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Executive Board Meeting Minutes February 16, 1970

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MINUTES OF THE EXECUTIVE COMMITTEE

SOUTHWESTERN AT MEMPHIS

February 16, 1970

The regular monthly meeting of the Executive Committee of Southwestern At Memphis was held on Monday, February 16, 1970, at 4:00 P.M., in the Directors Room, Palmer Hall, on the campus.

The meeting was called to order by the Chairman, Robert D. McCallum, and was opened with prayer by Dr. W.J. Millard.

The members of the Executive Committee present were: Edward B. LeMaster, Ross M. Lynn, Robert D. McCallum, W. Neely Mallory, W.J. Millard, Edmund Orgill, Sidney A. Stewart, Jr., S. Shepherd Tate, Russel S. Wilkinson, and William L. Bowden. Also present upon invitation were Jameson M. Jones, Vice President and Dean of the College, and M.J. Williams, Jr., Vice President and Treasurer.

The following members were absent: Walter P. Armstrong, Jr., L. Palmer Brown, Edward W. Cook, Stanley J. Buckman, Earl W. Mallick, A. Van Pritchartt, and Norfleet Turner.

Upon motion duly made and seconded, the minutes of the Executive Committee meeting held January 19, 1970, a copy of which had been received by the members of the Executive Committee and the Board of Trustees, were approved.

The Chairman read a letter dated February 7, 1970, from Edward W. Cook, of Memphis, who advised that because of the press of business and other commitments he found that it was necessary for him to resign from the Board of Trustees. The Secretary was asked to write a letter to Mr. Cook expressing regret at his resignation.

The Chairman announced that the Board of Trustees had empowered the Executive Committee to elect up to two members of the Board of Trustees. (See minutes of meeting of Board of Trustees for October 15-16, 1969, page 11).

Upon nomination made and votes cast, Jefferson Davis, '31, Vice President and General Counsel of Southern Bell Telephone & Telegraph Co., Atlanta, Georgia, was unanimously elected as a member of the Board of Trustees for the term expiring in 1973.

The Chairman called upon Mr. Wilkinson to make a report and recommendation of his committee, which had previously been appointed at the meeting of the Executive Committee on November 21, 1969 (see minutes, page 2), relative to the plans which the late H. Clinton Parrent, Jr., of Nashville, Architect, had for the proposed Adult Education Center.

Mr. Wilkinson reported that in 1963 Mr. Parrent was requested to prepare preliminary plans and a sketch of the Adult Education Center. No payment has been made for this work, although Mr. Parrent worked on a basis of payment for his service only after the contract for a building was let.

The administration and the Executive Committee of Southwestern At Memphis thus feel a sense of obligation to the Parrent estate to pay some fee for services which have been received.

Upon motion duly made, seconded and unanimously passed, the President and the Treasurer were authorized to negotiate with Mrs. Parrent for settlement of this obligation, and to report back to the Executive Committee.

Mr. Bowden stated that it is necessary for the Executive Committee to grant certain authority to him as President of Southwestern At Memphis to act for the institution in acquiring federal surplus property.

Upon motion duly made and seconded, the following resolution was unanimously passed:

RESOLVED that William L. Bowden, President of Southwestern At Memphis, Memphis, Tennessee, is authorized to act for the governing board of the institution or organization in acquiring federal surplus property and in entering into agreements, certifications, and covenants of compliance concerning the use of federal surplus property; that he is authorized to re-delegate this authority in writing to the Tennessee Educational Agency for Surplus Property, to any employee of the institution or organization for the purpose of a single transaction in carrying out these responsibilities.

Mr. Williams presented for review and approval the 1970-71 budget of Southwestern At Memphis as follows:

EXPENSE BUDGET

	Salaries Incl. Benefits	Other Expenses	Total
	\$	\$	\$
Board Meetings		7,000	7,000
President's Office	53,500	31,650	85,150
Business Office	108,800	41,500	150,300
Admissions	67,000	30,000	97,000
Registrar	28,500	4,500	33,000
Dean of Men	24,000	900	24,900
Dean of Women	24,000	4,750	28,750
Health Services	6,500	37,800	44,300
Student Center	4,900	13,100	18,000
Chaplain	1,000	1,000	2,000
Publication Board		26,000	26,000
Student Council		17,000	17,000
Development and Alumni	78,500	47,800	126,300
Placement Center		1,000	1,000
Auxiliary Enterprises	10,000	590,000	600,000
Dean of the College	50,000	68,600	118,600
<u>Departments</u>			
Anthropology and Sociology	48,000	3,870	51,870
Art	20,000	1,900	21,900
Athletics	101,250	72,625	173,875
Bible and Religion	99,000	4,400	103,400
Biology	128,000	12,000	140,000
Chemistry	87,500	11,750	99,250
Computer Center	25,200	12,000	37,200
Economics and Business Administration	66,200	6,290	72,490
Education	13,300	1,000	14,300

English	\$ 173,500	\$ 6,000	\$ 179,500
Freshman Program		1,000	1,000
History	58,000	2,030	60,030
International Studies	29,500	2,800	32,300
Language Center	6,300	1,200	7,500
Languages	157,800	3,000	160,800
Man		1,000	1,000
Mathematics	92,500	3,600	96,100
Music	81,500	14,600	96,100
Philosophy	35,800	1,700	37,500
Psychology	81,000	4,000	85,000
Physics	110,500	11,000	121,500
Political Science	45,000	1,800	46,800
Communication Arts	11,500	3,000	14,500
Adult Education Center	48,100	34,500	82,600
Library Operating Expenses	115,000	20,800	135,800
Library Books		55,000	55,000
Engineers and Assistants	64,000	48,000	112,000
Janitor Service	40,000	5,000	45,000
Safety and Patrol Service		9,000	9,000
Repair and Maintenance		40,000	40,000
Electricity, Gas and Water		40,000	40,000
Trucks and Autos		6,000	6,000
Improvements - Roads and Walks		10,000	10,000
Property Insurance		15,000	15,000
Other Physical Plant Expenses		30,000	30,000
Student Aid		200,000	200,000
Total Expenses	\$2,195,150	\$1,618,465	\$3,813,615

INCOME

	<u>Estimate</u> <u>1970-71</u>
Tuition - 1,000 students @ \$1,700	\$1,700,000
Special Students	50,000
Adult Education Center	35,000
Special Fees	45,000
Grants	175,000
Endowment Income	400,000
Benevolences - Synod of Tennessee	100,000
Benevolences - Synod of Alabama	24,000
Benevolences - Synod of Louisiana	30,000
Benevolences - Synod of Mississippi	10,000
<u>Chairs:</u>	
First Presbyterian Church, Greenville, Miss.	2,000
Westminster Presbyterian Church, Nashville, Tenn.	4,000
Second Presbyterian Church, Memphis	10,000
Evergreen Presbyterian Church, Memphis	8,400
Idlewild Presbyterian Church, Memphis	10,000
First Presbyterian Church, Jackson, Tenn.	3,000
First Presbyterian Church, Florence, Alabama	4,000
First Presbyterian Church, Lake Charles, Louisiana	2,000
First Presbyterian Church, Tupelo, Mississippi	2,000
Tennessee Independent Colleges Fund	6,000
Athletics	15,000
Student Center	1,000

Interest Income	\$ 45,000
Overhead Income	5,000
Summer Conferences	5,000
Other Income	30,000
Residence Halls (680 Residents)	230,000
Dining Hall and Lynx Lair	325,000
Bookstore	86,000
Apartments	8,000
Other Auxiliary Income	5,000
Southwestern Continuing Challenge	438,215
	\$3,813,615

Upon motion duly made and seconded, the budget was unanimously approved.

Mr. Williams stated that it would be necessary for the college to borrow funds to meet payments due in April, 1970 for the S. DeWitt Clough Hall.

Upon motion duly made and seconded, the following resolution was unanimously passed:

RESOLVED that the Vice President and Treasurer be authorized to borrow, on behalf of the college, up to \$600,000 for the purpose of payment of the S. DeWitt Clough Hall. The maturity date of this note shall be at such period or periods that settlement of the Sidney M. Neely, Jr., Etta D. Hanson and other estates may provide payments to be used to reduce the principal of this note.

The Chairman called upon Mr. Mallory, General Chairman of the 1969-70 Challenge Campaign, to make a report. Mr. Mallory reported that as of February 16, 1970, \$133,931.06 had been received in cash and pledges. He also advised that the kick-off luncheon for the solicitation of the Memphis business community would be on Tuesday, March 10, 1970.

The Chairman called upon Dr. Millard who made a report of the Committee on Honorary Degrees of the names of those who were being nominated for honorary degrees to be conferred at the graduation exercises on June 1, 1970. Upon motion duly made and seconded, the report was unanimously approved. The honorands will be:

DOCTOR OF DIVINITY

- Dean Adams Bailey, '48.....Memphis
Minister, Raleigh Presbyterian Church
- H. Richard Copeland.....Lake Charles, La.
Minister, First Presbyterian Church (Member of Southwestern's Board 1965-1969)

DOCTOR OF HUMANITIES

- J. Bayard Boyle.....Memphis
President, Boyle Investment Company (Member of Southwestern's Executive Committee 1942-1967; member of Southwestern's Board 1967-1968)
- Mrs. Fred B. Dreifus.....Memphis
Community Leader
- Norfleet Turner.....Memphis
Honorary Chairman, First National Bank (Member of Southwestern's Executive Committee 1953-1967; member of Southwestern's Board 1967-)

DOCTOR OF LAWS

- Harold N. Stinson.....Tuscaloosa, Alabama
President, Stillman College

President Bowden advised that he had received a letter from Mrs. Joseph Hardy Miller, President of the Hein Park Community Association, which stated that the Association wanted to close off the Jackson Street entrances to the Hein Park Subdivision. Mrs. Miller wanted a letter from Southwestern to the effect that the college approved of this, and wanted also to know if Southwestern would deed land for a turn-around at the north end of Charles Place should it be necessary to close off the north entrance to Charles Place from Jackson. President Bowden will write Mrs. Miller that this entire matter will be studied and that she will be advised in the future. The Chairman asked Mr. Wilkinson, Mr. LeMaster and Mr. Stewart to work with President Bowden and Dean Jones on this matter.

The Chairman announced that the Board of Trustees would meet on Wednesday, March 18, 1970, beginning at 2:00 P.M., and on Thursday, March 19, 1970, beginning at 9:00 A.M. and continuing through lunch.

There being no further business the meeting adjourned at 5:30 P.M.

Secretary