	0	-	3	-	26	--
	Math. 1-2 (7)	3	3	0	0	3	3	26	29
	Math. 21-22	3	3	0	0	3	3	21	10
	Math. 21	-	3	-	0	-	3	--	35
	Math. 61-62	3	3	0	0	3	3	3	3
	Tutorials Soph.	1 $\frac{1}{2}$	-	0	-	1	-	1	-
	Tutorials J-S	1	1 $\frac{1}{2}$	0	0	3	3	2	1
Honors Students	1	1	0	0	3	3	1	1	
		<u>14$\frac{1}{2}$</u>	<u>13$\frac{1}{2}$</u>	<u>0</u>	<u>0</u>	<u>19</u>	<u>18</u>	<u>80</u>	<u>79</u>

**After the failure report in October, two classes of Mathematics A were formed.

Instructor	Subject	Hours per Week				Hours Credit		Number	
		Class		Lab.		1st	2nd	Students	
		1st Sem.	2nd Sem.	1st Sem.	2nd Sem.	Sem.	Sem.	1st Sem.	2nd Sem.
Hon, Ralph C.	Econ. 3-4 (2)	3	3	0	0	3	3	25	22
	Econ. 21-30	3	3	0	0	3	3	23	25
	Econ. 21 Ext.	2	2	0	0	2	2	7	6
	Tutorials J-S	$4\frac{1}{2}$	$3\frac{1}{2}$	0	0	3	3	9	7
	Honors Students	1	1	0	0	3	3	1	1
		$13\frac{1}{2}$	$12\frac{1}{2}$	0	0	14	14	65	61
Johnson, A. T.	Eng. 21-22 (2)	3	3	0	0	3	3	27	26
	Eng. 53-54	3	3	0	0	3	3	20	6
	Tutorials J-S	$1\frac{1}{2}$	2	0	0	3	3	3	4
		$7\frac{1}{2}$	8	0	0	9	9	50	36
Junkin, W. R.	Econ. 3-4 (1)	3	3	0	0	3	3	11	12
	Econ. 27-22	3	3	0	0	3	3	12	16
	Econ. 31-32	2	2	2	2	3	3	15	12
	Econ. 31-32 Ext.	2	2	0	0	2	2	17	5
	Adv. Acct. Ext.	2	2	0	0	2	2	6	5
	Tutorials Soph.	1	1	0	0	1	1	2	2
	Tutorials J-S	$\frac{1}{2}$	-	0	-	3	-	1	0
		$13\frac{1}{2}$	13	2	2	17	14	64	52
Kelso, A. P.	Bible 51-52 (1)	3	3	0	0	3	3	33	22
	Phil. 1-2	3	3	0	0	3	3	29	37
	Phil. 21-22	3	3	0	0	3	3	5	7
	Phil. 23-24	3	3	0	0	3	3	23	27
	Soc. A-B	2	3	0	0	2	3	22	31
	Tutorials J-S	$1\frac{1}{2}$	$1\frac{1}{2}$	0	0	3	3	3	3
		$15\frac{1}{2}$	$16\frac{1}{2}$	0	0	17	18	115	127
Lee, C. P.	Journalism	3	3	0	0	3	3	15	14
	Pub. Sp. 1-2	3	3	0	0	3	3	19	19
	Pub. Sp. 3-4	0	0	2	2	1	1	10	6
	Pub. Sp. Ext.	2	-	0	-	2	-	13	--
	Tutorials J-S	$3\frac{1}{2}$	$4\frac{1}{2}$	0	0	3	3	7	9
		$11\frac{1}{2}$	$10\frac{1}{2}$	2	2	12	10	64	48
Liston, R. T. L.	Bible 1-2 (1)	3	3	0	0	3	3	31	27
	Bible 1-2 (5)	3	3	0	0	3	3	33	27
	Bible 51-52 (2)	3	3	0	0	3	3	14	32
	Bible 51-52 (3)	3	3	0	0	3	3	29	22
	Tutorials Soph.	$2\frac{1}{2}$	$2\frac{1}{2}$	0	0	1	1	5	5
	Tutorials J-S	$\frac{1}{2}$	$\frac{1}{2}$	0	0	3	3	1	1
		15	15	0	0	16	16	113	114
McIlwaine, A. S.	Eng. 1-2 (1)	3	3	0	0	3	3	31	30
	Eng. 21-22 (4)	3	3	0	0	3	3	23	22
	Eng. 41-42	3	3	0	0	3	3	15	10
	Tutorials J-S	6	$5\frac{1}{2}$	0	0	3	3	12	11
		15	$14\frac{1}{2}$	0	0	12	12	81	73

Instructor	Subject	Hours per Week				Hours Credit		Number	
		Class		Lab.		1st	2nd	Students	
		1st Sem.	2nd Sem.	1st Sem.	2nd Sem.	Sem.	Sem.	1st Sem.	2nd Sem.
MacQueen, M. L.	Math. 1-2 (1-2)	3	3	0	0	3	3	23	15
	Math. 1-2 (4)	3	3	0	0	3	3	23	16
	Math. 21-22 (3)	3	3	0	0	3	3	16	16
	Math. 23-24	3	3	0	0	3	3	11	5
	Math. 53-57	3	3	0	0	3	3	3	4
		<u>15</u>	<u>15</u>	<u>0</u>	<u>0</u>	<u>15</u>	<u>15</u>	<u>76</u>	<u>56</u>
Meadow, J. R.	Chem. 1-2	3	3	3 $\frac{1}{2}$	3 $\frac{1}{2}$	4	4	30	12
	Chem. 21-22	2	2	6	6	4	4	8	6
	Tutorials Soph.	1	1	0	0	1	1	2	2
	Tutorials J-S	1	1 $\frac{1}{2}$	0	0	3	3	2	3
	Honors Students	1	-	0	-	3	-	1	-
		<u>8</u>	<u>7$\frac{1}{2}$</u>	<u>9$\frac{1}{2}$</u>	<u>9$\frac{1}{2}$</u>	<u>15</u>	<u>12</u>	<u>43</u>	<u>23</u>
Monk, S. H.	Eng. 1-2 (2)	3	3	0	0	3	3	29	21
	Eng. 21-22 (1)	3	3	0	0	3	3	28	27
	Eng. 21-22 (3)	3	3	0	0	3	3	31	29
	Eng. 55-56	3	3	0	0	3	3	19	9
	Tutorials J-S	2 $\frac{1}{2}$	3	0	0	3	3	5	6
		<u>11$\frac{1}{2}$</u>	<u>15</u>	<u>0</u>	<u>0</u>	<u>15</u>	<u>15</u>	<u>112</u>	<u>92</u>
Paulsen, W.	French 1-2 (3)	3	3	0	0	3	3	22	12
	French 1 (1)	3	-	0	-	3	-	10	--
	German 1-2	3	3	0	0	3	3	17	10
	German 1	-	3	-	0	-	3	--	5
	German 21-22	3	3	0	0	3	3	10	9
	German 41-42	3	3	0	0	3	3	3	3
		<u>15</u>	<u>15</u>	<u>0</u>	<u>0</u>	<u>15</u>	<u>15</u>	<u>62</u>	<u>39</u>
Pond, R. S.	Math. 1-2 (3)	3	3	0	0	3	3	29	26
	Math. 1-2 (5-6)	3	3	0	0	3	3	18	13
	Math. 21-22 (1)	3	3	0	0	3	3	21	17
	Math. 59-60	3	3	0	0	3	3	22	23
	Math. of Bus.	-	2	-	0	-	2	--	2
		<u>13$\frac{1}{2}$</u>	<u>16</u>	<u>0</u>	<u>0</u>	<u>15</u>	<u>17</u>	<u>93</u>	<u>85</u>
Porter, M. E.	French 1-2 (2)	3	3	0	0	3	3	24	20
	French 21-22 (3)	3	3	0	0	3	3	20	15
	French 41-42	3	3	0	0	3	3	15	16
	Span. 1-2 (1)	3	3	0	0	3	3	25	18
	Span. 21-22 (3)	3	3	0	0	3	3	14	10
	Span. 1 Ext.	3	-	0	-	3	-	5	--
	Tutorials Soph.	-	1 $\frac{1}{2}$	-	0	-	1	-	3
	Tutorials J-S	-	1	-	0	-	3	-	2
		<u>18</u>	<u>17$\frac{1}{2}$</u>	<u>0</u>	<u>0</u>	<u>18</u>	<u>19</u>	<u>103</u>	<u>84</u>

Instructor	Subject	Hours per Week				Hours Credit		Number Students	
		Class		Lab.		1st	2nd	1st	2nd
		1st Sem.	2nd Sem.	1st Sem.	2nd Sem.	Sem.	Sem.	Sem.	Sem.
Rhodes, P. N.	Physics 1-2	3	3	$3\frac{1}{2}$	$3\frac{1}{2}$	4	4	19	16
	Physics 23-24	3	3	$3\frac{1}{2}$	$3\frac{1}{2}$	4	4	3	2
	Tutorials Soph.	$\frac{1}{2}$	-	0	-	1	-	1	-
	Tutorials J-S	$\frac{1}{2}$	1	0	0	3	3	1	2
		<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>	<u>12</u>	<u>11</u>	<u>24</u>	<u>20</u>
Schirokauer, A.	Tutorials Soph.	$4\frac{1}{2}$	$4\frac{1}{2}$	0	0	1	1	9	9
Shewmaker, W. O.	Bible 1-2 (2)	3	3	0	0	3	3	36	28
	Bible 21-22	3	3	0	0	3	3	31	28
	Tutorials J-S	$1\frac{1}{2}$	$1\frac{1}{2}$	0	0	3	3	3	3
		<u>$7\frac{1}{2}$</u>	<u>$7\frac{1}{2}$</u>	<u>0</u>	<u>0</u>	<u>9</u>	<u>9</u>	<u>70</u>	<u>59</u>
Storn, M. W.	Span. 1-2 (2)	3	3	0	0	3	3	24	19
	Span. 1-2 (3)	3	3	0	0	3	3	22	22
	Span. 21-22(1)	3	3	0	0	3	3	15	11
	Span. 21-22 (2)	3	3	0	0	3	3	20	18
	Span. 41-42	3	3	0	0	3	3	5	5
	Span. 53-54	3	3	0	0	3	3	3	3
	Tutorials J-S	$\frac{1}{2}$	1	0	0	3	3	1	2
		<u>$18\frac{1}{2}$</u>	<u>19</u>	<u>0</u>	<u>0</u>	<u>21</u>	<u>21</u>	<u>90</u>	<u>80</u>
Strickler, R. P.	Greek 1-2 (1)	3	3	0	0	3	3	21	15
	Greek 1-2 (2)	3	3	0	0	3	3	17	12
	Greek 21-22	3	3	0	0	3	3	15	16
	Greek 51-52	3	3	0	0	3	3	4	4
	Greek 53-54	3	1	0	0	3	3	2	1
	Greek 55-56	3	3	0	0	3	3	13	23
	Tutorials J-S	$\frac{1}{2}$	-	0	-	3	-	1	-
		<u>$18\frac{1}{2}$</u>	<u>16</u>	<u>0</u>	<u>0</u>	<u>21</u>	<u>18</u>	<u>73</u>	<u>71</u>
Townsend, C. L.	Eng. 43-44	3	3	0	0	3	3	3	6
	French 21-22 (1)	3	3	0	0	3	3	17	14
	French 21-22 (2)	3	3	0	0	3	3	16	13
	French 35-36	3	3	0	0	3	3	4	5
	Tutorials Soph.	3	$2\frac{1}{2}$	0	0	1	1	6	5
		<u>15</u>	<u>$11\frac{1}{2}$</u>	<u>0</u>	<u>0</u>	<u>13</u>	<u>13</u>	<u>46</u>	<u>43</u>
Townsend, M. H.	Eng. 1-2 (5)	3	3	0	0	3	3	31	29
	Eng. 1-2 (6)	3	3	0	0	3	3	32	28
	Soc. 1-2	3	3	0	0	3	3	19	15
	Soc. 41-42	3	3	0	0	3	3	11	11
	Tutorials Soph.	$\frac{1}{2}$	-	0	-	1	-	1	-
	Tutorials J-S	$\frac{1}{2}$	$\frac{1}{2}$	0	0	3	3	1	1
		<u>13</u>	<u>$12\frac{1}{2}$</u>	<u>0</u>	<u>0</u>	<u>16</u>	<u>15</u>	<u>95</u>	<u>84</u>

Instructor	Subject	Hours per Week				Hours Credit		Number Students	
		Class		Lab.		1st	2nd	1st	2nd
		1st Sem.	2nd Sem.	1st Sem.	2nd Sem.	Sem.	Sem.	Sem.	Sem.
Tuthill, B. C.	Music 1-2	3	3	0	0	3	3	35	20
	Music 11-12	3	3	0	0	3	3	6	6
	Tutorials J-S	$\frac{1}{2}$	$\frac{1}{2}$	0	0	3	3	1	1
	Honors Students	1	1	0	0	4	4	1	1
	Band and Choir	0	0	5	5	0	0		
		$\underline{7\frac{1}{2}}$	$\underline{7\frac{1}{2}}$	$\underline{5}$	$\underline{5}$	$\underline{13}$	$\underline{13}$	$\underline{43^*}$	$\underline{28^*}$
Wolf, J. Q.	Eng. 1-2 (3)	3	3	0	0	3	3	37	23
	Eng. 2 (4)	-	3	0	0	-	3	--	14
	Eng. 1-2 Ext.	2	2	0	0	2	2	8	5
	Eng. 23-24	3	3	0	0	3	3	23	24
	Eng. 57	3	-	0	-	3	-	5	-
	Tutorials Soph.	2	-	0	-	1	-	4	-
	Tutorials J-S	2	$5\frac{1}{2}$	0	0	3	3	4	11
		$\underline{15}$	$\underline{16\frac{1}{2}}$	$\underline{0}$	$\underline{0}$	$\underline{15}$	$\underline{14}$	$\underline{81}$	$\underline{77}$

* students in band and choir.